



Great Falls Montana Development Alliance Career Opportunities

5/6/24

Director Regional Small Business Development Center

Great Falls, Montana

Do you enjoy listening to business needs and helping them discover a path to reach their goals? Do you like to research solutions? Do you thrive working as a team to accomplish a goal? In this role you will work with dreamers. Entrepreneurs who have a dream and need your help to make it a reality. Sometimes this is a start-up business and sometimes it's an existing business expanding. You'll also work daily with a professional team that offers complete advising services.

We're looking for someone who has business experience (owner/operator or key manager); is curious and constantly learning; understands business finance; enjoys learning about others and assisting in their success; and has excellent communication and interpersonal relationship skills. This is part of a larger national and statewide network and in this role, you will supervise other advisors on our team and be responsible for reports and data collection. There is some travel around our region and professional development will take you out of state on occasion.

Salary range starts between \$65,000-75,000 with excellent benefits, professional development, growth opportunities, and flexible work environment. This position must live in the vicinity of Great Falls, Montana; a fantastic community with cost of living only 86% of the national average. We are proud to be an Equal Opportunity Employer!

Please send a cover letter and resume to Tracy Heggem, Executive Assistant, Tracy@GrowGreatFalls.org.

Position open until we find a great candidate!

Lending Solutions Specialist

Great Falls, Montana

Do you enjoy reading company financials to figure out the story of a business? Do you like working with a team to solve challenging problems? We need someone who understands profit and loss, balance sheets, and tax returns to help underwrite tough loan decisions. Our new team member will listen to entrepreneurs' needs; research and assess their capabilities; and analyze loan requests to help them reach their dreams. Our new team member must not only thrive working with our team but strive to make new contacts – growing our network of regional and statewide partners.

Our Lending Solutions Specialist is a new position, and we need someone who is inquisitive; pursues knowledge of people and how things work; can conduct research into topics; is able to write professional credit write-ups; is able to listen, learn, and adapt; who likes having multiple projects and clients; is excellent at working independently; and implements systems for success. If you want to help businesses start, grow, and innovate in the Great Falls Montana Region you should apply.

We're thinking between \$63,000 and \$73,000 for starting salary range, but depends on experience and includes a built-in bump based on initial performance. We have excellent benefits. We invest in our team both through performance-based salary increases and professional development. While we do have a flexible work environment, candidates must live in the Great Falls region. EOE.

Cover letter telling us why you would be a great team member and resume are both required. Email to Tracy Heggem, Executive Assistant, Tracy@GrowGreatFalls.org.

Open until we find an awesome new team member!

Communications and Marketing Specialist

Great Falls, Montana

Do you like to create and tell epic success stories on multi-media platforms (electronic, print, social, and traditional) utilizing writing, photography, and videography? Can you identify and choose new platforms and audiences to increase our impact regionally among startup businesses, existing businesses expanding, and businesses looking to locate in our region? Would you like to engage employers and community members in sharing our stories to attract new talent to our community to fill professional jobs? Utilize your talents to help us transform the Great Falls Montana region. We need someone to lead and coordinate these storytelling efforts. If you want to help businesses start, grow, and locate in the Great Falls Montana Region you should apply.

Starting salary range depends on experience and includes excellent benefits. We invest in our team both through salary increases based on performance and through professional development. While we do have a flexible work environment, candidates must live in the Great Falls region. EOE.

Cover letter telling us why you would be a great team member and resume are both required. Email to Tracy Heggem, Executive Assistant, Tracy@GrowGreatFalls.org.

Open until we find an awesome new team member!

ORGANIZATION INFORMATION

The Great Falls Development Alliance (GFDA) is a regional public/private economic development organization that serves the 13-county urban/rural/tribal Great Falls Montana trade area. We are a certified Community Development Financial Institution, formed as a Montana nonprofit corporation with charitable 501 (c) 3 status. Our economic development efforts include business retention and expansion, business attraction, entrepreneurship, gap/bridge financing, brownfields redevelopment, talent attraction, and downtown/riverfront revitalization.

We have built an exceptional, 19-member full-time professional economic development team. We host a Montana Small Business Development Center, APEX Accelerator and Food & Ag Development Center and provide office space to the Montana Manufacturing Extension Center. We helped create and are partners in the Montana Defense Alliance, Great Falls Downtown Development Partnership, and Great Falls Tourism Alliance. We have \$35 million in loan capital, and through our non-profit affiliate, High Plains Financial, offer SBA 504 loans statewide. GFDA is the developer of the Great Falls AgriTech Park, a 1,000+ acre BNSF Premier certified rail industrial park.

GFDA is a partnership comprised of a wide array of partners including Cascade County, the Great Falls Area Chamber of Commerce, NeighborWorks Great Falls, Great Falls Tourism, Great Falls International Airport, Great Falls Public Schools, the Little Shell Tribe of Chippewa Indians, Great Falls College Montana State University, the University of Providence, Great Falls Business Improvement District, Central Montana Building Trades, Great Falls Homebuilders Association, and over one hundred fifty businesses in the region.

GFDA was the first economic development organization in the Rocky Mountain West to earn accreditation from the International Economic Development Council. We continue to earn the Platinum Seal of Transparency from Candid/GuideStar. Our efforts have won awards from the National Association of Development Organizations, the International Economic Development Council, the National Brownfield Conference, the U.S. Small Business Administration, and the Montana Economic Developers Association.

We offer a positive teamwork environment, competitive salaries and benefits, professional development, flex and remote work, and advancement opportunities. GFDA and HPF are proud to be Equal Opportunity Employers, Lenders and Providers.

GREAT FALLS REGION

Live on the great falls of the Missouri River on the Rocky Mountain Front!

Great Falls offers an exceptional quality of life, excellent schools and health care, affordable housing, and unparallel outdoor recreation opportunities. Great Falls remains among the most affordable Montana cities to live, work, and play with cost of living overall at 86.1% of the national average and housing costs at 65.1% of the national average, according to C2ER.

Visit the following websites for more information about GFDA, our community and the Great Falls region:

Great Falls Development Alliance
Relocating to and Living in Great Falls
Great Falls Montana Tourism
Central Montana Tourism

www.GrowGreatFallsMontana.org
www.LiveInGreatFalls.com
www.VisitGreatFallsMontana.org
<https://centralmontana.com>