

## SOCIETY OF ST. VINCENT de PAUL EXETER

### MINUTES OF THE BOARD MEETING HELD ON AUGUST 12, 2020

**Board Members Present:** Rick Mahoney (President), Dwight Totten (Treasurer), Jim Pitts, Ron Suduiko Molly Zirillo (ex-officio), Leah Grant, Eileen Flockhart, Sally Coleman and Kevin Joyce (ex-officio) and Catrina Gaynor. Absent were Heather Clark and Patty Lovejoy.

Rick Mahoney welcomed everybody via Video Link on Zoom and Kevin read the opening prayer on the challenges we are all currently facing. Kevin reported that he had met with our new Pastor, Fr. Matt Mason, who has agreed to continue the tradition Fr. Mark previously started by donating the Special Feast Day collections to SVdP. Fr. Matt was also very knowledgeable about our mission. Leah has arranged a tour of SVdP Exeter with Molly, Rick and Kevin on August 17<sup>th</sup>.

**Minutes:** The minutes of the July meeting were approved, with the following two corrections: (1) Heather Clark will be staying on as a Board member until the elections in October and (2) the Bylaws were approved through VI instead of IV as previously recorded.

**Grant Report:** Dwight presented the Grant Application Status Report for July, which showed the amount received so far this year as \$95,856.63 and the Remaining Restricted Grant Fund Status as of August 11, 2020. We received one Grant totaling \$10,577.63 which was from the sale of public company stock donated by a benefactor.

#### **Treasurer's Report – Dwight Totten:**

Dwight prepared and presented to the Board the Treasurer's Report for the month of July 2020 (See below). We had a very positive July with our donations exceeding our expenditures by almost \$17,000. Our Dental Van remains closed due to Families First not being able to staff it. Of special note is food distribution to Seniors made up 61% of all households served during the month. We have to try and reach the people between families with school going children and Seniors.

### TREASURER'S REPORT FOR JULY 2020

#### **DONATIONS AND DISBURSEMENTS**

During July:

- o Cash Donations totaled \$40,716.
- o Client, Operational & Mortgage Cash Expenditures totaled \$23,738.
- o Cash donations exceeded Expenditures by \$16,978.
- o The above excludes the Ann Lemmon estate unrestricted grant.

Organizations contributing this month included Willoughby Farm, Adie Family Grant, Fullwood Foundation, COGNIA, Town of Exeter, Bob Hagen Plastering, Net Work for Good, The Provident Bank, Cambridge Trust, Ocean State Job Lot, Give with Liberty (Mutual), Zula's People First, Anonymous, United Way of Mass. Bay.

#### **FUND BALANCES**

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>START OF YEAR</u>
Operating Expense Funds:	\$ 204,627	\$ 190,695	\$ 245,670
Money Market Funds	\$ 480,799	\$ 480,393	\$ 0

Grant Project Funds:	\$ 56,647	\$ 54,784	\$ 29,291
Reserve Funds:	\$ 150,188	\$ 149,878	\$ 148,070
Endowment Fund	\$ 20,300	\$ 20,261	\$ 20,032
Mortgage Balance	\$ 178,185	\$ 180,128	\$ 191,482

### **JULY ACTIVITY**

During July, St. Vincent de Paul had:

	<u>THIS MONTH</u>	<u>YEAR TO DATE</u>	<u>2019 YTD COMPARISON</u>
Client Households Served	156	1,209	-21%
New Client Households	8	99	-28%
Food Bags Distributed - Clients	2,808	15,506	-12%
Food Bags Distributed – Agencies	64	2,456	+5%
Total Food Bags Distributed	2,872	17,962	-10%
Meals Provided	24,891	155,671	-10%
Dental Van Clients	0	5	-95%
Dental Hygiene Clients	0	0	
Dental Client Subsidies	\$ 0	\$ 0	
Food Purchase Expense	\$2,160	\$19,253	-12%
Rent/Mortgage Assistance	\$ 655	\$ 5,745	+180%

During June, 30% of households served were families with school aged children and 34% were homebound seniors. Overall, Senior households were 61% of households served. Households served in July decreased 34% as compared to July 2019. The dental van has not served any dental patients since January.

Food was donated to New Generations Shelter, Pilgrim UCC-Brentwood Community Food Pantry and Great Bay day care. Bags per client were 12.8 as compared to 10.8 in 2019.

### **Executive Director Report – Molly Zirillo:**

- We used an “E-Blast” from Exeter Chamber of Commerce to email their members to solicit our COVID-19 fundraising campaign.
- Ocean State Job Lots recently presented us with a \$350 gift card. Molly suggested that Claire could use part of this voucher to buy puzzles etc. for distribution to Seniors who are homebound.
- Lindt Chocolate generously donated 30 large boxes of assorted chocolates with the understanding we would share with other area food pantries.
- Yeti Landscaping provided 2 days of free unsolicited landscaping to our Centre. Keith, the owner is very community minded and his efforts are greatly appreciated.
- Seacoast Eats Local continue to delivery fresh produce bi-weekly to our Pantry, we are very fortunate as we can pick and choose what we need.
- Molly was recently interviewed by “Cheers for Charity” which is NH based and highlights the various charities around the State. She gave the history of SVdP and the services we provide in Exeter. This can be viewed on <https://www.youtube.com/channel/UCrxtqYsP6w8AN3wQ54krXOw/>
- We received a very generous grant of \$5,000 from Shaw’s/Albertsons company. We took a photo with Doreen deRochemont, the Manager of the Stratham store.
- Dr. Jennifer Koop has restarted Families First Medical treatments weekly from 12 – 2 pm at the Centre but on a very limited scale. The Dental Van will be used by the staff only.
- There were 27 senior deliveries made on August 12<sup>th</sup> to homebound Seniors.
- NH Tackles Hunger will be a little different this year because of COVID-19. For the last seven years 58 high schools in NH with varsity football teams have participated. This year, all 89 high schools in NH have the option to join in. On Monday, August 17<sup>th</sup>, WMUR will be hosting a Back to School special at 7 pm highlighting the event and each school is given the option to sponsor their own area food pantry.

- Bombas Socks again very generously donated 3,000 pairs of adult socks for distribution to clients and those who are homeless in our area.
- Molly reminded the Board about SVdP National Gazette which is a great resource. She is happy to connect those who do not already subscribe.
- On Saturday, August 15th Exeter Lions Club will have a food drive to benefit SVdP Exeter at Stratham Market Basket between 10 am – 3 pm.
- There is an online SVdP National Assembly from September 15-18, from 9 am – 12:45 pm each day. Registration is free to those who are interested in attending. Molly encouraged the Board to participate.
- On Saturday, September 12<sup>th</sup> Exeter Women’s Club will hold a food drive to benefit SVdP Exeter at Hannaford Supermarket from 10 am – 2:00 pm
- The NH Non-Profit Center will hold a Conference & Expo on September 15-18 from 9:00 am – 12:45 pm Molly will forward information to all members that are interested.
- The Annual St. Michael’s Appeal will be held at all Masses on September 26<sup>th</sup> and 27<sup>th</sup>. Molly and Rick will speak at these Masses.
- Molly will be conducting a second round of interviews next week for the role of the part-time Administrative Assistant at the Centre.
- Monday evening sessions have restarted at the Food Pantry; however, attendance is low and may take some time before clients become aware of our increased opening hours.

### **Old Business:**

- Rick opened the floor to changes to the Bylaws following an independent review by all Board members. Following a discussion and some language changes a motion to accept changes to Article VII Section 1-3 and VIII, Sections 1-5 were approved. Time will be set aside at next month’s Board Meeting to conclude this process.
- Rick introduced the topic of our Annual Board Meeting in September and how we can facilitate this, whether it be via Zoom and what our Agenda will look like. He will send out a suggested Agenda to Board members in the next couple of weeks and will seek their input. There also followed a discussion about our Annual Meeting (open to all SVdP members) in October and how we can facilitate this.

### **New Business:**

- Following input from the Board regarding our Annual Blessing Service it was decided that Rick, Molly and Kevin will meet separately to discuss and come up with a plan on how to execute this.
- Kevin offered to contact each Board member to determine if they want to continue to be on the Board after October. Kevin said he would email the results to the Board.

Rick thanked everyone for their attendance at the Zoom meeting and Kevin concluded the meeting with a prayer.

**Our next Board Meeting:** Wednesday, September 9<sup>th</sup> at 5:00 p.m.