SUMMER 2024

TOWN OF MEDFIELD

TOWN ADMINISTRATOR UPDATE

KRISTINE TRIERWEILER

MCPPO Designation

Frank Gervasio, Assistant Town Administrator was awarded the Municipal Certified Public Purchasing Official (MCPPO) designation by the Inspector General's Office.

Attorney General Approves Town Meeting Actions

The Town was notified on August 5th that the Attorney General has approved articles 5, 6, 7, 29, 31, 32, and 33 which were adopted at the Town Meeting in May 2024. We can now proceed with signage and education regarding Article 29: Dog Leash Bylaw.

MBTA Zoning Update

The Attorney General has approved Article 31: MBTA Zoning, however, we are still awaiting approval from the Executive Office of Housing and Livable Communities (EOHLC) .

AED and CPR Training

Thank you to Chief Carrico and FF Chris Becker for conducting AED and CPR training for town employees. This training was voluntary and open to any Town Employees. We certified six employees.

Financial Team

It has been a busy summer for the Financial Team. In addition to closing out the books for FY2024 and kicking off the new 2025 fiscal year, the team has been reviewing updated Financial Policies, submitting the FY2025 budget for award consideration to the Government Finance Officers Association (GFOA), and updating the FY2026 Budget Calendar.

We are Hiring!

We currently are hiring for the following positions:

- Director of Facilities
- Conservation Agent/Environmental Planner
- Firefighter/Paramedic
- Clinician/Prevention Social Worker

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Medfield State Hospital

Drew Hoyt, Environmental Counsel for the MSH project has transitioned back to a role at the MADEP. After interviewing several firms, I am recommending that the Select Board appoint Jessica Wall of Anderson Krieger, LLC.

Amanda Alberta of Trinity Financial has announced that she is relocating to Denver and will be leaving Trinity at the end of the month. We wish her well on her next adventure!

The dog waste stations and bags were installed in July. We have received approval on the new dog bylaw and will begin our education and signage campaign.

2024 Election (State Primary)

State primary election to be held Tuesday, September 3, 2024. Polls are open 6am to 8pm at CENTER at Medfield. The last day to register to vote is August 24, 2024.

Early Voting for the state Primary will be held in person at the Medfield Town House, 2nd floor, please use the rear elevator entrance.

August 24	Saturday	11:00 Am - 5:00 PM
August 26	Monday	9:00 Am - 4:00 PM
August 27	Tuesday	9:00 Am - 7:00 PM
August 28	Wednesday	9:00 Am - 4:00 PM
August 29	Thursday	9:00 Am - 4:00 PM
August 30	Friday	9:00 Am - 12:30 PM

School Building Committee

At the most recent SBC meeting, the committee reviewed the results of their second survey. Please check out their website to view the results.

Classification and Compensation Analysis

This project has entered the new phase of developing updated job descriptions. Once the job descriptions are updated, they will be shared with employees to review along with the updated compensation analysis. Project is on target for the 2025 Annual Town Meeting.

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Grounds and Maintenance Study

The Collins Center recently completed department interviews and we anticipate the results of the feasibility study in the coming months.

Hinkley Playground Grand Opening

Hinkley Helpers and Medfield Parks and Recreation will host a grand opening from 12PM to 3PM on Sunday, September 15, 2024. Select Board are invited to the ribbon-cutting event at 12:30PM.

Energy Efficiency Grant

Thank you to Jim Redden, Penni Connors, Frank Gervasio along with the town's sustainability consultant, Susan McPhee, for working this summer, in consultation with the MEC, to submit an Energy Efficiency Conservation Block Grant (EECBG) for the replacement of three windows at the Town House.

Department of Public Works

The summer is always the busiest time of year for the DPW. Some of the projects that have been completed or are ongoing this summer:

- Sidewalk work on Flintlocke and Green Streets
- Drainage operations on Orchard Street and Saw Mill Lane
- Rubber Chip Seal projects in Southern Acres Subdivision, Nauset, Mohawk, Penobscot, Millbrook and Woodfall
- Vegetation removal along roadways
- Hinkley Playground removal of former playground and site prep for the new playground
- Annual Hinkley Pond Preparations
- Assisted with bench setup at Metacomet Park
- Assisted Parks and Recreation with the mowing operations at the Town Buildings due to staff

West Street and Route 27 Project Update

Maurice Goulet, Director of Public Works and I met with Beta Engineering and the MADOT engineering team to discuss the two different paths forward for the project as requested by the Select Board. For the first path, MADOT has confirmed that if we would like to utilize the 1.3 million dollar earmark we would have to continue with the MADOT process and that would include the consideration of a roundabout for this location. The total cost of that project is $1.9, however, MADOT indicated they would assist the Town in securing the remaining funding. MADOT believes that this location would benefit from a roundabout design. The next step if the Select Board elects this option is to go to the 25% design threshold.

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For the second path, MADOT did confirm that if the Town were to proceed with our own appropriation from Town Meeting they would not require us to go through their design process nor would we be obligated to continue the consideration of the roundabout. The cost of the turning lanes option is $1.7 million and would be the responsibility of the Town. The next step if the Select Board elects this option is to request approval of the project and borrowing authority from the Annual Town Meeting.

Facilities Department

- The exterior of the Public Library was repointed in June. Repointing a brick building has many benefits including protecting from water damage, improving structural integrity, and maintaining appearance
- In July, new lights were installed at the Metacomet tennis courts. These new energy efficient LED lamps replaced an antiquated and unreliable existing lighting system serving the courts
- More recently in August, sections of the clapboard siding at the Council on Aging have been repaired. Areas where paint was chipping have been scraped and repainted. Similar to repointing, these types of repairs can protect against water damage, pests, and help to maintain the building envelope

Upcoming Dates to Remember

09/03/2024 State Primary Day
09/10/2024 Select Board Meeting
09/15/2024 Grand Opening/Ribbon Cutting Hinkley Playground
09/17/2024 Select Board Meeting
09/28/2024 Discover Medfield Day
10/01/2024 Select Board Meeting
10/15/2024 Select Board Meeting
11/05/2024 Presidential Election
11/12/2024 Select Board Meeting/Annual Town Meeting Warrant Opens
11/19/2024 Select Board Meeting
12/03/2024 Select Board Meeting
12/17/2024 Select Board Meeting