

# CHAMBER AMBASSADOR

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Ambassador Commitment  
2019

## DEAR CHAMBER AMBASSADOR,

Congratulations! You are an integral part of the Greater Maryville Chamber of Commerce! The Ambassador Committee of the Greater Maryville Chamber of Commerce is a voluntary organization of community, business and professional leaders who work together to promote the civic, commercial and economic progress of our community.

The mission of the Ambassadors is to represent the Chamber by exhibiting the highest degree of professionalism, knowledge and integrity to our members and the business community. The Ambassadors serve as the greeting arm of the Chamber to promote new member participation, retention and the events of the Chamber.

Ambassadors will meet on the 2nd Monday of each month. Meetings will follow the schedule of Business Meeting, Lunch and Learn, and Team Building. (4 per category yearly.)

- Business Meetings:** designed to provide networking and to educate Ambassadors regarding current Chamber events as well as to provide a forum for Ambassadors to discuss opportunities and challenges.
- Lunch and Learns:** open to the general membership (this is a perfect opportunity to invite mentees!). Ambassadors will receive a discount to Lunch and Learns!
- Team Building:** activities to help ambassadors get to know each other through strengths and weaknesses and learn about personality traits in the business place.

Ambassadors are expected to act in a professional, welcoming, and positive manner. Ambassadors are also expected to follow the rules of the establishment where the Chamber is hosting a function. Any reports of non-professional behavior will be directed to Ambassador Supreme and the Chamber Executive Director. Any offenses will be documented and repeated (more than 2 in 1 year) offenses to this Code of Conduct may result in the Ambassador being asked to resign this role.

We want each of our Ambassadors to benefit from their volunteerism! We are excited to offer exclusive discounts, business spotlights, and increased exposure to the Maryville community for all of your handwork. Thank you for contributing to the success of both our chamber and our community!

Sincerely,  
Lily E. White  
Executive Director  
Greater Maryville Chamber of Commerce

## AMBASSADOR COMMITMENT

As a Chamber Ambassador, I acknowledge that my volunteerism makes the chamber more successful, but with that success comes responsibility. I acknowledge and agree to the following:

I will:

- Represent the Chamber at Ribbon Cuttings and Ground Breaking Ceremonies.
- Attend a minimum of eight Ambassador meetings a year.
- Attend at least six of the 24 networking events thrown yearly.
- Mentor at least one new member or new representative yearly.
- Take ownership of my member retention calls by following up with them quarterly to ensure they are informed and involved.
- Volunteer for three large events yearly.
- Help coordinate and attend the Ambassador Fair Parade, and Customer Service Week.
- **Consistently have FUN as a group by engaging new members, therefore adding value to their membership and experience with the Chamber of Commerce and Chamber Ambassadors!**

I understand that if I do not uphold my commitment I can be asked to resign from this role with the Chamber.

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Ambassador Name (PRINT)

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Date

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Ambassador Signature

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Ambassador Chair Signature

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Lily White, Executive Director

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