

**First Presbyterian Church, Goldsboro**  
**Position Title: Youth Director**

**February 2023**

**Position Summary:** Advocate for, engage with and grow our middle school & high school ministries. *Part-time, 20-hours a week, Salary \$ 25,000 a year. Start date: June 2023.*

*Permanent Position.*

**Accountability:** Pastor, Head of Staff; supervised by Pastor

**Supervises:** Youth Ministry Interns & Youth volunteers

**Responsibilities:**

**1) Youth, Church, and Community Involvement (30%)**

- a. Be available to encourage, challenge, and counsel the youth, young adults, and parents as followers of Jesus.
- b. To attend student activities on a weekly basis including athletics, arts, other interests, and community events related to youth.
- c. In coordination with the Mission Committee, organize local outreach activities.
- d. In coordination with Christian Education and Family Ministry, organize intergenerational activities/events.

**2) Youth Ministry Weekly Programming (40%)**

- a. To redevelop the youth ministries by visiting the youth, by engaging in conversations with parents and community leaders and organizing meaningful events for the youth.
- b. To recruit new youth and invite back youth who have not been involved in recent years.
- c. To plan, oversee, and implement appealing weekly Youth Group Gatherings.
- d. Continue build a team of passionate youth volunteers and interns to guide the youth in their Spiritual Formation.
- e. To be the primary Christian Formation teacher for either middle school or high school and lead the Confirmation ministry.

**3) Youth Ministry Mission Trips & Retreats (15%)**

- a. To plan, promote, organize & attend assigned middle and high school retreats, including, but not limited to:
  - i. Annual Montreat Youth Conference & Massanetta Middle School Retreat
  - ii. Triennium Conference PC(USA) (every 3 years, 2025)
  - iii. New Hope Presbytery Sponsored Retreats.
- b. To help plan, promote, organize and attend
  - i. annual church-wide mission trips (Mexico & Peru, alternating years)
  - ii. Organize youth fundraiser events for mission trips.

**4) Administrative Responsibilities (15%)**

- a. To attend meetings of staff (weekly), youth council (as scheduled).
- b. To attend weekly meetings with supervisor.
- c. To attend weekly and special worship services.
- d. To serve as the staff liaison for the Youth Council.
- e. To increase communication through Social Media, youth website, Facebook, Instagram, Snapchat, blogs, etc.

- f. To communicate with Youth Ministry families all pertinent details surrounding church and youth ministry news and events.
- g. To request all expenses for Youth Ministry budget through Supervisor and Christian Education committee.
- h. To educate the congregation about the activities and needs of the youth.

**Expectations:**

The Youth Director will be committed to Jesus Christ as Lord and Savior; and, led by the Holy Spirit, will demonstrate a personal growing relationship with God through prayer, Bible study, and worship. Although each ordained staff person will have specific responsibilities as defined by the position description, she or he will be involved in the total ministry of the church through leadership in worship, pastoral care, and leadership for spiritual growth. The intent is to create a collegial ministry to the congregation, preparing First Presbyterian members for discipleship, equipping them to serve Jesus Christ.

**Qualifications**

A seminary degree or college degree or specialized training & experience are desirable. Gifted and excited to connect with middle school, high school students and young adults. Passionate to be involved in the community. Intercultural ministries training is a plus.

**Confidentiality**

Employment at First Presbyterian Church requires maintaining confidentiality in relation to all private communication and member information that is not intended for public knowledge.

Initials Staff: \_\_\_\_\_

Date: \_\_\_\_\_

Initials Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_