



### **LOOKING FOR OUR NEW CHURCH OFFICE ADMINISTRATOR!**

Due to the coronavirus pandemic and stay-at-home order, you may not know that our Church Office Administrator, Renei Suarez, had her last day on April 17<sup>th</sup>. She has since moved to South Carolina with her family after her husband accepted a job offer there. We greatly appreciate her contribution to the ministry of St. John's! She will be missed!

St. John's Lutheran Church in La Grange, IL is now looking for our new Church Office Administrator. Job description with overview, duties and qualifications is attached "[HERE](#)". Please send cover letter, resume and references to Pastor Ben Roberts at [b.roberts@sjlagrange.com](mailto:b.roberts@sjlagrange.com) or by mail to: St. John's Lutheran Church and School, 505 S. Park Road, La Grange, IL, 60525.

Being understanding of the economic hardship this pandemic has caused for many people, serious inquiries only. We are looking for an individual who will invest in the mission and ministry of St. John's for the long-term. Upon hire, job duties will be adjusted based on current governmental policies from shelter-in-place orders.

Thank you!