



## Job Description

**Title:** Trauma Expert/Clinical Supervisor

**Program:** Children of Inmates of Inmates, Inc. (*Miami Gardens, FL*)

**Reports to:** Deputy Director, Program Development

**Status:** Full-Time

**Position Summary:** Responsible for *providing* trauma-informed therapeutic services to children and families of incarcerated parents. Also responsible for facilitating a vibrant social work intern program, including supervision of social work student interns, collaboration with COI staff, and fulfilment of University requirements.

### Position Duties:

- Must be willing to provide trauma-informed care coordination, crisis management and therapeutic services to children and families of incarcerated parents.
- Lead clinical internship program, including supervision, recruitment, training and career development of social work student interns.
- Provide minimum of weekly supervision (one hour minimum) to social work and mental health student interns.
- Review and sign off on University documentation which includes but is not limited to: learning plans, process recordings, classroom assignments and intern evaluations.
- Serve as the primary contact for interns and coordinate total learning experience with tasks supervisors
- Support of the management of care coordination cases, while identifying core strengths and potentials of children as well as root cause for potential risk with assessments and development of case plan, accordingly.
- Provide clinical supervision, expertise, guidance and training to staff.
- Participate as a leader, follower and dependable team member on agency initiatives as required to succeed in matrix management framework.
- Participate in and work closely with bonding trip team members and correctional staff to ensure family participants are eligible for, engaged in and enjoying the agency coordinated trips.



- Report any suspected child abuse or neglect, as required by law.

**Requirements:**

Must have MSW or LCSW with a minimum of five years post experience with experience in trauma -informed case management, crisis management and mental health therapy.

- Willingness to travel, (must have reliable transportation).
- Excellent written and oral communication skills.
- High level of interpersonal skills to handle sensitive and confidential information.
- Ability to interact and communicate with individuals at all levels of organization and partner organizations.
- Ability to foster diversity and open communication within teams and programs.
- Strong analytical and problem solving skills.
- Ability to work individually and as part of a high performing team.
- Computer literacy (use of Microsoft Office package)
- No disqualifying offenses on Level II criminal background check
- Ability to work some evening and weekend hours
- Must attend a Field Instructors Training at the designated partner Universities
- Stand as a role model; strong core values must always be exhibited

**All interested prospects, should submit cover letter and resume to:**

**[jadah@childrenofinmates.org](mailto:jadah@childrenofinmates.org)**