

From cobra@oca125.com
To John Smith<rhonig@oca125.com>
Subject Requested Subsidy Reinstatement Confirmation (John Smith)
Date Jun 2, 2021 04:05 PM



Action Required!

ARPA Subsidy Requested

OCA has received and attached for your records the "**Request for treatment as an Assistance Eligible Individual**" Form for **John Smith**. The individual attested that they were either involuntarily terminated or had a reduction in hours and are not eligible for other group health coverage or Medicare.

If you are in agreement with the requested attestation the individual will receive 102% subsidy starting **Apr 1, 2021** and ending **Jun 30, 2021** for the plan(s) listed below.

Plan(s): Aetna HSAc EPO Plan
Delta Dental PPO

Action Required: Refund Check Process

Please note that OCA has determined that this individual had previously remitted premiums for subsidized month(s). OCA is requesting that you refund the premium of **\$ 1,534.25** to OCA. OCA will then remit a refund to the COBRA participant directly. ***Employers should not be refunding the COBRA participant directly.*** We have attached the previous premium remittance reports for your records.

The refund check MUST be issued specifically in regards to that individual. The refund cannot be added to any other OCA payments (i.e. OCA monthly invoice).

Please remit the check to the following:

- **Attention:** OCA, ARPA Refund Department
- **Payable to:** OCA
- **Address:** 3705 Quakerbridge Rd. Suite 216, Mercerville, NJ 08619
- **Include a copy of the attached premium remittance report or this email**

If you feel this individual is not eligible for the subsidy, **please respond ASAP using the Subsidy Deny/Approval Form listed below**. If OCA does not receive a response within 5 business days from today, OCA will assume the subsidy applies and coverage has been successfully reinstated and/or in effect. **OCA will not accept replies to this email. Please submit your responses using the form button below.**

Deny/Approve Subsidy Request

All form responses must be submitted by the employer contact. If there are multiple contacts, please coordinate accordingly so that only one submission is provided to OCA.

To stay up to date on ARPA, please visit [OCA's COBRA Subsidy Resource page](#).

Benefit Administration Done Right