

PARK LAKES PROPERTY OWNERS ASSOCIATION

Board of Directors Meeting Agenda

Monday, October 19, 2020 at 5:30 PM

Telephone Conference Call

The dial in number is 1-978-990-5159 and the access code is 5287370 which will need to be followed up with the pound/hashtag sign.

(Action may be taken on any item listed on this agenda)

AGENDA

1. Establish Quorum/Call to Order

2. Special Business

- a) Update on MUD Agreement: Splashpad Maintenance & All Landscaping

3. Sheriff's Report

4. Secretary's Report:

- a) Review and Approval of Meeting Minutes: September 21, 2020

5. Treasurer's Report & Financial Review: August 2020

6. Property Management Report:

- a) Deed Restrictions
- b) ARC Applications

7. Business

- a) The Board will consider and vote on the 2021 Budget.
- b) The Board will consider and vote on: (a) amending Article II, Section 2.2 (Voting Rights), Article II, Section 2.4 (Annual Meetings), Article II, Section 2.9 (Quorum), Article II, Section 2.10 (Proxies, Absentee Ballots and Electronic Ballots), Article III, Section 3.1(a) (Number), Article III, Section 3.2 (Election), Article III, Section 3.3 (Removal and Vacancies) to the Amended and Restated By-Laws of Park Lakes Property Owners Association ("Bylaws"); (b) deleting Article II, Section 2.6 (Place of Meeting) and Article III, Section 3.1(c) (Ex Officio Directors) from the Bylaws; and (c) adding Article II, Section 2.14 (Adjournment of Member Meetings), Article II, section 2.15 (Absentee Ballots) and Article III, Section 3.14 (Voting Procedure for the Election of Directors) to the Bylaws.
- c) Community Events

8. Actions Taken Between Meetings

- a) The Board approved a \$500.00 donation to Lt. Rome from PPI, to assist her family with funeral arrangements for the loss of a family member.
- b) The Board approved \$2,991.77 for a new motor and power cable installation lake 3 fountain 3.
- c) The Board approved \$2,711.75 for an LED light set replacement for lake 3 fountain 5.
- d) The Board approved \$6,687.00 for holiday lights and decorations set up and storage.
- e) The Board approved re-opening up the basketball court, clubhouse playground, fitness center with modified hours, and clubhouse event bookings.

PARK LAKES PROPERTY OWNERS ASSOCIATION

Board of Directors Meeting Agenda

Monday, October 19, 2020 at 5:30 PM

Telephone Conference Call

The dial in number is 1-978-990-5159 and the access code is 5287370 which will need to be followed up with the pound/hashtag sign.

(Action may be taken on any item listed on this agenda)

9. Homeowner Open Forum

Please note that this Board meeting will be conducted by conference call. Owners will be able to listen to the meeting; however, owners will not have the ability to address the Board on the call. If you have a question that you would like addressed, please fill out the Homeowner Comment form with your question and email to Kim Gonzalez at kgonzalez@pmghouston.com by 8:00 a.m. on October 19, 2020. Any questions that are specific to an owners account or that are considered private and/or confidential will not be included in the Q&A and individual responses will be sent to those owners. Due to time constraints, each owner is limited to three (3) questions. Duplicate questions will only be answered one time.

10. Adjournment

Park Lakes Property Owners Association, Inc.

Homeowner Questions Form

October 19, 2020

The Board of Directors will hold a virtual/tele-conference meeting on October 19, 2020 at 5:30 p.m. If you would like to submit questions to the Board of Directors for the open forum, please complete and return this form via email to: kgonzalez@pmghouston.com no later than **8:00 a.m. on Monday, October 19, 2020**. The Board of Directors will answer questions during the open forum part of the meeting, not to exceed thirty (30) minutes. Only three questions per household will be permitted to allow for others to have their questions included. Any questions that are specific to an owners account or that are considered private and/or confidential will not be included in the Q&A and individual responses will be sent to those owners.

Please complete all owner information below and submit for review and consideration.

Please include all information below.

Date: _____

Name: _____ Phone #: _____

Property Address: _____

Email Address: _____

Question #1: _____

Question #2: _____

Question #3: _____

