

**St. John's Episcopal Church Vestry    27 May 2020  
via Zoom**

Present: Pamela Brittain, Ray Contreras, David Dennehy, Terry Farrelly, Diane Gustafson, Rev. Roger Haenke, Mark Higginbotham, Muriel Kulikowski, Lynn Young, Jim McDevitt, Judy McKay

Following prayer and reflection on Pentecost, Rev. Roger Haenke called the meeting to order at 6:23 p.m.

David Dennehy moved, Mark Higginbotham seconded approval of the Consent Agenda (minutes of the April meeting, Priest's monthly operations report, and the Wardens' report, which was given orally), and the motion passed.

Terry Farrelly presented the Treasurer's report (financial documents are attached to these minutes in the Vestry binder in the Church Office). She gave an update on the PPP loan. If the conditions are met, the loan will be forgiven. If not, the rate of interest is 1%. The Diocese offered to have a diocesan staff CPA perform the 2019 audit for St. John's this year.

**OLD BUSINESS**

The report on property capital projects constituted the Wardens' report. The repairs for the fountain have been invoiced and paid by St. John's, and Fr. Michael Kaehr has reimbursed the parish. Rev. Roger Haenke sent a letter of thanks on behalf of St. John's to Fr. Kaehr. Willie from Works will start the pressure cleaning and painting, and the work on the gutters has been completed. Ontario has been working on the HVAC. The compressor had to be replaced, and the ductwork is in progress. Chula Vista Alarm has not responded to queries, and Mark Higginbotham will follow up on this.

Rev. Roger Haenke was approached by a neighbor at the southeast corner of the church property. The gully that goes under First Avenue has poisonous plants, dry plants that are a fire hazard, and homeless persons. The neighbor asked that St. John's do something. The two locks on the gate to the drainage area are City locks. There is a question as to whose responsibility the gully is (St. John's? City of Chula Vista? ), and this has been brought up with the City in the past.

Muriel Kulikowski reported that this was already a problem many years ago when her daughters attended St. John's School. Ray Contreras said that information is needed about the history of the drainage and the Environmental Impact Report. Ray Contreras, Rev. Roger Haenke, and Mark Higginbotham will meet to discuss this and develop options.

#### NEW BUSINESS

In accordance with the Bishop's call, St. John's has created a Regathering Task Group that will meet for the first time on May 28. The plan must be approved by the Bishop before the church can schedule services. Lynn Young moved, Diane Gustafson seconded that we commit up to \$5000 for expenses related to the reopening (examples: sanitizing products, signage, etc.). The motion passed.

*Please note that the Vestry subsequently voted online to approve the Action Plan that was sent to the Bishop. The text of the email asking for the vote is appended at the end of these minutes.*

Interim Priest-in-charge Tom Wilson, Terry Farrelly, and Sally Elliot had created a draft of financial policies and procedures that was sent to Vestry in December 2019. An Ad Hoc Committee for Financial Policies and Procedures will look at the draft and finish the work on it. David Dennehy, Jim McDevitt, and Lynn Young volunteered to serve on the committee.

Following closing prayer, the meeting was adjourned at 7:27 p.m.

Diane Gustafson, Clerk of Vestry

The following email was sent on June 9, 2020:

**Roger Haenke** (revroger@saint-johns.org) To: you + 9 more [Details](#)

St. John's, Chula Vista.Re...xlsx (27 KB)

Good evening all,

As discussed at our last vestry meeting, the bishop asked all parishes to form a task force to develop a re-gathering action plan based on the state and church guideline. I formed that task force and they have done wonderful work.

We divided up the guideline and assigned groups to develop the action associated with each guideline. The task force submitted their action item to me which I compiled into the guideline spreadsheet sent to me from the Diocese.

The task force has reviewed approved the completed Re-gathering Action Plan.

Vestry approval of the Re-gathering Action Plan is required. Please find the action plan attached for your review. **I ask that each of you vote if you approve via email (as soon as possible).** Vestry approval of the action plan will be recorded at our next vestry meeting.

Once I get approval of the Re-gathering Action Plan, I will submit the plan to Bishop Susan for her approval.

With her approval, our work will continue to prepare St. John's for a safe re-gathering of our parishioners for in-person worship.

I would like to thank the task force for their mindful and careful work.

Peace  
Roger

Rev. Roger Haenke

Approved by

David Dennehy  
James McDevitt  
Lynn Young  
Diane Gustafson