



Tulare County Resource Management Agency Project Review Committee (PRC)



The Project Review Committee (PRC) and the Process

The key steps in the planning review process include:

- Submitting an application for review.
- Undergoing evaluation by subject matter experts.
- Making necessary adjustments based on feedback.
- Ensuring compliance with regulations and requirements.
- Launching a successful project approval in Tulare County.

Launch A Successful Project

Tips for Success:

- Ensure all project details are accurate and complete to avoid delays.
- If you're unsure about any part of the process, reach out to your Project Planner for clarification.

Questions?

For questions about the PRC process, please contact the Planning Division.

Phone: (559) 624-7000

Email: zone-information@tularecounty.ca.gov

Office Hours

Monday – Friday: 9 a.m. – 4:30 p.m.

Bilingual assistance in English and Spanish is available at the counter throughout the week.

If help in other languages is needed, please let us know.



Download applications and learn more online:
tularecounty.ca.gov/RMA



TULARE COUNTY RESOURCE MANAGEMENT AGENCY

Government Plaza | 5961 S. Mooney Blvd.

Visalia, CA 93277 | (559) 624-7000

Learn About the County of Tulare's Project Review Committee Service

PRC PROCESS OVERVIEW



SPEAK TO A PLANNER



SUBMIT AN APPLICATION



PRC MEETING AND COMMENTS



PROJECT LAUNCH



STREAMLINE YOUR PROJECT WITH THE COUNTY OF TULARE'S PERMIT CENTER

Navigating the permit process? The County of Tulare's Project Review Committee (PRC) can help ensure your project moves forward smoothly with expert guidance.

The PRC offers a comprehensive review of your project plan, helping identify potential issues early to save time and resources. **Application fee: \$601.** At PRC meetings, you'll have access to subject matter experts from key county divisions, including:

- Building & Code Enforcement
- Economic Development Office
- Environmental Planning
- Environmental Health
- Fire Department
- Permit Center Division
- Public Works
- Special Projects Division



PRC Application Available Online

SHOULD I PURSUE PLAN REVIEW FOR MY PROJECT?

To determine if your project requires Project Review Committee (PRC) review, follow these steps:

1. **Contact the Permit Center** – Consult a planning expert and submit preliminary documents or a project summary for guidance.
2. **Check Project Type** – PRC review may be needed for:
 - New commercial, industrial, or residential developments.
 - Modifications affecting zoning or regulations.
 - Projects requiring permits, zoning changes, or environmental review.
3. **Review Zoning & Regulations** – Ask about zoning, compliance, environmental impact, and building codes.

If PRC review is recommended or desired, please follow the next three steps.

A STEP-BY-STEP PROCESS

The Project Review Committee's project process involves quick steps: evaluating your project for PRC, submitting your application, undergoing a thorough review, and addressing any feedback or revisions.

1 First Step: Application Submission

1. **Download the fillable form** at: <https://bit.ly/rmaplanningform>
2. **Pay the flat fee:** The fee of \$601 can be paid at our counter or online.
3. **Include a Site Plan and Operational Statement** (a description of your project's proposed use)
4. **Submit your application** at our physical location (address found on back) or by emailing: zone-information@tularecounty.ca.gov

2 Second Step: Attend PRC Meeting

1. **At PRC meetings**, subject matter experts from various divisions will be available to provide guidance and answer questions. These experts include representatives from Planning, Building, Code Enforcement, Engineering/Public Works, Environmental Health, Fire, Economic Development, Permit Center, and Special Projects divisions.
2. **Virtual Meeting Format:** (All meetings take place online)
3. **Project Review Timeline:** The process takes 4-5 weeks
4. **Outcome and Meeting Notes:**

a. You will receive a recommendation from the PRC.

Note: This is a recommendation and does not guarantee approval.

a. Your assigned Project Planner will provide a Post PRC Letter outlining the next steps for your project 4-5 weeks after the PRC meeting.

3 Third Step: Prepare to Launch

1. **Follow PRC Recommendations**
 - a. If you choose to proceed, follow the recommendations provided by the PRC.
2. **Work with Your Project Planner**
 - a. Your assigned Project Planner will guide you through the remaining steps in the process.

READY TO START?



Contact us!

(559) 624-7000 | zone-information@tularecounty.ca.gov



Apply at our office!

5961 South Mooney Boulevard
Visalia, California 93277