Medfield Housing Authority Board Resolution

Title: *A Resolution to Restrict Agency Responses to Press Inquiries Unless Required by Law*

WHEREAS, the Board of Commissioners of the Medfield Housing Authority recognizes the importance of maintaining a focused and efficient administration of the agency;

WHEREAS, the Board acknowledges that responding to press inquiries can be time consuming and may divert attention from the agency's primary responsibilities;

WHEREAS, the Board believes that a unified and consistent communication strategy is essential for the agency's reputation and effectiveness;

WHEREAS, the Board is committed to ensuring that all communications are accurate, consistent, and in the best interest of the agency; **Therefore, be it resolved that:**

1. **Restriction on Press Inquiries:** No member of the agency, including board members, staff, and employees, shall respond to press inquiries unless required by law. All press inquiries shall be directed to the Executive Director who shall refer the press to this Resolution.
2. **Scope:** This resolution shall apply to press inquiries only. Requests for public records pursuant to M.G.L. c. 66, § 10 shall be directed to the Medfield Housing Authority website.
3. **Focus on Administration:** This resolution is passed to allow all members of the agency to focus on the administration and governance of the agency, ensuring that their efforts are directed towards fulfilling the agency's mission and objectives.
4. **Consistency in Communication:** By centralizing responses to press inquiries, the agency aims to maintain consistency in its public communications, thereby protecting its reputation and ensuring that all information released is accurate and aligned with the agency's policies.
5. **Legal Compliance:** The Board will ensure that all responses to press inquiries comply with legal requirements and that any necessary disclosures are made in accordance with applicable laws and regulations.

6. **Review and Amendments:** This resolution will be reviewed as necessary, and amendments may be adopted by the Board if required to maintain its relevance and effectiveness.

7. **Notice:** This resolution shall be posted on the Medfield Housing Authority website and shall be referred to in response to any press inquiries.

The Ayes and Nays were as follows:

Name	Aye	Nay	Absent
Chairperson Lisa Donovan			
Commissioner Stacey Yakel			
Commissioner Paul Hinkley			
Commissioner Rob Canavan			

Date: _____

Signed: _____

Candace Avery

Executive Director/Secretary