



## Position Announcement

### Community Health Worker

**Position Description:** Black Child Development Institute (BCDI)-Atlanta is seeking a full-time Community Health Worker to facilitate its health and wellness initiatives. The ideal candidate must demonstrate high-performance leadership skills and be comfortable and confident providing outreach in BIPOC communities serving families of young children, including childcare programs, schools, hospitals, doctor offices, and churches. Learn about BCDI-Atlanta's initiatives at [bcdiatlanta.org/programs](http://bcdiatlanta.org/programs).

**Responsibilities:**

- Manage the day-to-day execution of health and wellness programs.
- Serve as Health Navigator Supervisor (HNS) providing support and direction for a team of 10 Public Health Navigators (PHNs).
- Monitor COVID-19 testing events for designated partners (primarily Black churches).
- Provide technical assistance and support to PHNs and partners to ensure quality implementation of program guidelines, content and resources.
- Serve on planning and implementation teams in targeted communities.
- Coordinate and/or provide training to support program partners and stakeholders.
- Develop and collect program-specific documentation, such as legal documents, patient data, event logistics, monthly reports, surveys, etc. for multiple programs and partners.
- Work with an evaluation team to assess program goals and measures.

*Please note this job description is not designed to contain a comprehensive listing of activities, duties or responsibilities required of the employee. Duties, responsibilities, and activities may change at any time to support organizational goals.*

**Education:** Bachelor's degree in health and human services or related field

**Work Experience:** Minimum of 5 years coordinating community outreach activities

Interested parties must submit a letter of interest and professional resume to BCDI-Atlanta Project Manager Dr. Daphne Babrow at [dbabrow@bcdiatlanta.org](mailto:dbabrow@bcdiatlanta.org) by **January 5, 2021**.

*Applicants must live in or near Greater Atlanta, as workdays and community exchanges will often occur in-person.*