



<b>Position:</b>	Community Outreach Worker
<b>Supervisor:</b>	Program Manager, Success in Challenges, Inc.
<b>Employee of:</b>	Community Partners (fiscal sponsor)
<b>Hours:</b>	Up to 20 variable hours per week with occasional weekend
<b>Compensation:</b>	\$15-18/hours; temporary position for 6 months

### **Organizational Background & Description**

Success in Challenges Inc., (SIC) is a grassroots non-profit organization that was founded in 2001, to provide community youth and adults with safe, interactive programs that promote good citizenship, character development, creativity, and discipline designed to inspire them to face life's challenges with enthusiasm and dignity. We are an advocate for the underserved, to provide social service programs for low and moderate-income families, the elderly and physically and mentally challenged. To provide special housing programs for single-parent families, low-income families, the elderly and the physically challenged that include case management, childcare assistance and support programs as needed. Plan, develop, and implement programs such as, tutorial assistance, personal, career and vocational counseling. Provide employment referral services, job placement assistance, family counseling and independent life-skill training.

### **Role**

The Community Outreach Worker will be responsible for direct outreach in Long Beach neighborhoods most impacted by the pandemic with the goals of (1) disseminating COVID-19 relief, prevention, and vaccination information, (2) navigating individuals through COVID-19 relief services, and (3) shifting people's attitudes and perceptions about COVID-19. The campaign will run from February 2021 and conclude in August 2021. The Outreach member will work as a team in collaboration with Success in Challenges staff and partners to help share resources and educate the community by going door-to-door, phone and text banking, and engaging local businesses. Outreach members must be willing and able to complete in-person work and follow Success in Challenge's COVID-19 protocols, including use of provided personal protective equipment's.

## **Responsibilities**

- Educate and empower community residents with COVID-19 prevention, relief-related resources, and vaccination information through 1-1 conversations via door-to-door canvassing, text banking, and phone banking.
- Reach daily/weekly outreach quotas to ensure campaign goals are met.
- Manage data collection using smart devices and technology to update databases, address lists, and maps.
- Adhere to Success in Challenge's COVID-19 protocols, inclusive of PPE use, office use, contact tracing, and vaccination options.
- Communicate regularly with campaign leads, team members, and Success in Challenges staff and partners.
- Attend in-person meetings when requested.
- Maintain high ethical standards in interactions with residents in accordance with Success in Challenge's values and culture.
- Participate in and support the development and healthy functioning of multiple teams within Success in Challenges.
- Ensure all work is performed in culturally and linguistically appropriate manners.
- Other duties as assigned by the Program Manager.

## **Qualifications:**

- Strong communication skills and ability to engage a diverse range of people in conversation, including in Spanish, Khmer, or Tagalog.
- Ability to work both independently and as a member of a team.
- Strong work ethic and commitment to health equity, social change, and community organizing.
- Well organized and responsible in meeting commitments and being accountable for own performance.
- Access to reliable transportation and smartphone.
- Ability to work on weekends and evenings.
- Ability to work outdoors.
- Proficiency in spoken English and Spanish, Khmer, or Tagalog.
- Alignment and agreement with the vision, mission, and values of Long Beach Forward.

**To apply, submit a resume and cover letter** to Mello A., Program Manager, Success in Challenges, Inc. You may email documents to [melloahoia@successinchallenges.org](mailto:melloahoia@successinchallenges.org). Positions are open until filled. **Applications received by the end of the day (11:59PM) on March 10, 2021 will be prioritized.**

Success in Challenges, Inc.® is an equal opportunity employer committed to a diverse and inclusive workforce. In addition, the organization will consider for employment qualified applicants with criminal histories in a manner consistent with the requirements of the Los Angeles Fair Chance Initiative for Hiring. We welcome applicants from diverse backgrounds and seek to hire qualified staff who reflect the rich diversity of the community we serve.