

PARK LAKES PROPERTY OWNERS ASSOCIATION

Board of Directors Meeting Agenda

Monday, December 14, 2020 at 11:00 AM

Telephone Conference Call

The dial in number is 1-978-990-5159 and the access code is 5287370 which will need to be followed up with the pound/hashtag sign.

(Action may be taken on any item listed on this agenda)

AGENDA

1. Establish Quorum/Call to Order

2. Election of Officers

3. Sheriff's Report

4. Secretary's Report:

- a) Review and Approval of Meeting Minutes: November 16, 2020

5. Treasurer's Report & Financial Review: October 2020

6. Property Management Report:

- a) Deed Restrictions
- b) ARC Applications

7. Business

- a) Update on MUD Agreement: Splashpad Maintenance & All Landscaping
- b) Contract Clarification and Review
- c) Budget Clarification and Review
- d) Discussion of New Ethics And Transparency Rules
- e) Discussion of Future Election Rules and Disclosures
- f) Discussion of Ways to Improve Community Engagement
- g) Social Media Policy

8. Actions Taken Between Meetings

9. Homeowner Open Forum

Please note that this Board meeting will be conducted by conference call. Owners will be able to listen to the meeting; however, owners will not have the ability to address the Board on the call. If you have a question that you would like addressed, please fill out the Homeowner Comment form with your question and email to Kim Gonzalez at kgonzalez@pmghouston.com by 8:00 a.m. on December 14, 2020. Any questions that are specific to an owners account or that are considered private and/or confidential will not be included in the Q&A and individual responses will be sent to those owners. Due to time constraints, each owner is limited to three (3) questions. Duplicate questions will only be answered one time.

10. Adjournment

Park Lakes Property Owners Association, Inc.

Homeowner Questions Form

December 14, 2020 Board Meeting

The Board of Directors will hold a virtual/tele-conference meeting on December 14, 2020 at 11:00 a.m. If you would like to submit questions to the Board of Directors for the open forum, please complete and return this form via email to: kgonzalez@pmghouston.com no later than **8:00 a.m. on Monday, December 14, 2020**. The Board of Directors will answer questions during the open forum part of the meeting, not to exceed thirty (30) minutes. Only three questions per household will be permitted to allow for others to have their questions included. Any questions that are specific to an owners account or that are considered private and/or confidential will not be included in the Q&A and individual responses will be sent to those owners.

Please complete all owner information below and submit for review and consideration.

Please include all information below.

Date: _____

Name: _____ Phone #: _____

Property Address: _____

Email Address: _____

Question #1: _____

Question #2: _____

Question #3: _____

