

St. John's Lutheran Church
Congregational Assembly Meeting
August 25, 2020

DRAFT Aug 26, 2020 Draft

This regular meeting was called to order at 7:00 am by President Tom Braun. The attached information packet, including the agenda was electronically provided to all attendees. There were 29 members who attended the meeting in-person, approximately 16 members (based on log in information) who attended via live stream and two that viewed via YouTube. Pastor Roberts opened the meeting with prayer.

President Braun extended a thank you to all parishioners that contributed to the success of the fiscal year 2019-2020 year end. President Braun then provided an explanation of the budget process since it was different this year due to the COVID pandemic.

Marty Haugen reviewed the details of the 2019-20 budget number actuals achieved and presented the 2020-21 fiscal year budget. The budget has a projected deficit of \$24,699. Marty stated that there will be quarterly reforecasts of the budget due to the uncertainty of the school tuition, again related to the COVID situation. Marty highlighted a few things from the budget:

- Assumes an 8% church revenue increase
- COVID-19 expense campaign for \$70,000. These are expected new expenses to clean the church and school.
- 1% staff salary increase
- Properties budget is flat year over year

Principal Teri Lyn Mannes reviewed the school shutdown in March due to COVID-19 and how the staff quickly set up remote learning. Jenn Behnke and Principal Mannes then presented the school reopening plan. They stated that this plan applies to the first quarter only and will be reevaluated by October 6 for how the school will proceed in the 2nd quarter.

A motion was made to approve the 2020-2021 church and school budget. The motion was seconded and approved.

President Braun then presented the 2020-2021 capital budget (attached). Discussion centered around the new church boiler that is needed. Bill Newren explained that this was in a previous capital budget (\$20K at the time) but was never spent. Harlan Hirt commented that unused monies from previous budgets do not carry over into a new budget so each item must be newly itemized in full.

Bob Roth also stated that the Selle fund could be used for the Live Stream expenses since this is church improvement related. Then we could reduce the capital budget by \$11,000 to a new figure of \$109,400.

A motion was made to approve the adjusted capital budget and seconded. The motion was approved.

President Braun closed the meeting in prayer.

A motion was made to adjourn the meeting, the motion was seconded and approved. The meeting was adjourned at 7:59.

Attachments: Agenda, church/school budget, capital budget, Sign-in sheets.

Prepared by Rick Lange, Vice President