

# PARK LAKES PROPERTY OWNERS ASSOCIATION

## Board of Directors Meeting Agenda

Monday, August 17, 2020 at 5:30 PM

Telephone Conference Call

The dial in number is 1-978-990-5159 and the access code is 5287370 which will need to be followed up with the pound/hashtag sign.

*(Action may be taken on any item listed on this agenda)*

### AGENDA

**1. Establish Quorum/Call to Order**

**2. Special Business**

- a) Update on MUD Agreement: Splashpad Maintenance & All Landscaping

**3. Sheriff's Report**

**4. Secretary's Report:**

- a) Review and Approval of Meeting Minutes: July 20, 2020

**5. Treasurer's Report & Financial Review: June 2020**

**6. Property Management Report:**

- a) Deed Restrictions
- b) ARC Applications

**7. Business**

- a) Basketball Court Resurfacing/Repainting bids

**8. Actions Taken Between Meetings**

- a) The Board approved \$3,426.15 for a replacement barrier operator for the guardhouse EZ Tag lane. This repair is a result of damage done from a vehicle that ran into the barrier arm.
- b) The Board approved donating \$500.00 to Park Lakes Elementary School.
- c) The Board approved providing additional patrol coverage from Priority Protections and Investigations (PPI).
- d) The Board approved opening up a new petty cash account from Central Bank.

**9. Homeowner Open Forum**

Please note that this Board meeting will be conducted by conference call. Owners will be able to listen to the meeting; however, owners will not have the ability to address the Board on the call. If you have a question that you would like addressed, please fill out the Homeowner Comment form with your question and email to Kim Gonzalez at [kgonzalez@pmghouston.com](mailto:kgonzalez@pmghouston.com) by 8:00 a.m. on August 17, 2020. Any questions that are specific to an owners account or that are considered private and/or confidential will not be included in the Q&A and individual responses will be sent to those owners. Due to time constraints, each owner is limited to three (3) questions. Duplicate questions will only be answered one time.

**10. Adjournment**

# Park Lakes Property Owners Association, Inc.

## Homeowner Questions Form

August 17, 2020

---

The Board of Directors will hold a virtual/tele-conference meeting on August 17, 2020 at 5:30 p.m. If you would like to submit questions to the Board of Directors for the open forum, please complete and return this form via email to: [kgonzalez@pmghouston.com](mailto:kgonzalez@pmghouston.com) no later than **8:00 a.m. on Monday, August 17, 2020**. The Board of Directors will answer questions during the open forum part of the meeting, not to exceed thirty (30) minutes. Only three questions per household will be permitted to allow for others to have their questions included. Any questions that are specific to an owners account or that are considered private and/or confidential will not be included in the Q&A and individual responses will be sent to those owners.

Please complete all owner information below and submit for review and consideration.

Please include all information below.

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Property Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Question #1:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Question #2:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Question #3:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_