

Vestry Minutes
September 25, 2022

- Present: Fr. Stephen Shortess, Sr. Warden Susan Rinn, Jr. Warden Jeff Lackie, Secretary Kelly Follis, Treasurer Juli Galloway, Michael Sharp, Mark Keddal, Mark Dibble, Chuck Ingersoll, Alan Cockerell, and Chancellor Paul Gaytan.
- Opening Prayer: Susan Rinn
- August Minutes: Mark Keddal moved to approve. Mark Dibble seconded. All in favor.
- Junior Warden – Jeff Lackie
 - Painter bidding sanctuary exterior and replace soffits.
 - Jeff is going to work with a professional striper he uses with his work to do stripping for the new parking lot.
 - Fall Clean-up Day on October 8: Master Gardener, Ernestine Sykes & husband Sonny have been attending church. She agreed to make a list of suggestions for the garden work. Various projects were noted.
- Senior Warden – Susan Rinn
 - Thanked those who helped with the Diocesan event in San Marcos.
 - Noted that our church has thrived during covid compared to others.
- Rector's Report
 - McKeogh Hall Parking Lot/State Security Grant: Jennifer Shortess & Michael Sharp have been working with City on parking lot. The City continues to ask for more information and concessions. Now we're in a 2-week holding pattern.
 - The state security grant to fix doors was not successful because it was actually geared more to hiring security personnel which our budget couldn't sustain.
 - Confirmation Classes (5 receptions, 4 Confirmations, 1 Reaffirmation)
 - Audit completed & submitted. Thanks to John Upper, Wayne Roitch, Alan Cockerell, Lauren Smith, Joyce Richey, Mark Williams, & Marsha Castanon.
 - "We Will Continue" Diocesan Event and Parish Survey – Special thanks to Charlene for creating a congregational survey (included in newsletter). Special thanks to Chuck and Melinda Ingersoll, Don and Joyce Richey, Mark and Sally Keddal, George Ann Fuqua, Susan Rinn, and Jennifer Shortess for volunteering at event.
 - Coffee with TLU students: Susan & Stephen paid for coffee for TLU kids (approximately 10)
 - Busy October and November
 - Blessing of Animals 10/2
 - TLU Meal 10/2 (two to follow – December and Spring), serving at 6:30. Cockerells and Lackies are preparing meal. Others who signed up will be emailed to help with set up, clean up, and serving. Part of the purpose is to mingle with TLU students. Clean up will probably be at

about 7:30.

- Fall Clean Up Day 10/8 at 8 to noon.
 - St. Andrew's Happy Hour at the Backyard 10/14
 - St. Andrew's to Navajoland 10/19-10/23
 - Stewardship Weekend (Meal 11/4 – Kickoff 11/6)
- Michael Sharp delivered a new ladder to the church
- Worship Schedule for Bishop's Visit: November 27
 - One service for the Bishop and Christmas, and New Year's at 10:00
 - Lunch after the service – Parish Life will organize a Thanksgiving-themed luncheon.
- Red Cross contacted the church to see if we would be a Disaster Response Location. Stephen will ask more questions to find out what they need.
- Treasurer's report — Juli
 - Income / Expense:
 - Net loss of \$3,673 for month of August, but we had budgeted a larger loss based on trend of August being a low-income month. Instead we brought in \$11K larger than expected in income with \$10K in unrestricted
 - Expenses were high due in large part because of the quarterly insurance payment in August.
 - Balance Sheet: \$73K in unrestricted checking; \$60K in restricted checking. Endowment funds are suffering the market issues. It's down 23% since November
 - Budget:
 - Finance Committee met earlier this week. Julie adjusted the draft as discussed.
 - The proposed budget based on recent trends (with the exception of 2020 since it was an unusual year). Diocese has not yet sent the apportionment number or the suggested staff raises.
 - Proposed income for 2023 of \$410K is lower than the estimated 2022 income based on unpredictability of the restricted income.
 - Budget shows a net loss of \$18K
 - Income Budget was determined by trend and by comparing to average per member income of \$1,100 per month.
 - Juli presumed a modest increase in pledged income based on actual # of pledges in 2022
 - Expense Budget:
 - Apportionment includes a 3-year average which includes a discount during covid
 - Increased Outreach Expense from \$15K to \$17,500. This presumes that restricted income will fund some of the Outreach expense.
 - Chuck asked about a large excess in actual August expense for

Office Supplies. This includes framing photographs of previous priests, along with annual Zoom renewal.

- Juli noted that office supplies budget includes new computers for the office supplies.
 - Programs stayed consistent with the prior years.
 - Parish Life came up some based on increasing gatherings.
 - Discussed possible addition including “in-reach” within parish, such as new member meals, as well increasing evangelism budget.
 - Juli pointed out that there are line items for children’s minister and a youth minister to be considered in the future.
 - Juli held maintenance flat but there is a maintenance / capital improvements priority list that Alan prepared. These items should be considered by the vestry in the future / the budget process.
 - Finance Committee concurred that it may not be a good year for a capital campaign with the turbulence in the market.
 - Stephen asked that vestry members review the budget to prepare for a vote on the final budget in November or December.
- Old Business: None
 - New Business
 - Quote from Allen’s Professional Services to scrape orange peel ceiling and painting in library: \$1,380.
 - Allen’s quote for painting library: \$1,965
 - Allen’s quote for painting offices: \$2,345
 - Alan moved and Susan seconded the first two quotes for library work and that the office area painting be postponed. All in favor. All agreed that Stephen can choose the color based on pallet suggested by aesthetics committee.
 - Chamber of Commerce Membership Fee: \$150 will be renewed. All agreed that this is something that can be renewed annually without vote.
 - Stephen noted that Mark Williams offered to head up a team to canvass neighborhoods to let people who have moved into new neighborhoods.
 - Someone mentioned to Stephen that they missed the old practice of having coffee and refreshments after each service. All agreed this is a good idea. Stephen will ask Charlene to do a sign-up. Mark Keddal said he would supply refreshments on October 2.
 - Vestry Nominations Committee is working on recruiting nominees.

Next meeting date and time — October 16th, 2022

Respectfully Submitted,
Kelly Follis, Secretary