

**Church of Christ the King and Holy Nativity**  
**Vestry Meeting**  
**Wednesday, April 21, 2021**

Father Olin Sletto, Senior Warden Tim Graul, Junior Warden Challoner Brown, John Witteborg, Joanne Ator and Dale Logan convened at Christ the King Parish House. Kate Wulle-Dugan convened via Zoom video conference constituting a quorum. Treasurer Morag Hornsby and Administrative Assistant Dawn DiCarlo were also present. Deacon John Koski was absent and excused.

1. Father Olin opened the meeting at 10:04 AM with prayer and then relinquished the chair to Senior Warden Tim Graul.
2. No guests or visitors notified the vestry of their wish to attend.
3. Dale moved to adopt the agenda, Challoner seconded; motion passed.
4. Tim asked for a motion to approve the minutes from March 24, 2021, Challoner moved and Dale seconded; meeting minutes approved.
5. Treasurer's Report
  - 5.1 Morag started her presentation with answers to last month's Vestry Meeting in regards to the February financials and balance sheet. There was a posting error with Holy Nativity electric bill that has been corrected. The building insurance account is paid quarterly which starts September thru September and is budgeted monthly on the financial report. Worker's Comp is paid annually and is budgeted monthly. Morag spoke to Lakes Gas in regards to a fill up that was recently done and was told that the tank has to be 85%. Once the tank gets below 50% they will do a fill up.  
The March financials showed a decrease in contributions due to several members contributing quarterly. Worship supplies increased because of a candle purchase for CTK. Overall the church is doing well financially. John moved to accept the financial report and Challoner seconded; motion passed.  
The balance sheet will no longer reflect the investment accounts, those will be presented quarterly on a separate sheet. Also, an explanation was given in regards to the current liabilities (pass thru accounts).  
Also, \$400 is in the operating account for green paraments for Holy Nativity and \$472 has been donated recently for the paraments.  
Challoner moved to accept the Treasurer's reports and John seconded; motion

passed.

5.2 The Vestry discussed the PPP Loan and it was decided that the church could not justify a need for the loan. Joanne moved to decline the application for the PPP loan, Challoner seconded; motion passed.

6. Senior Warden's Report

6.1 The Vestry discussed the reopening of both churches. It was decided that in-person worship can be done safely. There will be a registry for all attendees to sign-in with names and addresses for safety protocol. Church doors will be open to allow for fresh air flow. Kate moved to re-open the churches the weekend of May 22 and 23 along with Sunday Service recorded for on-line viewing on the following Monday and John seconded; motion passed.

6.2 Kate will approach other CTK members about the Jr. Warden position at CTK. Kate requested a description of the duties and a list of projects and ongoing tasks for the church. This will be determined by a walk around of the church property.

6.3 John W. will talk with Frank Pammer about getting help from Affordable Tree Service.

Dawn will call Dawn's Lawn Care and Kate will call Sterling and Door Landscape for an estimate on a spring clean-up for CTK.

Joanne offered to contact Bruce Ohman for leaf pick-up at CTK.

6.4 Tim updated the Vestry on the cemetery property. Marvin Feig asked Attorney Jim Downey to contact his son. Jim mailed a proposal to Marvin's son asking for the family to donate the property. Tim spoke with Matthew Paine and he offered to try to reach Jonathan Feig, if Jim Downey approves. We are awaiting updates on the situation.

7. Junior Warden's Report

7.1 A request for volunteers for spring clean-up at both churches will be in the April 25 church announcements.

7.2 The village of Jacksonport has taken down the Holy Nativity Church sign by order from the State DOT, stating that our sign cannot be attached to a traffic sign. Tim Graul has called and sent a letter to the village requesting our sign. Tim will continue to pursue this matter.

8. Vicar's report

- 8.1 The Vestry decided for now that each church get a thorough cleaning once a month. Also cleaning of the Parish house after guest priests leave. Fr. Olin will contact Caroline Stewart to see if she is interested in this arrangement.
  
- 8.2 The cost of the green paraments at Holy Nativity would be approximately \$1800 and right now with donations we have \$874. Fr. Olin will put a paragraph in his newsletter to see if any members would like to make a donation towards the new paraments.

Once we have the funds, Fr. Olin and Barb will take care of ordering them.

9. Old business

The website update has begun. Tim asked members to take a look at the site when they get a chance.

10. New Business

Tim Graul will ask Pat Willman to organize the UTO ingathering this May.

The next meeting is scheduled for Wednesday, May 19, at 10:00 AM at Holy Nativity Jameson Hall.

The meeting adjourned to executive session at 11: 50 AM.

Faithfully recorded and submitted, Dawn DiCarlo, Administrative Asst.