

COVID-19 Workshop Deliverables

Overview of Deliverables:

Dunk & Associates delivered a workshop for businesses in Canada on re-opening during the COVID-19 pandemic. What might this “new normal” look like? Whether you are currently closed, or open with restrictions, this self-paced workshop will provide you with guidance on the considerations to make as employers to keep the workplace safe during COVID-19. This workshop is not to be considered legal advice, but will provide best practices and instructions. Please refer to the guidelines of Health Canada and your local Public Health Unit.

What is Included:

This is **not** a live workshop, rather a copy of all deliverables. You will receive:

- Access to a 3-hour recorded webinar (and accompanying PowerPoint presentation), to discuss opening for business during the COVID-19 pandemic. Key topics include privacy, safety considerations for business owners/managers, including advice for screening employees/customers, HR considerations, the importance of communication, mental health, etc. Additional webinars/presentations are supplied specific to COVID-19 Claims Management and Work Refusal.
- Over 80 resources to support your business; including organizational checklists, safe work practices HR considerations, COVID-19 specific training modules, posters, and more. Refer to our complete list of for more details.

Upon purchase, you will receive secure portal access to download all deliverables.

To purchase the COVID-19 deliverables complete the following form and email to info@systems24-7.com

Company Name:	<input type="text"/>		
Mailing Address:	<input type="text"/>		
Billing Contact:	<input type="text"/>	Email:	<input type="text"/>
Billing Phone Number:	<input type="text"/>	Extension:	<input type="text"/>
		Fax:	<input type="text"/>

Fee for Deliverables

Please select the fee that applies:

☐ **Dunk & Associates/Systems 24-7 Private Client**
\$95 +HST*

☐ **Public (Non-Dunk Clients)**
\$125 +HST*

**Dunk & Associates is requiring a fee for these deliverables to help recuperate our costs in both staffing and obtaining further legal and professional advice.*

Would you like to be added to our monthly newsletter to receive more information about other learning opportunities, such as our complimentary monthly webinars?

☐ Yes, please add me.

Included Deliverables

- Recorded workshop presentation and accompanying powerpoint to use, share and customize in your workplace.
- Organizational Risk Assessment for COVID-19
- Open for Business – Startup Checklist
- Evaluation of COVID-19 Response
- Guidelines for Positive COVID-19 Diagnosis in the Workplace
- HR Considerations Checklist for COVID-19
- Exposure Risks and Controls Check Sheets for COVID-19 (checklists for delivery, dietary, general safety, laundry, maintenance, office, retail cashier, retail stock clerk, service auto bays, travel-ing to and from work, warehouse, and work from home).
- Training Modules for COVID-19 (COVID-19 Organizational Considerations, COVID-19 The Basics of Protection, Material Handling - Protect your Employees from COVID-19, Personal Protective Equipment for COVID-19, Protecting Yourself Outside of Work from COVID-19, Signage and Screening for COVID-19)
- Policies and Procedures
 - Communicable Disease Prevention Policy
 - SWP Donning and Doffing N95 Masks
 - SWP Donning and Doffing PPE
 - SWP General COVID-19 Practices
 - SWP Handwashing
 - SWP Physical Distancing
 - SWP Safely Handling the Deceased with Respect and Care
 - SWP Tools Equipment and PPE
- Mental Health During COVID-19 Tip Sheet
- Mental Health Resources and Links
- 10 Ways to Relax Wellness Poster
- CCSA COVID-19 Coping with Stress Anxiety Substance Use Infographic
- Emotional Wellness Poster
- Importance of Taking Breaks Poster
- Leadership Behaviours to Support Mental Health
- Listen to your Body Wellness Poster
- Positivity goes a Long Way Poster
- Report to Yourself Wellness Poster
- Take Back Control with Two Way Communication
- Tips Active Listening COVID-19
- Notice of Occupation Illness Report Form
- Occupational Illness Investigation Report for COVID-19
- Union Notice of Occupation Injury and Illness Report Form
- Provincial Compensation Reporting Guidelines for COVID19
- Return to Work and Modified Work During COVID-19
- Antiseptics Hand Sanitizers and Cleaners Safety Talk
- Be a Germ Buster Poster
- Cross Contamination and Spreading Germs Safety Talk

- Donning and Doffing N95 Respirators Poster
- Hand Sanitizer Poster
- Hand Washing Poster
- Hazard Reporting Safety Talk
- Keep Calm Wash Hands
- Know Your Rights Safety Talk
- Personal Hygiene Poster
- PPE There's no Excuse Safety Talk
- PPE Wear it Maintain it Safety Talk
- Preventing the Spread During First Aid Safety Talk
- Right to Refuse Info Sheet
- Safety at Home and at Work Safety Talk
- Government References and Resource Links
- TeleHealth Provincial Phone Numbers
- Flexible Work Arrangements Agreement Form
- Flexible Work Arrangements Policy
- Flexible Work Arrangements Request Form
- Office Ergonomics Assessment and Set Up
- Virtual Employee Inspection Checklist
- Virtual Employee Inspection Report
- Virtual Work Arrangements Agreement Form
- Virtual Work Arrangements Policy
- Claims for COVID-19 Webinar April 2020 (PowerPoint presentation)
- Claims for COVID-19 Webinar Recording Instructions
- Employee Screening Protocol (Template)
- Government Decision Making Guidelines (Ontario Resource)
- Systems 24-7 Course List (as of May 5, 2020)
- Work Refusal for COVID-19 Webinar (PowerPoint – no recording)
- Work Refusal Form