



Goodwill Career Centre Workshop Outline

Networking with the Job Developers	Networking with the Job Developers meets virtually every Monday at 11:00 am. The group meets regularly to discuss job efforts, provide support, share job leads, and improve job-seeking skills. Networking helps, you master your job search skills and stay focused on your job search. Consistently those who participate in networking actively find jobs faster than those who do not participate. No reservations are required.
Better Jobs Ontario (BJO) Information Session <i>(Formerly Second Career)</i>	Complete information session about the Better Jobs Ontario (BJO) program. Attend virtually and see if you qualify. Bring all your questions and they will be answered by our specialist.
Creating an Effective Resume and Cover Letter	The resume is the base requirement for any job application and its importance cannot be overstated. Join us each week in this interactive workshop to learn how to make your resume <u>effective</u> and land the interview you have been waiting for. We will examine the different resume styles to determine the best fit for you, discuss the importance of tailoring your resume, and provide you with the information you need to get past the Applicant Tracking system. Then, learn how to create a cover letter that stands out to employers and indicates that you are the prime candidate.
Succeeding in your Job Interview	Can't seem to get beyond the interview to land the job? In this interactive workshop you will have the opportunity practice your interview answers in a safe and supportive environment. Our facilitators will provide you with proven techniques to answering common interview questions and the feedback you have been looking for to improve your interviewing skills.
Strategies for a Successful Job Search	Being successful in the modern job search requires strategic decision making and the right information. Join us in this interactive workshop to receive an overview of the strategies necessary to find employment. From understanding your employment services team and setting SMART goals to staying motivated and organized, this workshop will cover everything you need to know to get started and be successful in your job search.
Financial Literacy	With the high cost of living, financial literacy and budgeting skills are important now more than ever. This workshop is suitable for folks with any level of financial literacy and will provide the basic information you need to make your money work for you!