

# CONTROLLER

Kinney Construction Services, Inc (KCS). is a leading regional commercial construction services company with more than 20 years in the industry. We are seeking a hands-on Controller with strong leadership capabilities. Reporting to the CEO, the Controller will have chief authority over accounting and financial matters.

KCS takes pride in our talented team, purpose-driven culture, and the unmatched quality of life offered amidst a four seasons region, awe-inspiring landscapes, and unique community environment. KCS believes business can be a force for good. We strive to achieve this by developing our people, bringing excellence to our client relationships, and a diverse portfolio of work, and by making meaningful investments in our local communities.

## **GENERAL RESPONSIBILITIES WILL INCLUDE:**

- Prepare financial statements on a monthly, quarterly, and annual basis.
- Monitor the financial performance of the company through rolling forecasts and general long-term forecasting.
- Ensure adherence to GAAP.
- Maintain State Registrations and Licenses in regional area; manage new state application process as necessary.
- Manage support staff regarding execution of accounts receivable and accounts payable, providing final accountability for accuracy.
- Provide on-going bank reconciliations and maintain banking relationships.
- Provide sales tax and payroll tax reporting for each respective business entity.
- Optimize cash and working capital.
- Work with project management staff to invoice subcontractors and ensure job cost accuracy.
- Manage insurance and bonding.
- Through dotted line reporting, manage human resources with regard to payroll, insurance renewals, benefits offerings and workers' compensation compliance.
- Manage IT systems and procedures through 3rd party contractors; manage system migrations.
- Responsible for tax coordination procedures and related audit procedures with the company's accounting firm and general counsel.
- Work with ownership and executive team to strategize and set processes and procedure to obtain financial goals.
- Manage purchasing agent, accounting assistant and IT vendor.

## **DESIRED QUALIFICATIONS:**

- Bachelor's degree in accounting, finance or related; CPA and/or MBA is preferred.
- 5 years of experience as a Controller or Accounting Manager, with final accountability for maintaining General Legers and adhering to GAAP.
- 3 years' experience in financial modeling and forecasting.
- Experience with audit preparation.
- Experience working for a general contractor and/or real estate developer is desirable.
- Advanced excel skills with proficiency in the suite of Office 365 products; knowledge of Viewpoint, Procore and/or Yardi is highly desired.
- Proactive disposition to identify and proactively resolve or circumvent challenges.

## **BENEFITS & PERKS**

- Comprehensive health, dental & vision coverage.
- Paid vacation, holidays, personal, and sick days.
- 401(k) + company match.
- New employee orientation and training.
- Employee volunteer opportunities.
- Company-wide events, i.e., houseboat trips, spring training games, BBQs, holiday parties, and more.

## **CHOOSE FLAGSTAFF**

Perched at 7,000 feet elevation and nestled at the base of the San Francisco Peaks, our mountain community offers a mecca for outdoor enthusiasts and those valuing quality of living over quantity of access. Our four-season climate is unique in Arizona, and when you combine it with our charm, you'll understand why people come here from all over the world. We choose Flagstaff and hope you do too. Learn what makes our mountain community thrive: [chooseflagstaff.com/living-here](http://chooseflagstaff.com/living-here)

## **ADDITIONAL INFORMATION**

Please take a moment to view our KCS video: [KCS Video](#)

For more information, please visit: <https://www.kinneyconstruction.net/>