

**St. John's Episcopal Church Vestry**  
**23 September 2020 via Zoom video-recording**

Present: Pamela Brittain, Ray Contreras, David Dennehy, Terry Farrelly, Diane Gustafson, Rev. Roger Haenke, Muriel Kulikowski, Jim McDevitt, Judy McKay, Lynn Young

Absent: Mark Higginbotham

Guest: Bishop Susan Brown Snook

Following a discussion with Bishop Susan, the Vestry meeting was called to order at 7:03 p.m. by Rev. Roger Haenke.

Appreciation was noted for the following: by Judy McKay for the help given her by Roger and Cliff in planning the memorial for Rob McKay, the memorial services for Fr. Jack Tolley and Fr. Al Stott and all weekly online services, and by Roger for being called as Priest-in-Charge at St. John's.

Diane Gustafson moved, David Dennehy seconded approval of the Consent Agenda (minutes of the August Vestry meeting, Priest's Monthly Operations report, and Warden's Report) and the motion passed.

Terry Farrelly presented the Financial Report (filed with these minutes in the Vestry Binder in the Church Office). Revenue is about 90% of what was budgeted because there has been no fundraising. Expenses are 87% of what was budgeted. Sally Elliott will be able to identify expenses incurred because of the pandemic. It was noted that the thermometer was donated.

Regarding the PPP loan, documents have been prepared and will be provided to Bank of America when requested.

There has been no response from the Diocese regarding a financial audit. David Dennehy moved, Judy McKay seconded to go forward with an outside firm, as budgeted, for the audit review. The motion passed.

The Ad Hoc Committee Financial Policies and Procedures has been working, and the draft document may be presented at the October Vestry meeting for Vestry review.

**OLD BUSINESS**

There has been no progress on the title report for the SE corner property. Ray Contreras, David Dennehy, and Mark Higginbotham, as a committee, will contact the City of Chula Vista to try to resolve this long-standing issue.

Vestry is waiting for a bid on roof repairs before prioritizing the Fonti property easement and roof needs.

Request for changes to the By-Laws was sent to the Diocesan Standing Committee. No response has been received at this time.

St. John's is currently an Action Plan Parish (APP), formerly called Mission Action Plan (MAP). Pam Brittain moved, Lynn Young seconded that the Vestry petition the Standing Committee to restore St. John's to Parish status. The motion passed. Roger Haenke and David Dennehy will draft a letter to the Standing Committee.

The Fire Marshal has not yet inspected the alarm system, which is required in order to switch to Chula Vista Alarm. Sally Elliott and Mark Higginbotham will draft a letter requesting action to the supervisor for the Fire Marshal.

There is approximately \$7000 remaining from the Diocesan grant for gutters and painting. The Diocese has approved using that remainder for painting trim.

#### NEW BUSINESS

Roger Haenke announced that Pam Brittain and Diane Gustafson will serve as Co-Chairs of the Stewardship Drive and will form a committee with him.

There is a rodent infestation in the teachers' lounge and some classrooms. ECS has a contract with Lloyd's Pest Control, and they have been setting traps. Corky's Pest Control is assessing the damage and determining how the rats are entering the buildings. In question is who is responsible for what? This could prove costly, and St. John's will ask the Diocese if the \$7000 remaining from the grant for gutters and painting can be used to abate the rodent problem instead of painting trim.

The meeting was adjourned at 8:25 p.m.

Diane Gustafson, Clerk of Vestry