AMERICAN PUBLIC WORKS ASSOCIATION
APWA
NEW YORK CHAPTER
GENESEE VALLEY BRANCH

Representing Chemung, Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Schuler and Wayne County

Date: September 25, 2024

RE: Genesee Valley APWA 2024 Awards Call for Nomination

The Genesee Valley Chapter of the American Public Works Association (APWA) is pleased to announce that nominations are now being received for the 2024 Awards.

Recognition of the dedicated public works professionals throughout our industry and successful public projects that improve the lives of those around the communities should be made. It is up to you to think about deserving public works personnel and public works projects that are worthy of recognition. Take the time to review the categories and submit your nominations.

Attached to this letter is a complete list of the categories being considered for both employees, individuals and projects.

The Awards Banquet is scheduled for **Thursday January 30, 2025** at the RIT Inn and Conference Center.

Nominations will be received in **electronic form ONLY with NO paper submissions** by Friday **December 6, 2024 at 5 pm.** The nomination forms and supporting information should be provided as a PDF with photographs provided in a JPEG format.

Nominations shall be provided to:

Paul Chatfield, P.E., Awards Committee Chairman
MRB Group
145 Culver Road, Suite 160
Rochester, New York 14620

Telephone: 585-506-6059 (Cell)

Email: paul.chatfield@mrbgroup.com

Representing Chemung, Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Schuler and Wayne County

Description of 2024 Awards:

1. **Public Works Project of the Year Award:**
   The APWA Public Works Project of the Year Award was established to promote excellence in the management, administration and implementation of public works projects by recognizing the alliance between the managing agency, the consultant/architect/engineer, and the contractor who working together to complete public works projects.

   Awards are given in four divisions:
   1. Projects less than $5 million
   2. Projects of $5 million, but less than $25 million
   3. Projects of $25 million to $75 million
   4. Projects more than $75 million

   and five categories:

   A. **Structures** – to include new public structures or the preservation or rehabilitation of existing public structures including municipal buildings and parks. Other structures as defined in the Historic Restoration/Preservation and Transportation categories shall not be considered in the structure's category.

   B. **Transportation** – to include roads, bridges, mass transit that serve any or all modes of travel, including bicycles and foot traffic. Other transportation projects as defined in the Historical Restoration/Preservation and Structures categories shall not be considered in the Transportation category.

   C. **Environment** – to include treatment and recycling facilities, landfill reclamation projects, and sewer projects.

   D. **Historical Restoration/Preservation** – to include historical restoration, preservation and adaptive reuse of existing buildings, structures, and facilities, that are 75 years or older to qualify for historical.

   E. **Disaster or Emergency Construction Repair** – to include the techniques and timing for safety, community relations, environmental protection, adverse conditions, and additional considerations.

2. **Public Works Project of the Year Award for Small Cities/Rural Communities:**
   The APWA Public Works Project of the Year Award for agencies from towns, cities or counties with a population of 50,000 or less is established to promote excellence in demonstrating creativity, ingenuity, and efficiency in the delivery of public works projects that have a profound impact on the community.

   Project categories are similar to the Public Works Project of the Year award as described above.

3. **Outstanding Chapter Achievement & Excellence in Chapter Service Award:**
   This award recognizes achievements at the chapter level that support APWA's strategic plan, goals, and objectives through dedicated and longstanding contributions to the chapter. This category could be awarded to an Individual, a Corporate Member or a Public Agency.

4. **Public Works Leaders of the Year:**
   The Top Ten Public Works Leaders of the Year program seeks to inspire excellence and dedication in public service by recognizing the outstanding career service achievements of individual public works professionals and officials from both the public and private Sectors. The Primary focus in career service to the public works profession rather than on any one single event or project.

5. **Donald C. Stone Excellence in Education Award:**
   To recognize outstanding and meritorious achievement of individuals for their work in delivering educational opportunities for all levels of individuals engaged in the delivery of public works services as well as assisting in the areas of continuing and graduate professional education for public works professionals.

6. **Myron Calkins Young Leader of the Year Award:**
   To recognize and encourage young APWA members who have demonstrated an initial commitment to the profession and the association and show potential for future growth within the association. The award promotes the concept that length of career does not necessarily indicate leadership abilities for service.

7. **Professional Manager of the Year Awards: There are several categories for the Professional Manager of the Year Award, as follows:**

   a. **Administrative Management** category recognizes outstanding achievements in the area of administration within the public works field who inspires excellence, leadership, and dedication to the public good.

   b. **Engineering and Technology** category recognizes outstanding achievements in the area of engineering and technology within the public works field and to inspire excellence, leadership and dedication to the public good.

c. **Facilities and Grounds** category recognizes the outstanding achievements in the area of facilities and/or grounds within the public works field and to inspire excellence, leadership and dedication to the public good.

d. **Public Fleet** category recognizes the outstanding achievements in the area of public fleet management within the public works field and to inspire excellence, leadership and dedication to the public good.

e. **Public Rights-of-Way** category recognizes the outstanding achievements in the area of public rights-of-way management within the public works field and to inspire excellence, leadership and dedication to the public good.

f. **Public Works Emergency Management** category recognizes the outstanding achievements in the area of public works emergency management within the public works field and to inspire excellence, leadership and dedication to the public good.

g. **Solid Waste** category recognizes the outstanding achievements in the area of solid waste management within the public works field and to inspire excellence, leadership and dedication to the public good.

h. **Transportation** category recognizes the outstanding achievements in the area of public transportation professionals within the public works field and to inspire excellence, leadership and dedication to the public good.

i. **Water Resources** category recognizes outstanding achievements in the area of water resources within the public works field and to inspire excellence, leadership and dedication to the public good.

8. **Richard Mack Contractor of the Year Award:**
This award is presented to a construction company, a superintendent, a foreman or an employee of a construction company that best exemplifies integrity and professionalism while completing difficult tasks, assignments and projects. This award is named in honor of Dick Mack, former President of KBH Construction.

9. **Douglas C. Zefting Public Service Employee Award:**
To recognize outstanding public service and achievement of an operational/maintenance level employee of a public works agency of a political subdivision. Candidates must be employed on a full-time basis by any state, county, city, village or town and shall have a minimum of 10-years public service. The award is named in honor of Douglas C. Zefting, P.E., former City of Rochester Engineer.

10. **Distinguished Service to Public Works:**
    To recognize an elected or appointed government service leader for far-reaching impact on local, state, or national public works programs, services or policies through exemplary public service and commitment. This award particularly recognizes Leadership in furthering the mission and goals of public works.

11. **Management Innovation Award:**
    To recognize an individual, team or organization for the development, management and implementation of a creative idea, program, process, or system that enhances the delivery of public works services to the public. A management innovation is defined as a procedure such as a system, program, or process.

12. **Technical Innovation Award:**
    To recognize an individual, team or organization for the development, management and implementation of a creative idea, program, process, or system that enhances the delivery of public works services to the public. Innovations will be judged on the overall positive effect it has made on the agency, the public and/or the community relative to the delivery of public works services that are new and creative methods and programs. These may include, but are not limited to, materials, design, or equipment that improves, efficiency, disseminates information, or educates, the public and/or personnel.

13. **Asset Management Award:**
    To recognize a team or organization for advancements made in their Asset Management (AM) System. The AM system refers to the global activities of the organization geared toward maximizing the value the community receives from infrastructure assets.

14. **Excellence in Snow and Ice Control Award:**
    To promote excellence in the management and administration of public works snow and ice operations and to promote the best practices in snow and ice removal while minimizing environmental impacts.

PUBLIC WORKS PROJECT OF THE YEAR AWARD NOMINATION FORM

2024 APWA PUBLIC WORKS PROJECT AWARDS

Deadline December 5, 2024
(DIGITAL COPY ONLY)

Project Name

Project Completion Date
(December 31, 2024 Substantially Complete)

Public Agency

Project Category
- ☐ Structures
- ☐ Transportation
- ☐ Environment
- ☐ Historical Restoration/Preservation
- ☐ Disaster or Emergency Construction/Repair

Project Division
- ☐ Less than $5 Million
- ☐ $5 Million, but less than $25 Million
- ☐ $25 Million–$75 Million
- ☐ More than $75 Million

Managing Agency

Name

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone

E-mail

Primary Contractor

Name

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip-Postal Code

Phone

E-mail

Primary Consultant

Name

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone

E-mail

Continued...

Submit Nominations to:
Paul Chatfield, P.E.
MRB Group
The Culver Road Armory
145 Culver Road; Suite 160
Rochester, New York 14620
Email: paul.chatfield@mrbgroup.com

PUBLIC WORKS PROJECT OF THE YEAR AWARD SUPPORTING DATA FORM

Please address each of the following areas in your nomination, adhering to the sequence below when possible.

- Use of good construction management techniques and completion of the project on schedule.
- Safety performance and demonstrated awareness of the need for a good overall safety program during construction.
- Community relations as evidenced by efforts to minimize public inconvenience due to construction, safety precautions to protect public lives and property, provision of observation areas, guided tours, or other means of improving relations between agency and the public.
- Demonstrated awareness for the need to protect the environment during the project. This includes any special considerations given to particular environmental concerns raised during the course of the project.
- Unusual accomplishments under adverse conditions including, but not limited to age or condition of the facility, adverse weather, soil or other site conditions over which there is no control.
- Additional conditions deemed of importance to the public works agency, such as exceptional efforts to maintain quality control and, if value engineering is used, construction innovations as evidenced by time and/or money saving techniques developed and/or successfully utilized.
- Use of alternative materials, practices or funding that demonstrates a commitment to sustainability and/or use of sustainable infrastructure rating system or the equivalent.

NOTE: Supporting documentation is **limited to 20 pages,** exclusive of photographs and nomination form. Photographs will be used for promotional purposes by the association. Submittal should include nomination form and supporting documentation form, and photographs. No letters of recommendation please. Simultaneous nomination of the same project in both Public Works Project of the Year and SC/RC Project of the Year or in two categories is not permitted.

Nominations not chosen in a specific year for the Public Works Project of the Year–Small Cities/Rural Communities Award cannot be resubmitted in a subsequent year in the other category.

Nominated by: *(Can only be nominated by managing public agency or APWA chapters.)* Projects that involve or reside within two or more chapters locations can be co-nomiated. Each chapter will receive credit to submit a PACE nomination. All chapters must be identified on the nomination form and before the nominations are judged.

Name

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone

E-mail

If chapter nominated or co-nominated list chapter(s) here:

Chapter

Chapter

PUBLIC WORKS PROJECT OF THE YEAR AWARD
SMALL CITIES/RURAL COMMUNITIES NOMINATION FORM

Deadline
December 5, 2024
(DIGITAL COPIES ONLY)

Project Name

Project Completion Date
Must be substantially completed (90%) and available for public use as of December 31, 2024

Public Agency

City or County Population *Must be 75,000 or less.*

Project Category
- ☐ Structures
- ☐ Transportation
- ☐ Environment
- ☐ Historical Restoration/Preservation
- ☐ Disaster or Emergency Construction/Repair

Managing Agency

Name

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone

E-mail

Primary Contractor

Name

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip-Postal Code

Phone

E-mail

Primary Consultant

Name

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone

E-mail

Continued...

Submit Nominations to:
Paul Chatfield, P.E.
MRB Group
The Culver Road Armory
145 Culver Road; Suite 160
Rochester, New York 14620
Email: paul.chatfield@mrbgroup.com

PUBLIC WORKS PROJECT OF THE YEAR AWARD
SMALL CITIES/RURAL COMMUNITIES SUPPORTING DATA FORM

Please address each of the following areas in your nomination, adhering to the sequence below when possible.

- Development of the project to meet a perceived need of the community
- Use of alternative materials, practices, or funding that demonstrates a commitment to sustainability.
- Unique or unusual accomplishments under adverse conditions that dictated the defined action.
- Economic challenges that the community faced and the rationale of the option chosen.
- Creative use of municipal resources, equipment, labor, or funds that produced measurable benefits to the community.
- Construction processes that minimize the impact to the community and its residents during construction.
- Demonstrate awareness of opportunities for environmental preservation during the project and how they were incorporated in the project design and construction.
- Additional conditions deemed of importance to the public works agency, such as exceptional efforts to maintain quality control and, if value engineering is used, construction innovations as evidenced by time and/or money-saving techniques developed and/or successfully utilized.

NOTE: Supporting documentation is **limited to 20 pages,** exclusive of photographs and nomination form. Photographs will be used for promotional purposes by the association. Submittal should include nomination form and supporting documentation form, and photographs. Simultaneous nomination of the same project in two categories is not permitted. Nominations not chosen in a specific year for the Public Works Project of the Year Award or the Public Works Project of the Year – Small Cities/Rural Communities Award cannot be resubmitted in a subsequent year in the other category.

Nominated by: *(Can only be nominated by managing public agency or APWA chapters.)* Projects that involve or reside within two or more chapters locations can be co-nomiated. Each chapter will receive credit to submit a PACE nomination. All chapters must be identified on the nomination form and before the nominations are judged.

Name

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone

E-mail

If chapter nominated or co-nominated list chapter(s) here:

Chapter

Chapter

APWA AWARDS PROGRAM
PROFESSIONAL NOMINATION FORM

Deadline **December 5, 2024**
(DIGITAL COPY ONLY)

The attached information is submitted for the following award:

- ☐ Richard Mack Contractor of the Year Award
- ☐ Douglas C. Zefting Public Service Employee Award
- ☐ Distinguished Service to Public Works Award
- ☐ Management Innovation Award
- ☐ Technical Innovation Award
- ☐ Asset Management Award

Candidate/Chapter/Program that is being nominated

Candidate Title or Contact Name when a program or chapter is nominated

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone

E-mail

Submit Nominations to:
Paul Chatfield, P.E.
MRB Group
The Culver Road Armory
145 Culver Road; Suite 160
Rochester, New York 14620
Email: paul.chatfield@mrbgroup.com

Nominating Organization/Individual

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone

E-mail

If a chapter is nominating, please also list a contact person from the chapter with whom we may correspond if necessary.

2024 APWA PROFESSIONAL AWARDS

APWA AWARDS PROGRAM
MEMBERS NOMINATION FORM

2024 APWA
MEMBER AWARDS

Deadline: December 5, 2024
(DIGITAL COPY ONLY)

The attached information is submitted for the following award:

☐ Outstanding Achievement and Excellence in Chapter Service

- ☐ Individual
- ☐ Corporate Member
- ☐ Public Agency

☐ Public Works Leader of the Year Award

☐ Donald C. Stone Award for Excellence in Education

- ☐ Individual
- ☐ Chapter

☐ Myron Calkins Young Leader of the Year Award
Date of Birth: _____

(month/day/year)

☐ Professional Manager of the Year Award
(please check one)

- ☐ Administrative Management Category
- ☐ Engineering and Technology Category
- ☐ Facilities and Grounds Category
- ☐ Public Fleet Category
- ☐ Public Right-of-Way Category
- ☐ Public Works Emergency Management Category
- ☐ Solid Waste Category
- ☐ Transportation Category
- ☐ Water Resources Category

Candidate's Name

Title

Member ID #

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone

E-mail

Nominating Organization/Individual

Title

Member ID #

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone

E-mail

If a chapter is nominating, please also list a contact person from the chapter with whom we may correspond if necessary.

Submit Nominations to:
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Rochester, New York 14620
Email: paul.chatfield@mrbgroup.com

EXCELLENCE IN SNOW AND ICE CONTROL AWARD NOMINATION FORM

Deadline **December 5, 2024**
(DIGITAL COPY ONLY)

Agency Name

Type of Agency
- ☐ Village/Municipality
- ☐ State/Province
- ☐ Township
- ☐ Toll Authority
- ☐ County

Nominated Agency Name

Contact Person

Title

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone

E-mail

Nominated by *(Can only be nominated by managing public agency or APWA chapters.)*

Contact Person

Title

Agency/Chapter Nominating

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone

E-mail

Continued...

Submit Nominations to:
Paul Chatfield, P.E.
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Rochester, New York 14620
Email: paul.chatfield@mrbgroup.com

EXCELLENCE IN SNOW AND ICE CONTROL AWARD SUPPORTING DATA FORM

Listed below are the six categories and criteria each nomination should include in its documentation. The nomination should address each category in the order shown below and expand with detailed information to explain the agency's programs and accomplishments in these categories. The agency should include and expand on any sustainable program or solutions for each category as well. Agencies that do not have programs in all of the categories listed are encouraged to apply, noting accomplishments in all the categories applicable, and stating if they do or do not have a certain program in place.

NOTE: Supporting documentation is **limited to 20 pages**, exclusive of photographs and nomination form. When possible, please provide photographs (color preferred), which may be used for promotional purposes by the association. Submittal should include nomination form and supporting documentation.

Categories

1. Materials/Handling
- Salt/chemical handling and storage
- Facilities
- Tanks
- Types of materials
- Containment
- Excellence in storage award

2. Equipment
- Improvements and upgrades/maintenance
- Customization
- Innovative custom innovations
- Anti-ice applications
- Preparedness/storage
- Computer controlled dispensary systems

3. Training
- Written plans
- Documented manuals and presentation
- Custom programs – In-house/outside

4. Community Outreach
- Agency education and involvement
- Commercials/social media
- Website
- Mailings/brochures
- School outreach

5. Technical
- RWIS
- GIS
- GPS or AVL
- Material and plow tracking/documentation

6. Environmental
- Alternative-use chemicals
- Inhibitors
- Protection of sensitive areas
- Maintenance yards
- Vegetation