

**2026 GALA IN THE GARDEN VOLUNTEER OPPORTUNITIES** (Visit [www.tvcgrantcounty.org](http://www.tvcgrantcounty.org) for role descriptions)

**TUES, SEP 22 SET UP**

9:00 am - 4:00 pm Warehouse clean-up (flex hours) [2 spots]

**WED, SEP 23 SET UP**

8:00 - 10:00 am Pick up tables and tents [2]

9:00 am - 4:00 pm Warehouse clean-up (flex hours) [2]

9:00 am - 4:00 pm Kitchen clean up (flex hours) [1]

**THURS, SEP 24 SET UP**

12:00- 3:00pm Food prep [3]

12:00- 3:00pm Dishwasher [1]

2:00 - 4:00 pm Clean Commons buildings [2]

3:00 - 6:00 pm Food prep [3]

3:00 - 6:00 pm Dishwasher [1]

2:00 - 4:00 pm Silent Auction: Set-up Art Wall [3]

**FRI, SEP 25 SET UP**

9:00 - done Silent Auction set-up (flex hours) [7]

12:00- 3:00pm Food prep [3]

12:00- 3:00pm Dishwasher [1]

3:00 - 6:00 pm Food prep [3]

3:00 - 6:00 pm Dishwasher [1]

**SAT, SEP 26 SET UP**

8 am- done Outdoor Set-up [4]

8 am- done Decoration / Lighting Set-up [2]

9 am- done Stage Set-up [1]

10 am- done PA set up [1]

3:00 - 4:00 pm Close off street [2]

3:00 - 3:30 pm Registration Set up [2]

10:00 am - 1:00 pm DAY OF Food prep [3]

10:00 am - 1:00 pm Dishwasher [1]

1:00 - 4:00 pm DAY OF Food prep [3]

1:00 - 4:00 pm Dishwasher [1]

**\*\* SAT, SEP 26 GALA \*\***

**REGISTRATION**

4:30 - 6:00 pm Registration: Wristbands & Drink Tickets [1]

4:30 - 6:00 pm Registration; Name tags [1]

**FOOD**

4:45 - 6:00 pm Appetizer Tray Passing [4]

4:00 - 7:15 pm Food Prep / Dinner server / Runner [4]

4:00 - 7:15 pm Dishwasher [1]

7:30 - 8:30 pm Dessert food runner [2]

**GROUND**

4:45 - 7:00 pm TRASH- Valet [1]

7:00 - 9:00 pm TRASH- Valet [1]

**SILENT AUCTION/FUNDRAISING**

5:00 - 7:30 pm Silent Auction Helper [2]

7:30 - 8:30 pm Silent Auction Close/ Runner [5]

8:30 - 9:00 pm Silent Auction Close/ Runner [1]

**EVENT PHOTOGRAPHY**

5:00 - 8:00 pm Photo Booth Helper [1]

**EVENT BREAK DOWN AND CLEAN UP**

7:00 - 9:00 pm Kitchen clean-up / Dishwasher [2]

**SUN, SEP 29**

10:00 am - 2:00 pm Kitchen Clean-Up [2]

10:00 am - 12:00 pm Grounds Clean-Up [2]

10:00 am - 12:00 pm Tent, chairs & table tear down [2]

10:00 am - 12:00 pm General Clean-up [2]

10:00 am - 12:00 pm Silent Auction Item Clean-up [2]

12:00 - 3:00 pm Post-Gala Sales & Phone Calls [2]

**MON, SEP 28**

11:00 am - 2:00 pm Post-Gala Sales [2]

11:00 am - 2:00 pm Thank you cards (flex hours) [3]

11:00 am - 2:00pm Return tables and tents (flex hours) [2]

Shifts filled on a first-come/first-served basis. Sign up for shifts by 9/17 at [www.tvcgrantcounty.org](http://www.tvcgrantcounty.org) OR stop in at The Commons (M-Th, 10:00 am - 4:00 pm) OR call (575) 388-2988. \*\*Volunteers working *during* the Gala asked to attend training Tues, Sep 22, 5:30 - 7:00 pm; sandwiches served.