



JOB DESCRIPTION

Job Title: Clinician II <input checked="" type="checkbox"/> FT <input type="checkbox"/> PT	FLSA Status: <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-Exempt
Department: Matt Talbot Outreach Program	Reports to: Director of Behavioral Health Services
Date/Revised: April 2021	Competitive Salary & Benefits Package (FT Employees)

Position Summary: The Clinician II provides treatment, rehabilitation and recovery supportive services to identified clients with substance use disorders, and functions as a practicing clinician on a multidisciplinary team.

- Qualifications Required:**
- Ability to understand and practice the mission of Camillus House.
 - Education: Master’s Degree in Mental Health/Social Work or related field. A combination of relevant education and work experience will be considered.
 - Licensed Mental Health/Social Worker to provide counseling in the State of FL.
 - Language: Proficiency in oral and written English required; Spanish preferred and other languages a plus (i.e. Creole).
 - Skills: Computer literacy required (Word, Excel, other data entry programs)
 - Successful completion of Toxicology test, Background screening and education verification.
 - Successful completion of Level II screening for all licensed clinicians and others if required by funding source.
 - Valid FL Driver License with clean driving record, if applicable.

- Qualifications Preferred:**
- Culturally sensitive to the social, psychological and healthcare needs of the vulnerable populations serviced.
 - Strong organizational, interpersonal and communication skills in order to meet deadlines and handle multiple tasks.
 - Demonstrates a high level of productivity while remaining calm and effective under pressure.
 - A self-starter with demonstrated ability to work independently, as well as, with multidisciplinary teams and co-workers.
 - Ability to maintain a high level of poise and professionalism in all circumstances.

- Responsibilities:**
- Commitment to the Values and Mission of the Brothers of St. John of God as witnessed through Camillus House in serving the needs of the underserved populations.
- Hospitality:** Create an environment where people can feel welcomed, comfortable, understood, esteemed and loved.
- Respect:** Recognize the richness of God’s gifts and His presence in every person regardless of age, situation in life, culture or religion.
- Spirituality:** Nurture a brighter, happier and richer life in time of suffering and struggle; empowering confidence in living with joy.
- Quality:** Work toward creating centers of excellence; fostering continuous improvement.
- Healing:** Respond to the need of the whole person – body, mind and spirit; energizing new hope.
- Responsibility:** Encourage cooperation as a way of promoting standards of competency, efficiency and accountability as we carry out our duties in the Mission.
- Provide individual and group counseling and documentation of services, under the direction of the Director of Behavioral Health Services.
 - Compliant with CARF and Medicaid billing standards.
 - Perform and document the psychosocial assessments within a timely manner.
 - Construct, implement, and monitor client’s treatment plans within a timely manner.

- Document the client’s progress in treatment with progress notes within a timely manner (in ICANotes and WITS or any other database being utilized).
- Upload all client documents (progress notes, house reports, drug tests, etc.) within 24 hours.
- Document the client’s discharge or transfer plans.
- Attend treatment team meetings with other staff member involved with the client to assist with the ongoing development of client’s treatment plan.
- Attends weekly clinical case conference meetings.
- Attend all scheduled and called staff meetings on time.
- Attend the client’s medical/psychiatric or any other appointments if requested by supervisor.
- Submit reports in a timely manner.
- Compliant with HIPAA and privacy practices.
- Assess and initiate crisis interventions and baker act if necessary.
- Participate in disaster planning.
- Referrals and F/U to legal, medical, social services, etc. for clients.
- Responsible for reaching out to community providers for possible referrals on a weekly basis (if not at full capacity).
- Other Duties as requested.

Work Environment:

The noise level of the work environment can range from low to moderate. The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Requirements:

While performing the duties of this job, the employee may need to sit, stand, walk, lift, reach, kneel, push/pull, bend/stoop, climb, crawl/crouch, repetitive motions. The employee may be required on occasion to lift and/or carry up to 20 lbs

Work Schedule:

- Ability to work a flexible work schedule, if needed.
- Ability to assist in Camillus House’ two (2) annual fundraisers (i.e. Gala and The Auction).

I have read and understand the requirements and expectations of this job description.

Employee Name (Print) _____

Employee Signature: _____ Date: _____

Camillus House is an Equal Opportunity Employer