

PARK LAKES PROPERTY OWNERS ASSOCIATION

Board of Directors Meeting Agenda

Monday, November 16, 2020 at 5:30 PM

Telephone Conference Call

The dial in number is 1-978-990-5159 and the access code is 5287370 which will need to be followed up with the pound/hashtag sign.

(Action may be taken on any item listed on this agenda)

AGENDA

1. Establish Quorum/Call to Order

2. Sheriff's Report

3. Secretary's Report:

- a) Review and Approval of Meeting Minutes: October 19, 2020

4. Treasurer's Report & Financial Review: September 2020

5. Property Management Report:

- a) Deed Restrictions
- b) ARC Applications

6. Business

- a) Update on MUD Agreement: Splashpad Maintenance & All Landscaping
- b) Annual Meeting Information
- c) Community Events

7. Actions Taken Between Meetings

- a) The Board approved to allow early holiday decorations beginning November 13, 2020 as an exception applicable to this specific year only.

8. Homeowner Open Forum

Please note that this Board meeting will be conducted by conference call. Owners will be able to listen to the meeting; however, owners will not have the ability to address the Board on the call. If you have a question that you would like addressed, please fill out the Homeowner Comment form with your question and email to Kim Gonzalez at kgonzalez@pmghouston.com by 8:00 a.m. on November 16, 2020. Any questions that are specific to an owners account or that are considered private and/or confidential will not be included in the Q&A and individual responses will be sent to those owners. Due to time constraints, each owner is limited to three (3) questions. Duplicate questions will only be answered one time.

9. Adjournment

Park Lakes Property Owners Association, Inc.

Homeowner Questions Form

November 16, 2020 Board Meeting

The Board of Directors will hold a virtual/tele-conference meeting on November 16, 2020 at 5:30 p.m. If you would like to submit questions to the Board of Directors for the open forum, please complete and return this form via email to: kgonzalez@pmghouston.com no later than **8:00 a.m. on Monday, November 16, 2020**. The Board of Directors will answer questions during the open forum part of the meeting, not to exceed thirty (30) minutes. Only three questions per household will be permitted to allow for others to have their questions included. Any questions that are specific to an owners account or that are considered private and/or confidential will not be included in the Q&A and individual responses will be sent to those owners.

Please complete all owner information below and submit for review and consideration.

Please include all information below.

Date: _____

Name: _____ Phone #: _____

Property Address: _____

Email Address: _____

Question #1: _____

Question #2: _____

Question #3: _____

