ST. ANTHONY OF PADUA
CATHOLIC COMMUNITY
ALL ARE WELCOME

Parent Quick Guide and Helpful Hints for Canvas

CAMPUS

Grading, Missing Assignments, and Attendance should only be viewed through Infinite Campus app or website for the most up to date and accurate information.

Canvas is for delivery of **instructional content** and its viewing.
Please note: not all instruction is delivered in Canvas thus course grades must be accessed in Infinite Campus.

canvas PARENT

- Bookmark diocese site for IC and Canvas for access and help.
  https://sites.google.com/dogrschools.org/dogredtech/home

- Parents should always log in with the parent blue app or https://canvas.grdiocese.org/
  and select *Login for Parents/Guardians*

- If prompted to search for the school in Canvas App choose -
  Diocese of Grand Rapids - PARENT

Canvas Parent Observer Tips and Tricks

Reminder: Not all instructional content is located in Canvas. The most accurate and up-to-date grading and missing assignments should be viewed in Infinite Campus.

TIP # 1: Set up your contact preferences by logging into https://canvas.grdiocese.org/
- With the addition of a mobile phone, you will get text notifications regarding new course announcements and/or graded assignments based on your selection under notifications

TIP # 2: Adjust Your Emailed Notifications (login via the website)
- Click Account (along the left side of the screen) > Notifications... adjust
- Changing these notifications will impact the notifications you receive via email.
- In the notifications section, you can change ***what and how often emails*** are sent including class/course announcements, missing assignments, due dates, assignment grades, etc

TIP # 3: Set Alerts! (iOS) (Android) - This is located in the bottom right within viewing the app
- Manage alerts for your linked children including:
    - Missing assignments (Canvas assigned assignments only)
    - Assignment grades
    - Announcements
- Click the 3 bars in the upper left hand of your screen,
    Go to Manage Students > select student > adjust alerts
- Then, view alerts **(iOS) (Android)** under each child's profile

TIP #4: Visit the Calendar (reflects only assignments posted in Canvas)
- View calendar events by week, month, or agenda list (only 10 course/group calendars will be shown at once)
- **View the Calendar on the app! (iOS) (Android)**
    - The app allows you to see events and assignments for one student at a time.
    - Multiple dots indicate multiple assignments or events
    - Select the assignment to "Set Reminder"

TIP #5: Visit your students individual Course tiles (weekly overview of all instructional material for each course)
- Website - Click the individual Course Tile to view "This week at a Glance"
    - This gives you an overview of your student's work during the week
- App - Click the Individual Course then select Front Page in the upper right corner
    - This displays the "This week at a Glance" an overview of your student's work during the week.