Coalition Readiness & Effectiveness Assessment
DBHDS - Virginia Prevention

Instructions:

The purpose of this assessment is to gauge how well you think your coalition is working together and how effective it is at addressing an issue or problem in your community. The aim is to identify the strengths of the coalition and areas that can be strengthened to improve overall functioning and effectiveness.

For each statement, please indicate a response (rating from *strongly disagree* to *strongly agree*) that best represents how well you think your coalition or group is working. There are no right or wrong answers. Being candid and honest in your feedback will be most beneficial for your coalition to know where it is doing well and where it has opportunities for growth. Individual responses will be kept anonymous. The survey will take approximately 15-20 minutes to complete.

Kindly rate all the items in the survey and then provide your responses to four open text questions that follow.

If you have any questions about this survey or need technical assistance, please email OMNISupport@omni.org

Your participation is greatly appreciated!

When you rate the following items, you should be thinking of the following coalition:

Coalition Name: Substance Abuse Prevention Coalition of Alexandria

Coalition Coordinator/Main Contact Person: Emma Beall

City/Community: Alexandria CSB

What are the primary issues this coalition addresses? *Check all that apply.*

- ☐ Alcohol misuse
- ☐ Tobacco/nicotine misuse
- ☐ Suicide prevention/mental health
- ☐ Other (please specify): _____

First, how long have you been a member of this coalition?

- ❍ Less than one year
- ❍ 1-3 years
- ❍ More than 3 years

When you rate the following items, you should be thinking of the coalition and issues the coalition addresses, listed above. ***Please indicate the response that best represents how well you think the coalition is working together to address the issue(s) using a scale from Strongly Disagree to Strongly Agree.***

	Strongly Disagree 1	**Disagree 2**	**Agree 3**	**Strongly Agree 4**
Coalition Context				
1. It is critical that our coalition address the issue(s).	❍	❍	❍	❍
2. Our coalition's top priority is to have a concrete impact on the issue(s).	❍	❍	❍	❍
Coalition Structure				
3. Our coalition membership includes stakeholders (i.e., individuals across the community) who are affected by the issue.	❍	❍	❍	❍
4. Our membership is not dominated by any one agency or sector (e.g., for-profit, non-profit, government).	❍	❍	❍	❍
5. Our coalition has access to credible information that supports problem solving and decision making.	❍	❍	❍	❍
6. Stakeholders have agreed on what decisions will be made by the coalition.	❍	❍	❍	❍
7. Our coalition has set ground rules and norms about how we will work together.	❍	❍	❍	❍
8. We have a standard way of communicating the activities and decisions of the coalition to all members.	❍	❍	❍	❍

Coalition Leadership				
9. Our leaders provide leadership and guidance in maintaining our coalition.	❍	❍	❍	❍
10. Our leadership has appropriate time to devote to our coalition.	❍	❍	❍	❍
11. Our leadership is knowledgeable about the content area our coalition is addressing.	❍	❍	❍	❍
12. Our leadership values members' input.	❍	❍	❍	❍
13. Our leadership promotes equity and collaboration among members.	❍	❍	❍	❍
14. Our leadership is adept with communication skills.	❍	❍	❍	❍
15. Our leadership is effective in managing meetings.	❍	❍	❍	❍
16. Our leadership is competent in negotiating, solving problems and resolving conflicts.	❍	❍	❍	❍
17. Our leaders work within influential political and community networks.	❍	❍	❍	❍
Membership Engagement				
18. Our members are more interested in making decisions that align with the coalition's mission than in improving the situation of their own individual agencies.	❍	❍	❍	❍
19. Our members are effective liaisons between their individual agencies and the coalition.	❍	❍	❍	❍
20. Members trust each other enough to honestly and accurately share information, views, and feedback.	❍	❍	❍	❍
21. Members are willing to let go of an idea if the coalition comes up with another idea with more merit.	❍	❍	❍	❍
22. Members are willing to devote whatever level of effort is needed to achieve the goals.	❍	❍	❍	❍
23. Members clearly understand their roles.	❍	❍	❍	❍
24. Members actively plan, implement, and evaluate activities.	❍	❍	❍	❍
25. Members share the workload.	❍	❍	❍	❍
26. Members regularly participate in coalition meetings and activities.	❍	❍	❍	❍
Coalition Process				
27. Different opinions are expressed and listened to by the coalition.	❍	❍	❍	❍

28. The openness and credibility of the coalition helps members set aside individual doubts and concerns.	❍	❍	❍	❍
29. Our coalition has an effective decision-making process.	❍	❍	❍	❍
Coalition Results				
30. Our strategies are being implemented as planned.	❍	❍	❍	❍
31. Our coalition is effective in obtaining the resources it needs to accomplish its objectives.	❍	❍	❍	❍
32. The time and effort of the coalition focuses on achieving its goals, over and above keeping the coalition in business.	❍	❍	❍	❍
33. Milestones toward progress for our strategies have been identified that help maintain the coalition's momentum.	❍	❍	❍	❍
34. The coalition uses concrete, measurable objectives to judge our success and outcomes.	❍	❍	❍	❍
35. Coalition membership is willing to confront and resolve barriers to our success.	❍	❍	❍	❍
Coalition Maintenance				
36. Our coalition revises our strategies as necessary.	❍	❍	❍	❍
37. Our coalition conducts ongoing member recruitment and retention efforts.	❍	❍	❍	❍
38. Our coalition shares accomplishments with members, stakeholders, and the community.	❍	❍	❍	❍
39. Our coalition works toward expanding its network of external connections and collaborative efforts in the community.	❍	❍	❍	❍
Coalition Institutionalization				
40. Our coalition is included in other collaborative efforts (e.g., prevention activities, events, policy discussions, etc.) with other organizations and agencies in the community.	❍	❍	❍	❍
41. Our coalition has access to power within legislative and executive branches of agencies/government.	❍	❍	❍	❍
42. Our coalition is broadly recognized as an authority on issues it addresses.	❍	❍	❍	❍

Please answer the following questions:

43. In your opinion, what is the one biggest or most significant accomplishment of the coalition over the past year? (This could be anything from the coalition's internal development or processes to community-facing prevention work and efforts, depending on the stage of the coalition's development.)

44. In general, what do you think is working well in this coalition?

45. What recommendations do you have for improving this coalition? (such as participation, how people work together,

long-term sustainability, etc.)

46. What are some of the reasons you participate in this coalition?

This assessment tool Is adapted from *Collaborative Leadership: How Citizens and Civic Leaders Can Make a Difference* by David D. Chrislip and Carl E. Larson, Jossey-Bass, publishers. 1994 and *Coalition Effectiveness Index* by Butterfoss, F. D., Center for Pediatric Research; Center for Health Promotion, South Carolina DHEC, 1994. Revised 1998.