



# MONSIGNOR FARRELL HIGH SCHOOL

## Department of Guidance & College Advisement

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### For 2020 AP Test Takers

**Please Read the Following Information in its Entirety**

#### **ABOUT THE EXAM**

- The exams are secure 45-minute on-line exams for each course.
- The exam content will only include topics and skills most AP teachers and students have already covered in class by early March.
- Students will be able to take these exams on any device they have access to—computer, tablet, or Smartphone, except a Chrome Book.
- Students can take a photo of handwritten work, download it, and send it at the end of the exam.
- Exams will be given from May 11–15 and May 18–22.
- Students will take exams at home.
- Each exam will be taken on the same day at the same time, worldwide. For EST time, this means start times of 12pm, 2pm, and 4pm. In other words, simultaneously!
- To see the exam schedule go to: <https://apcoronavirusupdates.collegeboard.org>

#### **YOUR AP EXAM TICKET**

- You will receive your e-ticket by email two days before each test. On exam day, you will need your 8 digit e-ticket code to check in to your exam. You can also access your e-ticket in your student account on My AP ([myap.collegeboard.org](https://myap.collegeboard.org)). THIS WILL BE AVAILABLE ONLY TWO DAYS BEFORE THE EXAM!
- Each e-ticket is personalized for YOU and isn't transferable.

#### **VIEW THE EXAM**

- The exam questions are viewed in a web browser. Chrome (recommended), Firefox, Safari, or Edge. YOU CAN-NOT USE INTERNET EXPLORER AS YOUR BROWSER. Students will type or write their responses outside that browser. They then choose from three options to submit their responses:
  - Copy and paste.
  - Attach a typed response. White paper – up to 5 pages. Use standard size paper. Use a pencil or pen with black or blue ink. ALL pages need to be copied and all pages must be submitted.
  - Attach 1 or more photos of a handwritten response.

## STEPS BEFORE EXAM DAY

**1. Review Your Contact Information:** If you are not receiving emails from the AP Program, log into My AP to see the email address you used when you registered for test.

**2. Check Your Technology:** Choose and prepare the device and documents you will use. Make sure you do this ahead of time so that if you have a problem you can get a different device.

**3. On May 4th, students will get an exam confirmation.**

**4. Practice Submitting Your Response:** An on-line AP Exam demo (PRACTICE TEST) will be available on May 4th ([cb.org/apdemo](https://cb.org/apdemo)). The AP World Languages Exam App will be available by the week of May 11 and includes a practice mode.

**5. Gather What You Need for Each Exam:** Consult [cb.org/apexamdaydocs](https://cb.org/apexamdaydocs) then download, print, or gather additional materials for your specific exams.

**6. Receive Your Exam Confirmation and E-Ticket Emails:** You'll get emails with your AP ID and your exam e-ticket. This information will also be in your My AP account. You Need an AP Exam E-Ticket to Test. You will receive your e-ticket by email two days before each test. On exam day, you will need this e-ticket to check in to your exam. You will get a unique ticket for each exam you will register for. You can also access your e-ticket in your student account on My AP ([myap.collegeboard.org](https://myap.collegeboard.org)). Each e-ticket is personalized for YOU and isn't transferable.

7. Practice submitting responses with the exam demo. **From May 4, you can access an AP 2020 Exam Demo at [cb.org/apdemo](https://cb.org/apdemo).** This will allow you to practice the different ways to submit your responses. If you can't connect to this demo you will need to update your browser.

8. World language students can practice with their exam app. Beginning the week of May 11, download the AP World Languages Exam App. Before your exam, use the app's practice mode to become familiar with its features, test your technology's compatibility, and check the quality of sound in your intended exam location. After you practice using the app, you must close it on your device before testing.

**9. The following resources can be used, either printed or digital:** Class notes, study guides, textbooks and other classroom resources. Previous assignments or assessments - Calculators for certain exams. Note: Shared study notes must be downloaded to each student's device to prevent collaboration violations. Internet searches will waste your time and put you at risk of an exam violation. You CANNOT use web sources!

## EXAM DAY

• Check in to your exam 30 minutes before the start time for your exam. Check in by clicking the specific e-ticket for that exam.

- YOU MUST LOG-IN 30 MINUTES BEFORE THE EXAM FOR SECURITY PROTOCOL.  
You will need to spend a few minutes passing through various security filters to confirm your identity.

- Once the exam starts, the first exam question will automatically appear. You SHOULD NOT refresh your browser. A timer will be at the bottom of the screen showing how much time is left in the in the exam.

• Managing Your Time

- During the exam, you'll see a timer at the bottom of the screen showing how much time remains to create and submit your response. Keep that timer visible.

- Five minutes before time is up, the timer turns red. You will see a pop-up reminding you to submit your response. STOP where you are and copy/paste or attach your work. Then click Submit.

- You can still earn a 5, even if you don't finish a response.

- If you run out of time you will not be able to request a make-up exam.

- If you don't submit your response on time, you won't get any credit for it. Losing track of time and not submitting a response before time runs out is not an acceptable reason for requesting makeup testing.

- AP will set standards for scores of 3, 4, and 5 this year so that it's not more difficult to earn high AP scores this year than it was in prior years.

• Submitting Your Response

- Submitting responses is a two-step process:

1. Attaching or pasting your response  
2. Clicking Submit

• If you don't click Submit before the timer runs out, your response will not count. Once you click Submit, your response may continue to transfer, depending on your bandwidth. You will be able to move on to the next question, even while your first question continues to transfer, so long as you clicked Submit before the time ran out.

• If your response continues to transfer after the exam ends – wait for an on-screen message confirming that your exam is complete—make sure your submissions have fully loaded before you close your browser or turn off or restart your computer.

• If your test gets disrupted, you have a power outage, a dead battery, or if you never see that “Your AP Exam is Complete” message, you will need to go to ([cb.org/requestmakeup](https://cb.org/requestmakeup)). This must be done 48 hours after the exam disruption.

## **Important Websites to Better Help You Understand the AP Exams**

<https://www.youtube.com/watch?v=qHZ2zpqlZNE>

<https://apcentral.collegeboard.org/pdf/ap-testing-guide-2020.pdf>

<https://apcoronavirusupdates.collegeboard.org/educators/taking-the-exams/ap-exam-schedule>

<https://apcentral.collegeboard.org/pdf/ap-student-exam-day-checklist.pdf>

<https://apcoronavirusupdates-stg.collegeboard.org/students/taking-ap-exams/exam-day-experience>

Scores should be released on or about July 15th.

***Good Luck!***

Mr. Liloia