



15 October 2020

Dear Church Family and Friends,

We dipped our toe in, now let's try wading into re-entering our beloved church home.

With cautious optimism and prayerful contemplation, the Re-opening Team has decided to open the doors of Westwood UMC for meetings. Of course, proper social distancing will be required and masks will be mandatory throughout the time in the church.

Four areas will be offered for meetings:

1. Eckel Hall with no more than 10-12 attendees.
2. Epworth Hall with no more than 30 attendees.
3. The Sanctuary with no more than 50-60 attendees.
4. The Gym with no more than 60-75 attendees.

Groups will be required to fill out the Building Usage Form found in the Eckel Hall by the office window. As well as submit a plan that lets us know:

1. Number of attendees
2. time and date requested
3. A detailed plan to remain Covid safe will need to be noted on the form.

Please note that there are non negotiable requirements:

1. Masks are required by all at all times in the building.
2. Food is not allowed to be served or shared.
3. Six (6) feet social distancing for all non family members.
4. In the sanctuary, utilize the seating plan already marked out. (Do not change the seating)
5. A Contact Tracking attendance sheet is required for all meetings/events/ church services.
6. Entrance and exits from the church will be Eckel Hall (lower parking lot) for access to the elevator and Ramp Entrance from the upper parking lot.
7. Please do not pass out papers or pens/pencils so that we can decrease transmission.

The bathrooms in Eckel Hall and on the second floor hallway will be available as well as hand sanitizing stations.

As always this is a fluid plan as we begin to wade back into reopening. Please remain flexible and aware that plans can change with the “color status” and public health orders for Hamilton County.

While church services and being the church has never stopped in the pandemic... meetings did and could again.

We are trusting that God has given us great wisdom in this decision. Quoting Bishop Palmer: “as we return, whether now or later, let us do it well. Stay healthy, and in the words of John Wesley, let’s continue ‘to watch over one another in love’”.

In Christ,

The ReOpening Team

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