

Pennsylvania Department of Education
Division of Food and Nutrition
CACFP Non-Congregate Meal Form for COVID-19 Closures

- Pre-approval is not required to begin implementing the non-congregate meals. However, to claim meals for reimbursement during this time, sponsors must complete this form including all active centers/institutions/ providers. Only list approved sites from the 2019-2020 Sponsor Application Packet.
- Claims will not be accepted for any center/institution/provider that is not listed on the CACFP Non-Congregate Meal Form for COVID-19 Closures.
- Sponsors with greater than 10 sites should contact PDE for a form with additional spaces or discuss other arrangements for collecting this information.
- Once completed, e-mail completed form to RA-CACFP@pa.gov.
- **Forms must be submitted by March 31, 2020.**

Sponsor Name:

Agreement Number (AUN):

Complete the chart below for each active site under your CACFP sponsorship:

| PEARS Site Building Number | PEARS Site Name | Site Is Currently Open or Closed (O or C) | If Closed, Date Site Closed | Will Site Be Serving Non-Congregate Meals (Y or N) | Start Date of Non-Congregate Meal Service | Meal Types That Sponsor Will Serve: | | |
|----------------------------|-----------------|---|-----------------------------|--|---|-------------------------------------|----------|---------------|
| | | | | | | Breakfast | Lunch | Supper |
| | | | | | | AM Snack | PM Snack | Evening Snack |
| | | | | | | Breakfast | Lunch | Supper |
| | | | | | | AM Snack | PM Snack | Evening Snack |
| | | | | | | Breakfast | Lunch | Supper |
| | | | | | | AM Snack | PM Snack | Evening Snack |
| | | | | | | Breakfast | Lunch | Supper |
| | | | | | | AM Snack | PM Snack | Evening Snack |
| | | | | | | Breakfast | Lunch | Supper |
| | | | | | | AM Snack | PM Snack | Evening Snack |
| | | | | | | Breakfast | Lunch | Supper |
| | | | | | | AM Snack | PM Snack | Evening Snack |
| | | | | | | Breakfast | Lunch | Supper |
| | | | | | | AM Snack | PM Snack | Evening Snack |
| | | | | | | Breakfast | Lunch | Supper |
| | | | | | | AM Snack | PM Snack | Evening Snack |
| | | | | | | Breakfast | Lunch | Supper |
| | | | | | | AM Snack | PM Snack | Evening Snack |
| | | | | | | Breakfast | Lunch | Supper |
| | | | | | | AM Snack | PM Snack | Evening Snack |

Submitted by: Name:

Title:

Date Submitted to RA-CACFP@pa.gov: