



## **Caroline County Chamber of Commerce CRAFT VENDOR APPLICATION DEADLINES/NOTIFICATION DATES**

Application Deadline: August 30, 2025

Notification of Acceptance by Email: September 15, 2025

Vendor Fees Due Upon acceptance and prior to each event unless other arrangements are made

Vendor Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Person/Email/Phone: \_\_\_\_\_

Please check the events you wish to participate in

Fees per event is \$50.00  October 25 2025

### **General Information**

**Booth size:** All vendors must bring their own table and tent. We only provide the 10x10 space. If you need more space, you must purchase an extra booth.

**Fees Per Event:** \$50 – If you are accepted your check will be due on September 15, 2025.

**Rain or Shine:** We are working on a rain plan, but will not be rescheduling

**Electricity:** Electricity will be not be provided.

**Set Up/Breakdown:** You will be allowed to set up at 9:00 AM. The events begin at 11:00 AM. You must wait until the event ends at 3:00 PM to breakdown. Please ensure you clean up your area and take all your trash with you when you leave.

### **Important Reminders**

- Vendors are required to carry their own liability insurance. The Caroline County Chamber of Commerce, Chesapeake Culinary Center, the Town of Denton or any partner are **not** responsible for any damage to any part of your booth or your merchandise. Vendors are fully responsible for protection of their property and for securing their displays. You are solely responsible for any injuries, accidents, or losses which may be sustained as a result of your vending operations at Mactoberfest 2025.
- You are responsible for your staff, and all vendors must conduct themselves in a courteous, polite and professional manner. All vendors must abide by the rules & regulations of the Caroline County Chamber of Commerce's Mactoberfest event. You are responsible for being an informed participant and following all rules & regulations.

## **VENDOR APPLICATION**

Note: Please include a link to your website or email JPG photos with a detailed written description of your wares and booth.

### **Description of your Products:**

**Please provide a website with images of your wares and your booth setup.**

**(If you are unable to provide a website with these images, please email them in JPG format to [info@carolinechamber.org](mailto:info@carolinechamber.org). Make sure you reference your Mactoberfest in the email.)**

**State/Local Laws & Taxes:** You are responsible for paying all appropriate sales tax with respect to the sale of goods and for procuring all permits and documentation that are required by local and state government to operate within the state of Maryland.

**General Provisions & Fees:** Caroline County Chamber of Commerce reserves the right to deny any application without explanation. All vending fees are non-refundable. Should any entry fees not clear our account or not be paid in full, your application will be denied and you will have no right to participate at the event. If Vendor Application is accepted and approved, the undersigned agrees to remit Vending Fee payment of \$50 per event by September 15, 2025 to:

**Caroline County Chamber of Commerce**  
**108 Market Street**  
**Denton, MD 21629**

If selected, the undersigned agrees to complete set up of the vending location no later than 10:00 AM the day of Mactoberfest. The name of your business will be marked via a sign. Each vendor shall be responsible for obtaining all licenses and permits, and for complying with all safety, health, and fire codes. Your signature acknowledges that you have read, understand and agree with the information, rules, fees and regulations contained within this application and, if selected, will pay the appropriate fees prior to each event.

Name (Printed): \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Please fill out, sign, scan and return this application to:  
[tracey@carolinechamber.org](mailto:tracey@carolinechamber.org).

Questions please call Tracey at 410-479-4638