

**Paso Robles Chamber of Commerce
& Visitor Center**



Propane Cost Submission Form

Thank you for participating in the COVID-19 Business Assistance & Economic Recovery Program. To apply for reimbursement, businesses must possess a valid business license in the City of Paso Robles and cost submission form must be filled out completely with all verifiable and applicable receipts attached.

Email form and accompanying documentation to accounting@pasorobleschamber.com or submit in person: Paso Robles Chamber of Commerce, 1225 Park St., NO LATER than the 7th calendar day of the following month. Forms submitted without receipt of purchase for propane will not be considered.

Please provide business information:

Date: _____

Legal Business Name: _____

Submitted By (Name & Title): _____

Phone: _____

Email: _____

Physical Address: _____

Mailing Address: _____

City/State/Zip: _____

Business Name: _____

Propane Cost Submission Form

Receipts will be evaluated for reimbursement on a monthly basis. Receipts dated January 1, 2021 - March 31, 2021 are eligible for reimbursement. Amount of reimbursement equal to 50% total expense, not to exceed \$700/month.

Example: January receipts must be submitted with coinciding form and documentation on or before February 7. A reimbursement check will be issued and mailed by February 28.

Check box to indicate
documentation is
attached:

Use multiple forms if necessary.

Date	Description of Usage	Dollar Amount

TOTAL: _____

I certify the above listed business complies with all applicable City of Paso Robles, County of San Luis Obispo, and State health orders, guidelines, and directives issued in response to the COVID-19 public health emergency and adheres to the City of Paso Robles Fire Department's guide for the safe use of portable gas-fired heaters.

Signature of Claimant _____

Printed Name _____

Title _____

Date _____

Internal Use Only:

Received/verified by: _____ Date Received: _____ Amount Eligible for Reimbursement: _____ Check #: _____