



# Career Solutions Publishing

**DIRECT • VIRTUAL • HYBRID INSTRUCTION**



**Work Ethics**  
**Writing for Work**  
**Entrepreneurship**  
**Soft Skills**



# 2022-23 CATALOG

*All resources are available online.*

For additional information,  
please contact us at:

PHONE: (888) 299-2784

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Career Solutions Publishing  
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Pottstown, PA 19464



# Career Solutions Publishing

Dear Educator Friends,

Workplaces continue to transition. While some of the transitions described below are not new, we see their effect escalating.

- *Digitization* will continue to alter the skills needed in almost all careers, making digital citizenship critical to technology training.
- *Verbal and written communication skills* diminish in technological environments, making specialized training in all forms of communication a top priority for all students.
- *Soft skills* are the leading factor in job success and should receive extra attention in education. “*Is Tech Destroying Kids’ Social Skills? Here’s How Social-Emotional Learning Can Help.*” (Ed Week: April 12, 2022)
- *Hybrid and virtual workplaces* will grow in importance, with some employees working three days at a central location and two days at home, or five days remotely.
- 54% of GenZ students say they want to become entrepreneurs. (Nielsen/Forbes)

To educate students for the evolving workplace, Career Solutions Publishing develops new resources each year. Follow the links below to learn what’s new for the 2022-23 school year.

- *The Hybrid/Virtual Workplace*, a new topic for *Job Ready Career Skills* features ten lessons on hybrid and virtual work. With the 24 other topics, you have access to 250 assessed and scored soft skills lessons suitable for hybrid, virtual, or traditional jobs. Customize *Job Ready Career Skills* to your classroom by choosing topics and lessons—or use all 250 lessons for broader training. <https://csp.link/JRCS>
- *A Day in the Life of an Entrepreneur*, a 2-page narrative of common entrepreneurial challenges, can be used alone or combined with *Skills for the First-Time Entrepreneur*, one of the Quick Skills Series of interactive E-Textbooks. <https://myqss.link/FirstTimeEntrepreneur>
- *On the Job Writing*, introduced last fall, equips students to write for work. A career-specific writing story opens every lesson followed by easy-to-apply instructions, examples, and activities that simplify writing tasks. This is an excellent tool for students with writing anxiety. <https://csp.link/OnTheJobWriting>

As always, we promise you exceptional service. Contact us with a question and we will provide immediate support.

If you would like to join a small educator group that meets online with Career Solutions Publishing in an advisory capacity twice a year, we’d like to hear from you. And if you have written a software or E-Text resource, we welcome your proposal.

We appreciate you. Best wishes for 2022-23.

Doris Humphrey, PhD  
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888.299.2784

# Online Products

See Pricing  
and Ordering  
Information on  
pages 10-12



## Job Ready Career Skills

Interactive Online, LTI Compatible or USB Drive |  
English or Spanish | © 2023  
250 lessons (10-20 minutes each) | *The Teacher's Desktop*  
Suggested level: High School, Adult

**NEW TOPIC!**  
The Hybrid or  
Virtual Workspace  
(10 lessons)

With 250 lessons, **Job Ready Career Skills** teaches the soft, employability skills employers identify as essential. Problem solving, critical thinking, customer service, teamwork, leadership, emotional intelligence, communication, work etiquette, securing employment and other workplace topics train students to succeed and to transfer skills among jobs. *My Digital Notebook* creates a video, audio, or word processed communication connection for every topic. The 20-question assessments after each lesson, plus optional pre- and post-tests, allow teachers to measure student performance, and the Certificate of Completion enhances students' portfolios. With *The Teacher's Desktop* (online version only), you can customize courses to local standards, set minimum scores, and utilize many other teacher-friendly options.

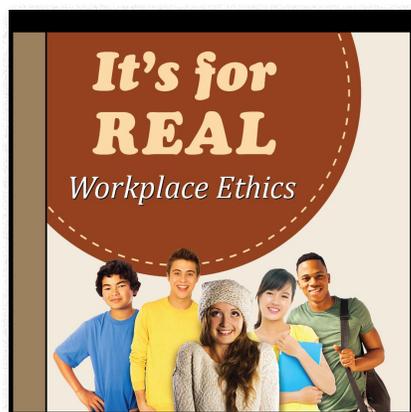
Try **Job Ready Career Skills** at <https://csp.link/JobReadyCareerSkills>

### Online Price — Annual Site License

JRCS 6020: English Ed3: \$1,395  
JRCS 6040: Spanish Ed1: \$1,395  
SOP 001-7-20: English and Spanish  
Package: \$1,995  
JRCS 6021: The Administrator's Desktop:  
\$200

### USB Drive Price, Ed2 Only — Annual Site License

JRCS 6027: English only: \$1,395



## It's for Real Workplace Ethics Series I, II, III, IV

Interactive Online or Interactive USB Drive | © 2021  
64 lessons (16 per series) (20-25 minutes each) | *The Teacher's Desktop*  
Suggested level: All

**It's for Real Workplace Ethics** features the stories of five young people who attend school full time and work part-time. In their jobs, the characters encounter ethical issues and your students answer the question, "What would you do in this situation?" Then your students learn "What the boss will think." Each lesson contains an ethics story, three activities, an ethics advice column, a related cartoon, a student's writing blog, and a true/false and multiple choice assessment. The 64 lessons feature honesty, responsibility, integrity, dependability, commitment, punctuality, confidentiality, and many other ethics topics. *The Teacher's Desktop* (online version only) allows you to use all four series or to choose series of lessons for different classes or levels of students. *The Teacher's Desktop* allows you to customize your course.

Try **It's for Real Workplace Ethics** at <https://csp.link/ItsForReal>

### Online Price — Annual Site License

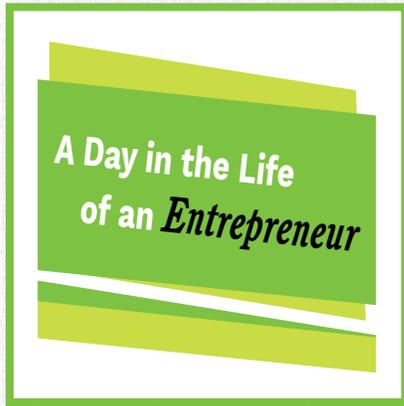
IFR 5030: All four series: \$1,895  
IFR 5035: Series I and II only: \$995  
IFR 1030: Per series: \$595

### USB Drive Price — Annual Site License

IFR 5031: All four series: \$1,895  
IFR 5036: Series I and II only: \$995  
IFR 1031: Per series: \$595

# Online Products

See Pricing  
and Ordering  
Information on  
pages 10-12



## A Day in the Life of an Entrepreneur

Interactive Online, LTI Compatible or USB Drive | English | © 2023

Instructor's Guide

Suggested level: High School, Upper Middle, Adult

This series of nine, 3-page lessons opens with a short message from an entrepreneur and continues with 2 pages of concepts related to the message, 1 page of activities, and web links to small businesses. Topics include Starting Up, Financing the Business, Working with Customers, Human Resources, Balancing Work and Home Life, and much more. Students learn about the rewards, challenges, and day-to-day tasks and responsibilities of an entrepreneur. *A Day in the Life of an Entrepreneur* is an excellent accompaniment to *Skills for the First-Time Entrepreneur* E-Text. With these two sources, students gain both a broad picture of small business ownership and a view of how they will spend their daily time. The Teacher's Guide containing ample additional activities and more websites gives teachers the ability to fit *A Day in the Life of an Entrepreneur* into grading periods of different lengths.

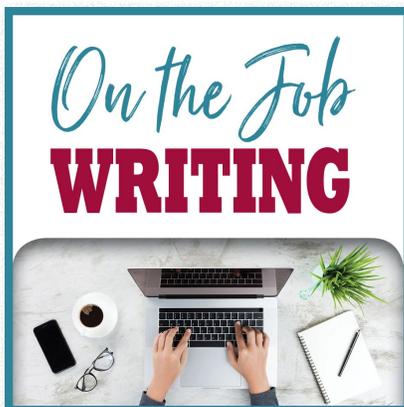
Try *A Day in the Life* at <https://csp.link/ADayInTheLife>

### Online Price — Annual Site License

DLE 1020: \$395

### USB Drive Price — Annual Site License

DLE 1020: \$395



## On the Job Writing

Interactive Online, LTI Compatible or USB Drive | English | © 2021

Basic or Premium Edition

Instructor's Guide

Suggested level: High School, Upper Middle, Adult

*On the Job Writing* teaches the basic writing skills needed in every career and job. With employers identifying work-related writing as a great weakness of new hires, even the most accomplished essay writers must be able to translate their skill to work-related situations. The simple instructional approach of *On the Job Writing* and plentiful examples and activities from various careers highlight the types of writing required for work. The BASIC EDITION is effective for small amounts of educational time, while the PREMIUM EDITION expands to more comprehensive writing instruction that can fulfill the requirements of a grading period or course. Suggested student responses for all writing activities plus teaching ideas are provided for instructors.

Try *On the Job Writing* at <https://csp.link/OnTheJobWriting>

### Online Price — Annual Site License

OTJW 6010: Basic Edition: \$595

OTJW 6020: Premium Edition: \$795

### USB Drive Price — Annual Site License

OTJW 6017: Basic Edition: \$595

OTJW 6027: Premium Edition: \$795

# Online Products

See Pricing  
and Ordering  
Information on  
pages 10-12



## Hands on Academics for Careers

Interactive Online, LTI Compatible or Interactive PDF on USB Drive | © 2017  
68 career modules, abundant activities (30-40 pages each)

*The Teacher's Desktop*

Suggested level: Middle School, High School, Adult

The 68 modules of ***Hands on Academics for Careers*** integrate career and academic instruction. Modules may be ordered according to pathway or cluster needs. Links to definitions appear each time a word contained in the Vocabulary list occurs within a lesson. This is especially helpful for literacy students and others who need assistance with language. The comprehensive modules contain ample activities in math, English, science, social studies, critical thinking, workplace politics and other topics. A challenge activity is given for each career, and supporting websites offer additional interesting and helpful information. The activities provide relevant information to increase students' knowledge of each career. These modules require minimal teacher preparation.

*The Teacher's Desktop* allows you to customize your course.

Try ***Hands on Academics for Careers*** at <https://csp.link/HandsOnAcademics>

### Online Price — Annual Site License

HOA 5130: All 68 career modules: \$1,695

Choice of modules:

HOA 5140: 30 career modules: \$995

HOA 5150: 20 career modules: \$795

HOA 5160: 10 career modules: \$495

### USB Drive Price — Ed2 Only

Annual Site License

HOA 5137: All 68 career modules: \$1,695



## Managing Your Money

Interactive Online, LTI Compatible or Interactive USB Drive | © 2020-2021  
80 lessons (20-25 minutes each)

*The Teacher's Desktop*

Suggested level: High School, Middle School, Adult

***Managing Your Money*** addresses the day-to-day challenges of spending, budgeting, banking, borrowing and financial planning. Topics include paycheck deductions, renting an apartment, buying a car, purchasing insurance, paying taxes, and many more. Each of the 80 lessons contains money management instruction, a video that enriches the topic, content discussion, examples and an activity. The 20-question assessments after each lesson plus optional pre- and post-tests allow teachers to measure student performance routinely. The Certificate of Completion enhances students' portfolios. With *The Teacher's Desktop* (online version only), you can customize courses to local standards, set minimum scores, and utilize many other teacher-friendly options.

Try ***Managing Your Money*** at <https://csp.link/ManagingYourMoney>

### Online Price — Annual Site License

MYM 9020: \$995

### USB Drive Price — Ed1 Only

Annual Site License

MYM 9027: \$995

# Online Products

See Pricing  
and Ordering  
Information on  
pages 10-12



## Career Launcher

Interactive Online, LTI Compatible or USB Drive | © 2020  
300 Careers (15-20 minute lessons) | Instructor's Guide  
Suggested level: Middle School, Early High School

The easy-to-navigate **Career Launcher** allows students to access information about 300 careers across all pathways. Written from a worker's point of view, each career begins with *"What I Do Every Day, The Best Part of My Job, The Worst Part of My Job, How I Trained for My Job, and How I Could Have Trained Better."* In addition, salary projections, educational requirements, and a list of related careers inform students about career options. Four short academic activities help students understand aspects of each career. "Green environment" careers and "bright outlook" careers are highlighted. Students can navigate the program in three ways: by career title (for exploring careers), by academic area (for applying academic skills to real work situations), and by level of education (for matching careers to the education or training required).

Try **Career Launcher** at <https://csp.link/CareerLauncher>

**Online Price — Annual Site License**  
CL 3010: \$1,295

**USB Drive Price — Annual Site License**  
CL 3017: \$1,295



## Competitive Advantage

Interactive Online, LTI Compatible or Standard PDF on USB Drive | © 2017  
20 modules (35-45 minutes each) | *The Teacher's Desktop*  
Suggested level: Middle School, High School, Adult

With recruiters sorting applicants by their critical thinking skills, written and oral communication skills, ethical decision-making, and ability to work in teams, your graduates can stand out with the knowledge they gain from **Competitive Advantage**. Students learn to communicate professionally, provide outstanding customer service, manage time, read and write, and work in teams. Each of the 20 modules provides abundant problem-solving and critical-thinking activities. The interactive exercises, appealing visuals, easy-to-understand content and assessments assist students in advancing toward a career. The 20-question assessments after each lesson plus optional pre- and post-tests allow teachers to measure student performance routinely. With *The Teacher's Desktop* (online version only), you can customize courses to local standards, set minimum scores, and utilize many other teacher-friendly options.

Try **Competitive Advantage** at <https://csp.link/CompetitiveAdvantage>

**Online Price — Annual Site License**  
CA 7025: All 20 modules: \$795

**USB Drive Price — Annual Site License**  
CA 7027: All 20 modules: \$795

# Online Products

See Pricing  
and Ordering  
Information on  
pages 10-12



## Connecting Life and Careers

Interactive Online, LTI Compatible or USB Drive | © 2019  
12 lessons (30-45 minutes each) | Instructor's Guide  
Suggested Level: Middle School, Early High School, Summer School

*Connecting Life and Careers* establishes the link between career success, decisions made during the school years and life satisfaction. These lessons are ideal for middle school and early high school courses, transition programs or other units that engage students in life choices. The content helps your students cover key questions such as, "What challenges will I face if my life is sidetracked due to poor decisions made in my youth?" "What does a budget for a single parent with a small income look like?" "What is my personal definition of success?" "What are the rewards and sacrifices of different careers?" and "How does career choice affect my lifestyle?" Suggested responses and teaching suggestions are provided.

Try *Connecting Life and Careers* at <https://csp.link/ConnectingLifeCareers>

**Online Price — Annual Site License**  
CLC 1020: \$399

**USB Drive Price — Annual Site License**  
CLC 1027: \$399



## Learning About Careers, Ed2

Interactive Online, LTI Compatible or USB Drive | © 2020  
32 lessons (15-20 minutes each) | Instructor's Guide  
Suggested level: Middle School

With *Learning About Careers*, students assume the role of an employee in each of 32 careers. These engaging 6-8 page lessons are ideal for career discovery, career exploration and transition programs. The goal is to help students improve their work readiness skills and learn how academics apply to job-related situations. Students prepare a personal budget based on expected earnings in each career field. The lessons cover 16 pathways and are easy for instructors to implement. Sample careers include adoption supervisor, athletic trainer, entrepreneur, correctional supervisor, firefighter, perfusionist, purchasing manager, welder and many others.

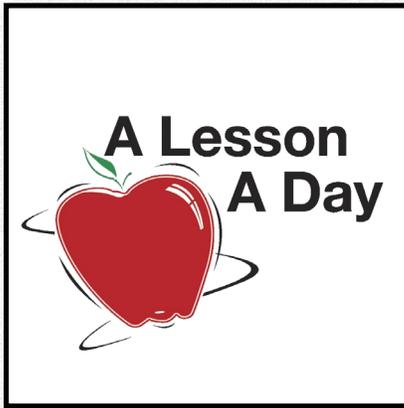
Try *Learning About Careers* at <https://csp.link/LearningAboutCareers>

**Online Price — Annual Site License**  
LAC 1010: \$459

**USB Drive Price — Annual Site License**  
LAC 1017: \$459

# Online Products

See Pricing  
and Ordering  
Information on  
pages 10-12



## A Lesson A Day

Interactive Online, LTI Compatible or USB Drive | © 2018  
80 lessons (10-15 minutes each) | Instructor's Guide  
Suggested level: Middle School, Early High School

*A Lesson A Day* provides short practices in applying academics to tasks required in a career. The relevant, practical exercises are excellent for brief blocks of instructional time, such as bell ringers, and for substitute teachers who may need assistance in keeping the tempo of a class moving. The content is also valuable for students with limited attention spans. The one-page lessons can fill your time slots with relevant, practical exercises. A variety of career pathways are used as examples. Series I contains activities for math and science; Series II covers English, communications, ethics and social studies.

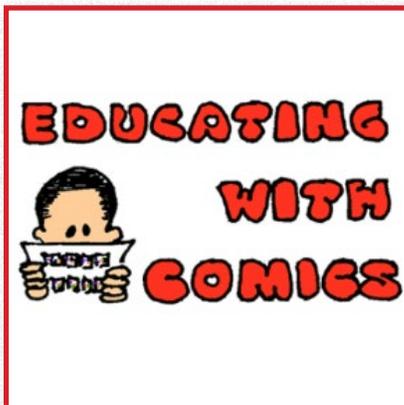
Try *A Lesson A Day* at <https://csp.link/ALAD>

### Online Price — Annual Site License

ALAD 8012: Series I & II: \$299

### USB Drive Price — Annual Site License

ALAD 8017: Series I & II: \$299



## Educating with Comics

PDF on USB Drive  
2 series of 80, four-panel cartoons | Instructor's Suggestions  
Suggested level: All

*Educating with Comics* offers an entertaining way to introduce a work-related topic, underscore a point, or summarize a lesson. Students enjoy the different approach to content. The comics can be used effectively for units on work ethics, responsibility, attitude, customer service and many others. You receive one comic per PDF page. By adding a bit of “serious fun” to classes, you’ll engage students and motivate them to remember the important points. Topics for Series 1 include: Work Ethics, Responsibility, Attitude I, and Customer Service. Topics for Series 2 include: Communication, Team Work, Attitude II, and Time Management.

Try *Educating with Comics* at <https://csp.link/EducatingWithComics>

### USB Drive Price — Annual Site License

Standard PDF:

EWC 2050: Both Series I & II: \$649

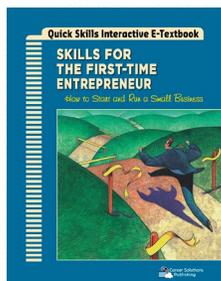
EWC 1050: Series I: \$359

EWC 1057: Series II: \$359

# Quick Skills Interactive E-Textbooks

INTERACTIVE  
AND PDF:

Online Pricing  
for E-Textbook  
Annual Site  
License:  
\$459 each



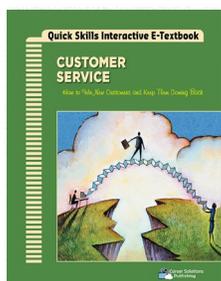
## Skills for the First-Time Entrepreneur

**NEW!**

QS 4050

LTI Compatible or PDF on USB Drive | © 2022  
8 Chapters | Facilitator's Guide | Suggested level: High School, Adult

Small businesses employ almost half of the U.S. workforce, with more than 600,000 new businesses opening each year. Aside from a good idea, what else does a new owner need? This E-Textbook addresses the basics of entrepreneurship, its risks and rewards, and the human characteristics necessary for success. Try **Skills for the First-Time Entrepreneur** at <https://myqss.link/FirstTimeEntrepreneur>



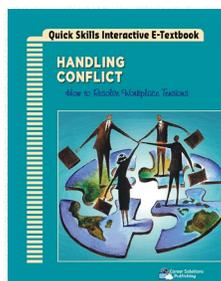
## Customer Service

QS 4010

LTI Compatible or PDF on USB Drive | © 2020  
9 Chapters | Facilitator's Guide | Suggested level: High School, Adult

Putting the customer first is how companies keep current customers and entice new ones to use its products or services. Giving customers what they want, increasing customer loyalty, and eliminating customer dissatisfaction is the focus of this book.

Try **Customer Service** at <https://myqss.link/CustomerService>



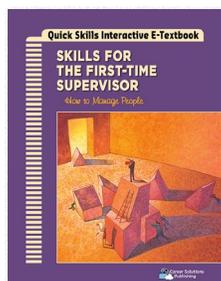
## Handling Conflict

QS 4020

LTI Compatible or PDF on USB Drive | © 2020  
8 Chapters | Facilitator's Guide | Suggested level: High School, Adult

Understanding why conflict arises and how to better manage it is a skill that can be learned; however, the process requires understanding oneself and others. With this book, students will cultivate the skills necessary for handling conflict in an effective and constructive manner.

Try **Handling Conflict** at <https://myqss.link/HandlingConflict>



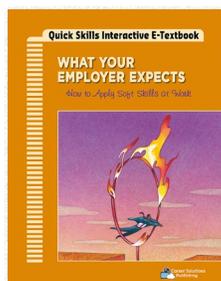
## Skills for the First-Time Supervisor

QS 4030

LTI Compatible or PDF on USB Drive | © 2020  
8 Chapters | Facilitator's Guide | Suggested level: High School, Adult

New supervisors face common challenges. While previously being responsible only for their own efforts, they often feel nervous about being judged by the work of those under their supervision. This quick, preparatory course focuses on key concepts and abilities needed by supervisors.

Try **Skills for the First-Time Supervisor** at <https://myqss.link/FirstTimeSupervisor>



## What Your Employer Expects

QS 4040

LTI Compatible or PDF on USB Drive | © 2020  
7 Chapters | Facilitator's Guide | Suggested level: High School, Adult

Starting out strong is important for any newly-hired employee, and enhancing the skills, behaviors, and attitudes that employers want is the key to long-term success. Students will learn strategies and receive recommendations and guidelines to assist in this process.

Try **What Your Employer Expects** at <https://myqss.link/WhatEmployerExpects>

# The Teacher's Desktop

*The Teacher's Desktop* for online products is a teacher-friendly resource to reduce your time for planning and setting up classes. This resource provides electronic grading of pre- and post-tests and lesson assessments. You will eliminate many time-consuming tasks with the short-cut features of *The Teacher's Desktop*.

The features listed below are available for the following resources: ***Job Ready Career Skills, It's For Real Workplace Ethics, Hands on Academics for Careers, Managing Your Money, and Competitive Advantage.***

- Roster development for each of your classes
- Ability to select required and optional lessons
- Assessment scores by student, lesson, topic, and category
- Ability to create pre- and post-tests from provided questions
- Plus many other helpful features

These additional features of *The Teacher's Desktop* are available for ***Job Ready Career Skills*** only:

- Minimum score setting
- Simple score reporting, exportable to Excel
- Student time tracking
- Ability to copy requirements among classes

# The Administrator's Desktop

***The Administrator's Desktop*** is available for ***Job Ready Career Skills***.

With this helpful tool, administrators can view reports from all schools, teachers, classes and students under their supervision.

# Learning Management System Integration

**Career Solutions Publishing resources are LTI compatible.**

We will be pleased to work with you to integrate our resources with your learning management system, or you may access materials from the Career Solutions Library. Please contact us to discuss your specific LMS integration needs. Our IT team will work with you to find a solution that benefits you and your students.

# How to Order

## By Purchase Order

csp@careersolutionspublishing.com

## By Phone

(888) 299-2784  
(610) 993-8292

## By Fax

(610) 993-8249

## By Mail

Career Solutions Publishing  
PO Box 3176  
Pottstown, PA 19464

## Credit Card Orders

Include the cardholder's complete name, address, phone number, card number, expiration date, CVN/security code, and email address for receipt.

## Shipping Procedure

Online resources are available within two days of receipt of a purchase order. USB Drive orders will be shipped within three days by UPS unless other arrangements are requested.

## Customer Support

Your phone calls will be answered by a helpful technical support specialist Monday through Friday between 8 a.m. and 8 p.m. Eastern time. We are pleased to assist with your questions or if you need assistance.

## INCLUDE WITH YOUR ORDER

- Name and email of person to contact for online account setup
- Purchase order number
- Purchaser name, email address, and phone number
- School or company name
- Bill and ship addresses

## Site Licensing Terms and Additional Discounts

**Site License.** A site license covers students enrolled in one class or all classes in one school building. Students above 500 are \$95 per each group of 100. Discounted site licenses may be purchased for three or more schools by contacting Career Solutions Publishing. A site license includes set-up for five new teachers each year. Additional teachers may be added at \$10 per teacher. For Cyber school site licenses, contact Career Solutions Publishing for a quote.

- **Annual Site License:** Products that are purchased for online or USB use require an annual renewal. This license covers all teachers and all students enrolled in all of one school's programs in one building. The license covers the students' virtual use of the resources away from the school or building as long as they are enrolled in a class.
- **Program License:** A program license is available for CSP products. This license covers students and teachers enrolled in one program that takes place at different locations, for example, a district that offers a special class to a small number of students in several schools. Please contact Career Solutions Publishing at 888-299-2784 or 610-993-8292 for a quote.
- **County License or State License:** A county or state may obtain a license to enroll all students in all schools. Please contact Career Solutions Publishing at 888-299-2784 or 610-993-8292 for a quote.

**Additional Discounts and Charges.** In addition to the pricing shown above, district-wide, county-wide, or state-wide discounts are available by contacting CSP when ordering for three or more schools. For specialized customization services, add a fee of \$100 per hour.

## Our Customer Service Pledge

Career Solutions Publishing customers say our service is unmatched in publishing, and we'd like to prove it to you. We think of ourselves as partners with you, and we will go out of our way to meet your needs.

A live person will answer when you call between 7:30 a.m.–8:00 p.m. EST. We'll respond to your questions or handle your technology inquiries immediately. If you ask for a product recommendation, we'll ask your course goals, grade levels, and budget. Then we'll offer an honest appraisal of our materials that will be most effective for your classroom or program.

We continually upgrade our materials and develop new products to meet your school needs. As former teachers and educational leaders, we know the challenges you face, and our purpose is to help you meet those challenges by publishing relevant, practical resources that will serve you and your students well. Please call when you need correlations of our products with your standards or local requirements. We'll provide turn-around service.

## Available ONLINE (See Discounted Package Pricing on page 12)

<b>Job Ready Career Skills</b>	JRCS 6020 /6040*	English or Spanish* Edition	\$ 1,395	Annual
	JRCS 6021	<i>The Administrator's Desktop</i>	\$ 200	Annual
<b>It's for Real Workplace Ethics</b>	IFR 5030	All Four Series	\$ 1,895	Annual
	IFR 5035	Series I and II only	\$ 995	Annual
	IFR 1030	Per Series	\$ 595	Annual
<b>A Day in the Life of an Entrepreneur</b>	DLE 1020		\$ 395	Annual
<b>A Day in the Life of an Entrepreneur and Skills for the First-Time Entrepreneur</b>	DLE 1030	Bundle	\$ 695	Annual
<b>On the Job Writing</b>	OTJW 6010	Basic Edition	\$ 595	Annual
	OTJW 6020	Premium Edition	\$ 795	Annual
<b>Hands on Academics for Careers</b>	HOA 5130	All 68 Career Modules	\$ 1,695	Annual
	HOA 5140	30 Career Modules	\$ 995	Annual
	HOA 5150	20 Career Modules	\$ 795	Annual
	HOA 5160	10 Career Modules	\$ 495	Annual
<b>Managing Your Money</b>	MYM 9020		\$ 995	Annual
<b>Career Launcher</b>	CL 3010		\$ 1,295	Annual
<b>Competitive Advantage</b>	CA 7025	All 20 Modules	\$ 795	Annual
<b>Connecting Life and Careers</b>	CLC 1020		\$ 399	Annual
<b>Learning About Careers</b>	LAC 1010		\$ 459	Annual
<b>A Lesson A Day</b>	ALAD 8012	Series I and II	\$ 299	Annual
<b>QUICK SKILLS INTERACTIVE E-TEXTBOOK SERIES</b>				
<b>Customer Service</b>	QS 4010		\$ 459	Annual
<b>Skills for the First-Time Supervisor</b>	QS 4020		\$ 459	Annual
<b>Handling Conflict</b>	QS 4030		\$ 459	Annual
<b>What Your Employer Expects</b>	QS 4040		\$ 459	Annual
<b>Skills for the First-Time Entrepreneur</b>	QS 4050		\$ 459	Annual

## Available on USB DRIVE

<b>Job Ready Career Skills</b>	JRCS 6027	English Edition	\$ 1,395	Annual
<b>It's for Real Workplace Ethics</b>	IFR 5031	All Four Series	\$ 1,895	Annual
	IFR 5036	Series I and II only	\$ 995	Annual
	IFR 1031	Per Series	\$ 595	Annual
<b>A Day in the Life of an Entrepreneur</b>	DLE 1020		\$ 395	Annual
<b>A Day in the Life of an Entrepreneur and Skills for the First-Time Entrepreneur</b>	DLE 1030	Bundle	\$ 695	Annual
<b>On the Job Writing</b>	OTJW 6017	Basic Edition	\$ 595	Annual
	OTJW 6027	Premium Edition	\$ 795	Annual
<b>Hands on Academics for Careers</b>	HOA 5137	All 68 Career Modules: Ed2 Only	\$ 1,695	Annual
<b>Managing Your Money</b>	MYM 9027	Ed1 Only	\$ 995	Annual
<b>Career Launcher</b>	CL 3017		\$ 1,295	Annual
<b>Competitive Advantage</b>	CA 7027		\$ 795	Annual
<b>Connecting Life and Careers</b>	CLC 1027		\$ 399	Annual
<b>Learning About Careers</b>	LAC 1017		\$ 459	Annual
<b>A Lesson A Day</b>	ALAD 8017	Series I and II	\$ 299	Annual
<b>Educating with Comics</b>	EWC 1050	Series I	\$ 369	Annual
	EWC 1057	Series II	\$ 369	Annual
<b>QUICK SKILLS INTERACTIVE E-TEXTBOOK SERIES</b>				
<b>Customer Service</b>	QS 4010		\$ 459	Annual
<b>Skills for the First-Time Supervisor</b>	QS 4020		\$ 459	Annual
<b>Handling Conflict</b>	QS 4030		\$ 459	Annual
<b>What Your Employer Expects</b>	QS 4040		\$ 459	Annual
<b>Skills for the First-Time Entrepreneur</b>	QS 4050		\$ 459	Annual

# Package Pricing

## Special ONLINE Discounted Packages

SOP 001-7-20	<b>Job Ready Career Skills:</b> Bundled English and Spanish Editions <b>Job Ready Career Skills:</b> <i>The Administrator's Desktop</i>	\$ 1,995 \$ 200	Annual Annual	<b>Save \$795</b>
SOP 003-7-20	<b>Job Ready Career Skills:</b> English or Spanish <b>On the Job Writing:</b> Premium Edition <b>Job Ready Career Skills:</b> <i>The Administrator's Desktop</i>	\$ 1,885 \$ 200	Annual Annual	<b>Save \$305</b>
SOP 002-7-14	<b>Job Ready Career Skills:</b> English or Spanish <b>It's for Real Workplace Ethics:</b> All Four Series <b>Job Ready Career Skills:</b> <i>The Administrator's Desktop</i>	\$ 2,795 \$ 200	Annual Annual	<b>Save \$495</b>
SOP 002-7-20	<b>Job Ready Career Skills:</b> English or Spanish <b>On the Job Writing:</b> Premium Edition <b>It's for Real Workplace Ethics:</b> All Four Series <b>Job Ready Career Skills:</b> <i>The Administrator's Desktop</i>	\$ 3,395 \$ 200	Annual Annual	<b>Save \$690</b>
SOP 002-7-13	<b>Job Ready Career Skills:</b> English or Spanish <b>Managing Your Money</b> <b>Job Ready Career Skills:</b> <i>The Administrator's Desktop</i>	\$ 2,040 \$ 200	Annual Annual	<b>Save \$350</b>
SOP 001-7-14	<b>Job Ready Career Skills:</b> Online English or Spanish <b>It's for Real Workplace Ethics:</b> Online All Four Series <b>Managing Your Money:</b> Online <b>Job Ready Career Skills:</b> <i>The Administrator's Desktop</i>	\$ 3,495 \$ 200	Annual Annual	<b>Save \$790</b>
SOP 004-7-13	<b>Job Ready Career Skills:</b> English or Spanish <b>On the Job Writing:</b> Premium Edition <b>It's for Real Workplace Ethics:</b> All Four Series <b>Managing Your Money</b> <b>Job Ready Career Skills:</b> <i>The Administrator's Desktop</i>	\$ 3,995 \$ 200	Annual Annual	<b>Save \$885</b>
SOP 003-7-20	<b>Job Ready Career Skills:</b> English or Spanish <b>On the Job Writing:</b> Premium Edition <b>It's for Real Workplace Ethics:</b> All Four Series <b>Hands on Academics for Careers:</b> All 68 Career Modules <b>Managing Your Money</b> <b>Job Ready Career Skills:</b> <i>The Administrator's Desktop</i>	\$ 5,895 \$ 200	Annual Annual	<b>Save \$880</b>
SOP 004-7-20	<b>Job Ready Career Skills:</b> English or Spanish <b>A Day in the Life of an Entrepreneur</b> <b>On the Job Writing:</b> Premium Edition <b>It's for Real Workplace Ethics:</b> All Four Series <b>Hands on Academics for Careers:</b> All 68 Career Modules <b>Managing Your Money</b> <b>Competitive Advantage:</b> All 20 Modules <b>Job Ready Career Skills:</b> <i>The Administrator's Desktop</i>	\$ 6,595 \$ 200	Annual Annual	<b>Save \$1,275</b>
SOP 005-7-37	<b>Quick Skills Interactive E-Textbook Series:</b> All Five Resources	\$ 1,855	Annual	<b>Save \$440</b>

## Special USB DRIVE Discounted Packages

SOP 005-7-27	<b>Quick Skills Interactive E-Textbook Series:</b> All Five Resources	\$ 1,855	Annual	<b>Save \$440</b>
SOP 004-7-17	<b>Career Launcher</b> <b>Connecting Life and Careers</b> <b>Learning About Careers</b> <b>A Lesson A Day:</b> Series I and II <b>Educating with Comics:</b> Series I and II	\$ 2,595	Annual	<b>Save \$506</b>

For custom packages, contact Career Solutions Publishing at (888) 299-2784.

# Testimonials

"I first came across **Career Solutions Headlines** 15 years ago. They had sent me a free weekly mini lesson, covering a wide array of career related topics. I always found it engaging for student conversation, relevant to today's trends and very relatable. Since then, I transitioned to two other positions in Career Services and keep it as my "go-to" for soft skills and the like. I am now using their **Competitive Advantage** online product with the adult population in the trades and am very happy with results. I give the staff, customer support and their products a 5-star rating"

— **Career Services Educator, NJ**

"The Youth Success Academy has used **Job Ready Career Skills** for a few years now. It is a great curriculum for our students to use for getting and keeping a job. Now that we are having to make adjustments due to COVID-19 and going strictly online, it is really important for us to see the amount of time that students are spending on lessons and on the pre-test and post-test. CSP worked hard to add a feature to show how much time the students spend doing the pre- and post-test. Now we can account for all the time they are working."

— **Teacher, GA**

"The **Job Ready Career Skills** curriculum has been an excellent addition to our campus the past two years. It has helped to get our school focused on career readiness skills throughout the entire year by infusing the modules into our regular instructional programs. Teachers and students have found it easy to use and the customer service skills of the Career Solutions Publishing team is second to none."

— **Principal, CA**

"Working at a Career Center, we are preparing students for the workforce, which includes not only their technical skills but soft skills and money management. The lessons in **Job Ready Career Skills** and **Managing Your Money** are user friendly and relevant to our students. I have been using this for an elective class I teach called Life Prep, and recently had two of our Medical Careers teachers ask to be added to the accounts because they felt the lessons would benefit their seniors. I have also had wonderful experiences with their customer service support, you will receive a prompt and helpful response anytime you reach out to them!"

— **Cosmetology Instructor, OH**

"My district purchased **Job Ready Career Skills** this year for me to use while teaching a course that I have never taught before. The customer service from Career Solutions Publishing has been AMAZING! Since the course and the software are new to me, I have had many questions. When I email this company, they typically respond to my questions and concerns within five minutes! I even had a concern regarding how the assessments were presented and they corrected the issue within five days. I have never experienced customer service like this before."

— **Teacher, TX**

"Hello, I wanted to take a moment to thank you and your team for all of the support you have provided my folks as we have shifted towards virtual learning because of COVID-19. Today was my first day back, and when I met with my team, they could not say enough about how helpful and supportive you all have been, so I wanted to email you with a thank you!"

— **Exceptional Children Administrator, NC**

"When the COVID-19 lockdown began, I found myself in quite a predicament. I teach four classes of "Microsoft Concepts" this semester, and students did not have their own books to take home to use for instruction. I was worried, but then your company's email came my way with the opportunity to use e-books for my classes generously donated by Career Solutions Publishing. It was a godsend, to say the least! Thank you so much for offering your catalog to me and for helping a frazzled teacher feel in charge again! I truly appreciate it."

— **Business Teacher, PA**

"I want to take this opportunity to thank you for assisting my classes with setting up their password and making sure they can log in. Your patience and dedication are greatly appreciated. Career Solutions Publishing is certainly very fortunate to have you on its team. Keep up the good work and Happy Holidays."

— **Teacher, VA**

# Teachers Know Best

## Unsolicited Comparison of

### *Job Ready Career Skills* and other software

#### *Job Ready Career Skills*

#### *Compared Program*

More than 200 available lessons. Teacher may identify and select which lessons a student should complete. ***“Love it!”***

77 available lessons. Teacher has no input as to lesson selection.

Student pre- and post-tests are developed by the teacher from questions provided online. Tests are completed, graded and recorded online. Essays and other follow-up activities are optional. Suggested responses are available for teacher to assist with assessment. ***“Fantastic.”***

Student pre- and post-tests were provided and had to be completed on paper, hand graded and recorded on a hard-copy log. Essays were mandatory and had to be graded by the teacher.

Quizzes are computer graded. ***“Yes!”*** Scores may be viewed by Lesson, Topic, and Category.

All records of quiz scores had to be entered by hand.

The content and format of the lessons are age appropriate, yet at a reading level suitable for most students. ***“Great!”*** There are fifteen questions at the end of each lesson. Teacher may view minutes spent on each lesson, which is a good indicator of whether a student is actually reading the lesson. ***“I liked this feature, and it is coming back in the updated edition.”***

The cartoon illustrations and simplistic lesson content were perceived by students as juvenile. Students generally clicked through lessons and were able to correctly answer the two or three true/false quiz questions at the end of each lesson through guessing or trial and error.

Teacher resets a quiz each time a subsequent attempt is required. ***“This is an essential feature which appears in the new version of Job Ready Career Skills.”***

Teachers had no control over how many times a student attempted a quiz.

No printing required. ***“Whee!”***

Vast amounts of materials needed to be printed resulting in prohibitive printer and paper costs.

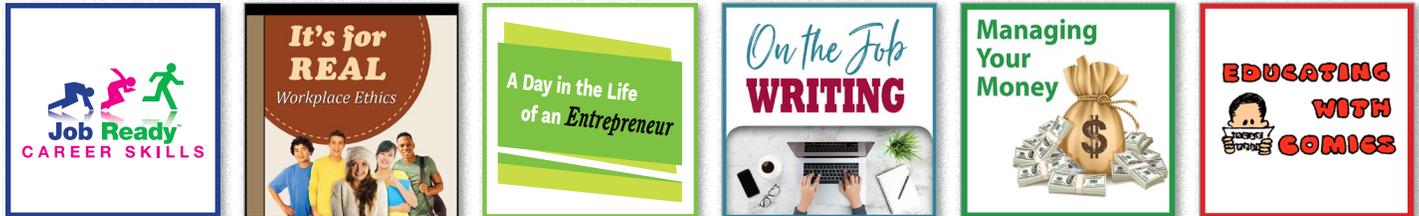
Excellent customer service. ***“Problems are always addressed.”***

Frequent technical difficulties with the site. Extremely poor technical support and customer service.

*Teacher, FL*

*Career readiness and soft employability skills online and USB Drive*

## Employability and Work Readiness Skills



## Integrated Careers and Academics



## Life and Careers



## Quick Skills Interactive E-Textbooks

