



SMARTAID

Smart Aid Online Parent Application

Welcome to Smart Aid! If this is your first time filing an application, please select “Create Account:”

The screenshot shows the Smart Aid login page. At the top left is the SMARTAID logo. At the top right are links for 'Info', 'Contact Us', and a language selector. The main heading is 'Welcome to Smart Aid!'. Below it, a paragraph states: 'Through this application we are going to walk you through the process of applying for financial aid at your school. Just follow the on-screen prompts and if you have any questions during the process give us a call at 1 (800) 360-8027.' There are two main sections: 'New User' with a sub-header 'If you're a first time Smart Aid applicant, please create an account.' and a blue 'Create account' button; and 'Already have an Account' with a sub-header 'If you already have an account, please log in.' and a green 'Go' button. A 'Forgot password?' link is also present below the 'Go' button.

First, we will create an account that you will use to file applications not only for the current year, but also for years to come with Smart Aid:

The screenshot shows the 'Create an Account' form. It has a title 'Create an Account' at the top. The form contains several input fields: 'First name', 'Last name', 'Email (this will be your username)', 'Password (minimum 8 characters, must contain a number and a lowercase letter, followed by an underscore and a number)', and 'Confirm password'. At the bottom is a green button labeled 'Save and check email to complete registration'.

Next, as the green button indicates, you must check your email for a verification link sent from customerservice@smarttuitionmessages.com. Please be sure to check your spam and junk mail folders, in case your email account identifies this email as such. Upon receiving the email, simply click the verification link within, and you're ready to complete your financial aid application! After logging into your new Smart Aid account, please be sure to watch the video tutorial, to help you

complete the application, or even chat with one of our Customer Support Professionals, right on the application webpage! Once you are ready to begin, click “Continue Application.” You will then be prompted to enter the Parent/Guardian information for your *entire* household:

Welcome back, Smart Parent.

Your Application ID is: 17012165

Thank you for applying for tuition aid in the 2017-2018 school year! .

We have prepared your application by pre-filling relevant sections with the information you submitted last year; please verify and update all details as needed before submitting.

Our goal is to provide fair, accurate, and in-depth analysis to your school so they can make informed and equitable decisions when distributing awards to their families

Thanks you.

Your Smart Aid Team

My Applications

Application for 2017-2018

STATUS: Open

Continue Application

My Documents

You have not yet submitted any documents.

Here are some helpful hints for your financial aid application:

Here are some helpful hints for your financial aid application:

Take your time and answer each question accurately.

You will be able to save your application and come back to it at any time.

Your application will not be reviewed until the application is complete and all required documents are submitted.

Be sure to complete your application before your school's deadline to be considered for aid. The deadline will be displayed in the application.

Looking for more help?

Download a list of all documents to help you complete your application

Watch a video tutorial to help you complete your application

CHAT NOW USING IM.

Your Application

Household Information

Income & Expenses

Assets & Debts

Special Circumstances

Submit

A. Parent/Guardian Information

Watch a video tutorial for this section

Tell us about your family.

First Name

Last Name

Date of Birth

Cell Phone

Home Phone

Home Street Address

Apt #

Zip Code

City

State

Marital Status

Work Status

I confirm all details are correct.
Save & Continue to Dependent Information

CHAT NOW USING IM.

After adding each Parent/Guardian’s information, click “Save & Continue to Dependent Information:”

2

Your Application

Household Information | Income & Expenses | Assets & Debts | Special Circumstances | Submit

B. Dependent Information [Watch a video tutorial for this section](#)

Enter all dependents in the household.

First Name: Daughter, Last Name: Test, Date of Birth: 01/01/2000, Gender: Male, Upcoming grade: K, School Status: Applying for aid, To Daughter Test, Test Parent is: Mother, Annual Tuition Contributions: Household \$ 0, Other \$ 0

B.1 Dependent 1 Information [Remove](#)

First Name: Son, Last Name: Test, Date of Birth: 01/01/2000, Gender: Female, Upcoming grade: 1, School Status: Applying for aid, To Son Test, Test Parent is: Mother, Annual Tuition Contributions: Household \$ 0, Other \$ 0

[Add another dependent](#)

[Back](#) [Save & Continue to Students on Application](#)

CHAT NOW USING IM

Please be sure to indicate the children who are applying for financial aid with “Applying for Aid” as their **School Status**. Here, you’ll also see 2 fields under **Annual Tuition Contributions**. The “Household” field indicates how much your family can afford towards the specific dependent’s tuition expense. Similarly, the “Other” field refers to any source from outside of your household that contributes towards the tuition expense. For example, if the student’s grandparents (or other relative) gifted money towards tuition, or if the dependent received a scholarship or grant from another source, that would be indicated here. After adding each of your household’s dependents, click “Save & Continue to Students on Application.” This brings us to the “Select a School” page. Please be advised that you can apply to as many Smart Aid Schools as needed with just one application!

Your Application

Household Information | Income & Expenses | Assets & Debts | Special Circumstances | Submit

Students on Application [Watch a video tutorial for this section](#)

Student 1 - Test, Daughter

10427 Smart Aid Demo School

Student 2 - Test, Son

C. Select A School

Next

School Code: 10427 School Name: City: State: Select One Radius: Select

School Code	School Name	School City	State	Grades	Radius	Select
10427	Smart Aid Demo School	Omaha	NE	PK,K,1,2,3,4,5,6,7,8,9,10,11,12	0	<input checked="" type="checkbox"/>

Select student(s)

☒ Test, Daughter ☐ Test, Son

Back Save & Continue to Select A School

CHAT NOW USING IM.

There are several fields where you can search for the school(s) you are applying for. Type in the 5-digit school code listed on the Parent Instructions you've received, the name of the school, or the school's city, then click the green magnifying glass button to search. Your school will then appear within the grid on the page. Once you've selected your school, as seen above, select which of your dependents is attending the school, and click the green "Next" button. When applying for financial aid for additional dependents, please remove the school code from the School Code search bar, then enter the school code for the next school you would like to apply for, and click the green magnifying glass to locate the new school. Just as before, when the school appears, select the school and the dependent that will be applying for financial aid using the corresponding checkboxes. Once you have selected a school for your each of your dependents indicated to be "Applying for Financial Aid," please click the green "Next" button, as seen in the screenshot below:

Your Application

Household Information | Income & Expenses | Assets & Debts | Special Circumstances | Submit

Students on Application [Watch a video tutorial for this section](#)

Student 1 - Test, Daughter

10427 Smart Aid Demo School

Student 2 - Test, Son

99999 Our Faithful Test School

C. Select A School

Next

School Code: 99999 School Name: City: State: Select One Radius: Select

School Code	School Name	School City	State	Grades	Radius	Select
99999	Our Faithful Test School	New York	NY	KH&PK,Full,1,2,4,5,6,7,8,9,10,11,12	0	<input checked="" type="checkbox"/>

Select student(s)

☐ Test, Daughter ☒ Test, Son

Back Save & Continue to Select A School

CHAT NOW USING IM.

Next, you will be prompted to enter the Grade of your dependent(s) that are applying for aid:

The screenshot shows the 'Your Application' form with the 'Income & Expenses' tab selected. The section is titled 'C. Select A School' and includes a link to 'Watch a video tutorial for this section'. It contains a table with columns: Student, School Name, Grade, Code, and Tuition. Two rows are visible: 'Test, Daughter' at 'Smart Aid Demo School' in Grade 5 with a tuition of \$32,950, and 'Test, Son' at 'Our Faithful Test School' in Grade 1 with a tuition of \$10,000. At the bottom are 'Back' and 'Save & Continue to Employment Income' buttons.

Student	School Name	Grade	Code	Tuition
Test, Daughter	Smart Aid Demo School	5	Select	\$ 32,950
Test, Son	Our Faithful Test School	1	Select	\$ 10,000

Then you will be asked to enter your Employment Income if you are employed, and your Business Income if you are self-employed:

The screenshot shows the 'Your Application' form with the 'Income & Expenses' tab selected. It displays two sections: 'D. Employment Income' and 'E. Business Income'. Both sections include instructions, input fields for Parent/Guardian, Employer/Business Name, and Estimated Annual Income, along with dropdown menus for 'Current' status and 'Type of Business'. Each entry has a 'Remove' button. An 'Add another employer' button is located between the two sections. A 'CHAT NOW USING IM.' button is at the bottom right.

D. Employment Income

In this section you will tell us about your employment income. Please have your most recent paystubs available.

Parent/Guardian	Employer Name	Current	Est. Annual Income	Remove
Select One		Pick One	\$	

E. Business Income

In this section you will tell us about your business income (if applicable).

Parent/Guardian	Business Name	Active	Est. Annual Income	Type of Business	Percentage Owned	Remove
Select One		Pick One	\$	Select One		

After adding your employment and/or Business Information, please confirm that all answers are correct, then click "Save & Continue to Monthly Income:"

Household Information **Income & Expenses** Assets & Debts Special Circumstances Submit

F. Monthly Income [Watch a video tutorial for this section](#)

Do you currently receive monthly income? Yes

(Examples: Food Stamps, Social Security, Child Support, etc.)

Please enter monthly amounts:

Welfare/TANF \$ Food Stamps \$ Child Support \$ Alimony \$ Retirement/IRA \$

Social Security benefits for:

Parent/Guardian \$ Dependent \$ Housing Allowance \$ Miscellaneous \$

Select all that apply for Miscellaneous income:

☐ Veterans Benefits ☐ Foster Care ☐ Other

G. Other Annual Income

Do you currently receive additional annual income? Yes

(Examples: Unemployment, Workers Compensation, etc.)

Please enter annual amounts:

Interest & Dividends \$ Workers Compensation \$ Unemployment \$ Miscellaneous \$

Select all that apply for Miscellaneous income:

☐ Capital Gains ☐ Winnings

☐ Inheritance ☐ 1099-M

☐ Assistance from friends/relatives ☐ Other

[Back](#) [I confirm all details are correct. Save & Continue to Housing Expense](#)

[CHAT NOW USING IM.](#)

After entering all the Monthly and Other Annual Income that is applicable to your household, click the “Save & Continue to Housing Expenses” button. Here, you will be prompted to enter your Housing Information, whether you Own a home, or Rent a home:

Your Application

Household Information **Income & Expenses** Assets & Debts Special Circumstances Submit

H. Housing Expense [Watch a video tutorial for this section](#)

Do you rent or own your primary residence? Own

Monthly Mortgage \$

Current Market Value \$

Total Owed on Property \$

Please enter annual amounts:

Electricity Expense \$ Previous Year Property Tax \$

Gas, Oil, Coal Expense \$ Previous Year Home Insurance \$

Water/Sewage Expense \$ Type of Dwelling

[Back](#) [I confirm all details are correct. Save & Continue to Medical Expense](#)

[CHAT NOW USING IM.](#)

The next page will ask for information regarding other expenses that might be applicable to your household:

Household Information **Income & Expenses** Assets & Debts Special Circumstances Submit

I. Medical Expense Watch a video tutorial for this section

Do you have current or past medical expenses? Select

J. Child Support/Alimony

Do you currently pay child support to others? Select

Do you currently pay alimony support to others? Select

K. Child Care

Do you currently have child care cost? Select

L. Elderly Care

Do you currently have elderly care cost? Select

Back I confirm all details are correct Save & Continue to Donations

CHAT NOW USING IM.

After completing these items, please click “Save & Continue to Donations” to find the Donations section:

Your Application

Household Information Income & Expenses **Assets & Debts** Special Circumstances Submit

M. Donations Watch a video tutorial for this section

In this section you will tell us about your donations (if applicable).

Do you donate to any charities or organizations? Yes

Name of Charity/Organization

Total Annual Donation \$ Enter dollar amount

Add Remove

Back I confirm all details are correct Save & Continue to Real Estate

CHAT NOW USING IM.

If your household makes any contributions to charities or organizations, please list the amounts and the name of the organization, and **add** each separately. Once this is completed, click “Save & Continue to Real Estate.”

Your Application

Household Information Income & Expenses **Assets & Debts** Special Circumstances Submit

N. Real Estate Watch a video tutorial for this section

Do you own any additional property other than your primary residence? No

O. Retirement Plans

Do you currently have a retirement fund set up? No

P. Current Assets

Please enter totals for any that apply to your household

Checking Account \$ Cash \$

Savings Account \$ Stocks, CDs, Bonds, etc. \$

[Back](#) [I confirm all details are correct. Save & Continue to Vehicles](#)

[CHAT NOW USING IM.](#)

Here, you will be asked for information such as, additional property other than your primary residence, retirement plans, as well as current assets. Once these fields have been accurately completed, please click “Save & Continue to Vehicles.” The next page of the application asks questions regarding your family’s vehicles, recreational vehicles, as well as current debts, as seen below:

Your Application

Household Information Income & Expenses **Assets & Debts** Special Circumstances Submit

Q. Vehicles Watch a video tutorial for this section

Which option describes your family's vehicle expense(s)? Select

R. Recreational Vehicles/Boats

Do you own any recreational vehicles/boats? Select

S. Debts

Please enter totals for any that apply to your household

Credit Card \$ Bank Loans \$ Other Debts \$

Student/Education Loans for:
Parent(s)/Guardian(s) \$ Dependent(s) \$

[Back](#) [I confirm all details are correct. Save & Continue to Custom Questions](#)

[CHAT NOW USING IM.](#)

After completing the applicable fields, be sure to click “Save & Continue to Custom Questions.” If your school has decided to add any questions to the financial aid application, they will be found here:

The screenshot shows the 'Special Circumstances' tab of a financial aid application. The top navigation bar includes 'Household Information', 'Income & Expenses', 'Assets & Debts', 'Special Circumstances' (highlighted), and 'Submit'. The section is titled 'T. Custom Questions'. It displays 'School Name: Smart Aid Demo School' and 'School Code: 10427'. There are two numbered questions: '1. What is the public school you are assigned to?' and '2. What high school did the parent(s)/guardian(s) on this application graduate from?'. Each question has a large text input area. At the bottom, there is a green 'Back' button and a blue 'I confirm all details are correct. Save & Continue to Special Circumstances' button. A 'CHAT NOW USING IM.' button is in the bottom right corner.

If your school does choose to implement these, please answer each of the following questions, then click the “Save & Continue to Special Circumstances” button once finished. Next, you will come to a Special Circumstances page where you can include any hardships your family may have recently gone through, or why you are applying for financial aid. Please note that you can select as many of these circumstances that apply to your family, as well as including a custom message, up to 3000 characters, by selecting “Other:”

The screenshot shows the 'Special Circumstances' tab of a financial aid application. The top navigation bar includes 'Household Information', 'Income & Expenses', 'Assets & Debts', 'Special Circumstances' (highlighted), and 'Submit'. The section is titled 'U. Special Circumstances'. It includes a link 'Watch a video tutorial for this section'. Below the title is a list of circumstances with checkboxes: 'Your household is expecting another child this year.', 'You are in the process of a divorce or separation.', 'Your spouse will not cooperate in completing this form.', 'There has been a recent death in the household.', 'A household member has been recently diagnosed as severely ill.', 'A household member has a problem (addiction, mental illness, etc) that is causing financial stress.', 'You are a non-custodial parent who is required by your school to complete this financial aid form, in addition to the custodial parent.', 'Your household does not pay rent or mortgage.', 'Your household does not file a federal tax document (1040, 1040A, 1040EZ).', 'A household member is recently unemployed.', and 'Other'. At the bottom, there is a green 'Back' button and a blue 'I confirm all details are correct. Save & Continue to Submit' button. A 'CHAT NOW USING IM.' button is in the bottom right corner.

After completing the Special Circumstances page, click “Save & Continue to Submit.” We’re almost done! The next page is where you will find Family School Codes (if your school chooses to use them), your school’s application fee as well as the Terms and Conditions:

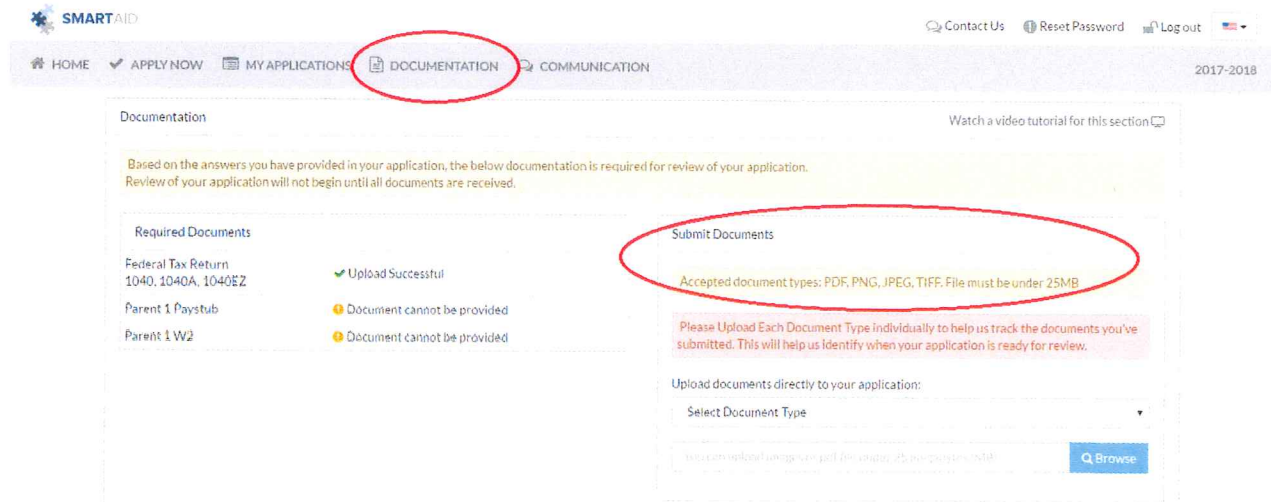
The screenshot shows a web application interface with a navigation bar at the top containing tabs: "Household Information", "Income & Expenses", "Assets & Debts", "Special Circumstances", and a blue "Submit" button. The "Special Circumstances" tab is currently selected. Below the navigation bar, there is a section titled "V. Submit" with a link "Watch a video tutorial for this section". The main content area is divided into three sections: "Family School Codes" (with a dropdown menu showing "Smart Aid Demo School" and "--Family School Code--"), "Application Fee" (displaying "\$0.00 Total Application Cost"), and "Terms & Conditions" (containing a paragraph of legal text). A blue "Submit" button is located at the bottom right of the form. In the bottom right corner of the page, there is a green chat bubble icon with the text "CHAT NOW USING IM."

After clicking “Save & Continue to Payment,” you are brought to the last page to the application! This page will show you your transaction number, as well as the total amount for the transaction. Please enter your credit card information and submit your payment. That’s it! You’ve successfully applied for financial aid for the 2018-2019 school year! If you have any questions, please feel free to contact our Parent Support Center at 1-800-360-8027, or email us at support@smartaidforparents.com.

After completing your application, please see the next page for instructions of how to upload your supporting documentation.

Uploading documents to your financial aid application is as easy as 1, 2, 3!

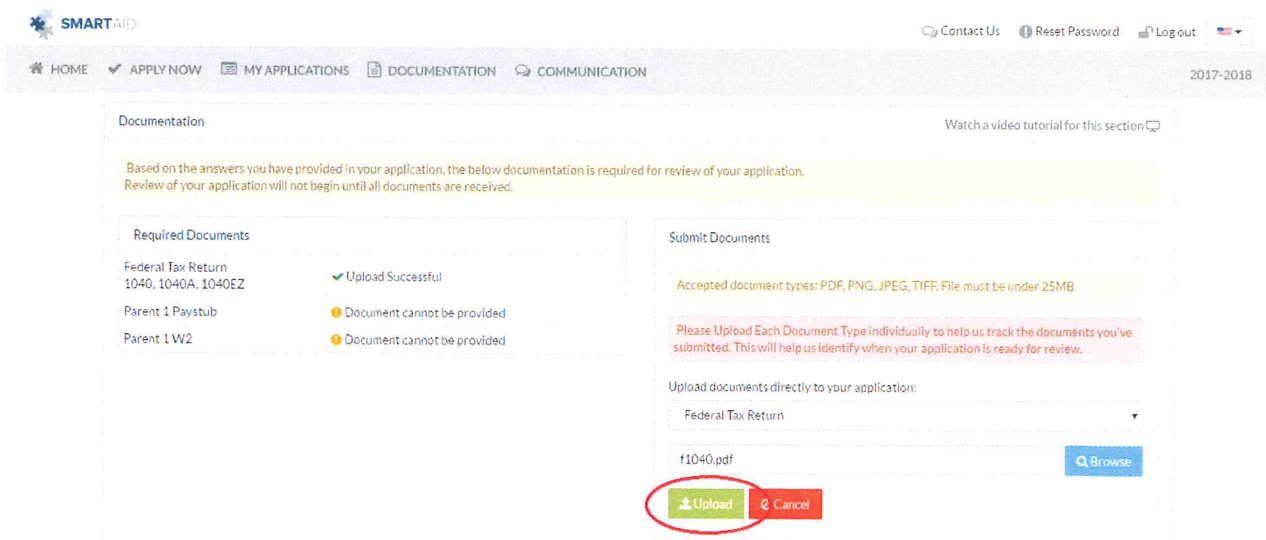
1. First, login to your www.smartaidforparents.com account and click the "Documentation" Tab.
2. Next, select the type of document and the document file from your computer:



The screenshot shows the SMARTAID website interface. The 'DOCUMENTATION' tab is highlighted with a red circle. Below the navigation bar, the 'Documentation' section is displayed. It includes a message about required documents and a table of 'Required Documents' with status indicators. To the right, the 'Submit Documents' section is highlighted with a red circle. It lists accepted document types (PDF, PNG, JPEG, TIFF) and a file size limit of 25MB. Below this, there is a section for uploading documents directly to the application, with a 'Select Document Type' dropdown menu and a 'Browse' button.

3. Then, make sure you've selected the correct file, and click upload. Please be advised that in order you're your application to be processed in a timely manner, each document should be uploaded separately and labeled by type.

CAUTION: Once a file is uploaded it cannot be removed without written request to Parent Support.



This screenshot shows the same SMARTAID interface as the previous one, but with the 'Submit Documents' section expanded. The 'Federal Tax Return' document type is selected in the dropdown menu. A file named 'f1040.pdf' is shown in the input field. The 'Upload' button is highlighted with a red circle, and the 'Cancel' button is also visible. The 'Browse' button is still present next to the file input field.

That's it! As easy as 1, 2, 3!