

Carlos Gilbert PTK Meeting Agenda

August 31, 2022 8:15 a.m.

CGE Garden & Zoom

Zoom Meeting ID: 810 5786 2343

Passcode: 088673

Attendees (in person): Steven DeGraeve, Erica Gomez, Gillian Gonda, Noranik Zadeyon, Sarah LeBlanc, Libby Lokey, Brintha Nathan, Kathy Primm, Caitlin Brodsky, Erika Fleetwood, Maggie Moore, Alison Walcott, Sara April, (present, but not on sign in sheet: Kim Pietrocci, Mrs. D, Ms Biree, Shona Stack, Tammy Fellows)

1. School News

- a. Ms. Pietrocci CGE is now fully staffed as of Aug 30 2022. It has been a smooth start to the school year. Lunch is going well in the cafeteria and garden. Introductions of new school counselor Tammy Fellows, nurse Shona Stack. Shona S fielded COVID and out sick questions about forms, recommended calling the Nurse's office directly to know if and what forms are required to return to school because the requirements vary and are changing frequently.

2. Minutes previous meeting minutes approved by board

3. Treasurer's Report (nothing to report)

4. Funding Requests

- a. Walkie Talkies - Board agrees these would be helpful for parking and carnival. Alison to look at REI for 3 sets of 2 (6 walkie talkies total)
- b. Las Golondrinas - funding request from Ms Owens, Ms D for \$130 for the 4th grade and \$150 for the 5th grade to learn about New Mexico at Las Golondrinas Heritage Days. A motion to approve the funding requests was made. The board approved the funding request. Maggie M wrote a check for (\$150) on the spot for Ms. D.
- c. Gift Program Math Books - Ms Biree would like to buy \$320 worth of math books for the gifted program. A motion to approve the funding request was made. The board approved the funding request.
- d. Battle of the Books - there is an outstanding amount above the stipend of \$300 of approximately \$50.27. The board will contact Ms. Frances and ask her to submit a funding request for this balance.

5. Events:

- a. CGE Open House – Tonight! Snacks and drinks will be picked up by Libby and Alison, food and merch to be set up around 3:30pm for 4:30pm event before classroom events start at 5:30pm
- b. Pet Parade There is interest for participating. A theme of "school spirit" was agreed on. Libby to register the school (can be done the day of at 8am at the parking lot where the parade begins). Michaelann may know all the details about registering. Someone may wear the blackhawk mascot costume (Noranik Z's son?)

6. Parking Event Fundraising

- a. Zozobra – One Night Only – Friday, Sept. 2nd 4-6pm \$15, Sarah L to sign up and manage the money. Sara A to be backup. Gillian Gonda??? to volunteer
- 7. CGE Swag
 - a. New Inventory Pricing new items: tie dye youth t-shirts S-XL (resale price: \$13), plain youth t-shirts (resale price: \$10), long sleeve black t-shirts (youth resale price: \$15, adult resale price: \$20), zip up hoodies youth and adult womens (resale price: \$45), pullover hoodies youth and adult (resale price: \$25)
- 8. In the Neighborhood
 - a. New York On Catron (tabled)
 - b. Block Party Permitting – Halloween no permit needed, we will not close the street.
 - c. Parking - Halloween PTK to promote convention center parking, nearby parking won't be a problem because we will not be closing the street. 20-30 spots in the teacher lot are available.
- 9. Big Picture Halloween Carnival Discussion
 - a. Outline Top Games and activities (tabled until next week's carnival meeting)
 - b. Sponsors & Donations Rally Up now offers links to sponsor's website, this is a good value-add to include in the sponsor letter. Sponsor level information to come from Alison W.
 - c. Meeting schedule (sent out via email to full volunteer list on Aug 25 2022)
 - d. Communications - write press release, add to local event calendars, place add in tumbleweeds -- Maggie M volunteered to do this, Steve D to get assets to Maggie for this.
 - e. Gift Baskets - Kim P said NO ALCOHOL can be on campus. Any baskets that contain wine etc, must use a picture of the item and the item must be off campus.

Next Meeting

- PTK: September 28, Meeting at 8:15 a.m.
- Halloween Boo Crew: September 7, Meeting at 8:15 a.m.