

SOCIETY OF ST. VINCENT dePAUL EXETER

MINUTES OF THE BOARD MEETING HELD ON OCTOBER 14, 2020

Board Members Present: Rick Mahoney (President), Dwight Totten (Treasurer), Jim Pitts, Ron Suduiko Molly Zirillo (ex-officio), Leah Grant, Eileen Flockhart, Kevin Joyce (ex-officio), Catrina Gaynor, Heather Clark, Patty Lovejoy and Sally Coleman. Christine Mont-Labutte also joined the meeting.

Rick welcomed everybody via Video Link on Zoom and Kevin opened the meeting with a prayer.

Minutes: The minutes of the September meeting were approved.

Grant Report: Dwight presented the Grant Application Status Report for September, which showed the amount received so far this year is \$100,856.63 along with the Remaining Restricted Grant Fund Status as of October 12, 2020. Our annual grant application is currently being submitted to Eventide.

Treasurer's Report – Dwight Totten:

As is normal in September our donations are down; this year is no exception and our expenses exceeded our donations by a little over \$6,000 Our fund balances are in pretty good shape. Dwight has been tracking our household visits from 2004 through 2020 and as the economy flourishes so does a decrease in client visits as was evident in 2020. We have also been distributing more food than in previous years during July/August/September. We do not have a final count from our Annual Appeal at St. Michael's yet. As of mid-October, The Crop Walk has raised almost \$22,000 however, this is shared among other food pantries in the Seacoast area.

TREASURER'S REPORT FOR SEPTEMBER 2020

DONATIONS AND DISBURSEMENTS

During September:

- o Cash Donations totaled \$22,362.
- o Client, Operational & Mortgage Cash Expenditures totaled \$28,397.
- o Expenditures exceeded cash donations by \$6,035.

The first week of the SVdP Appeal received \$14,825 in donations this year as compared to \$22,194 in 2019.

Organizations contributing this month included COGNIA, Give with Liberty (Mutual), Exeter Area GFWC, Citizens Bank, Bob Hagen Plastering, Granite United Way and ASI Management Company.

FUND BALANCES

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>START OF YEAR</u>
Operating Expense Funds:	\$ 204,678	\$ 207,919	\$ 245,670
Money Market Funds	\$ 481,500	\$ 481,204	\$ 0
Grant Project Funds:	\$ 68,037	\$ 70,575	\$ 29,291
Reserve Funds:	\$ 150,800	\$ 150,499	\$ 148,070
Endowment Fund	\$ 20,377	\$ 20,339	\$ 20,032
Mortgage Balance	\$ 174,282	\$ 176,237	\$ 191,482

SEPTEMBER ACTIVITY

During September, St. Vincent de Paul had:

	<u>THIS MONTH</u>	<u>YEAR TO DATE</u>	<u>2019 YTD COMPARISON</u>
Client Households Served	199	1,572	-21%
New Client Households	15	130	-27%
Food Bags Distributed - Clients	3,537	21,995	-2%
Food Bags Distributed – Agencies	80	2,652	-19%
Total Food Bags Distributed	3,617	24,647	-4%
Meals Provided	31,347	213,607	-4%
Dental Van Clients	0	5	-95%
Dental Hygiene Clients	0	0	
Dental Client Subsidies	\$ 530	\$ 530	-53%
Food Purchase Expense	\$4,573	\$27,292	-10%
Rent/Mortgage Assistance	\$ 655	\$ 7,105	+97%

During September, 16% of households served were families with school aged children and 37% were homebound seniors. Households served in September decreased 5% as compared to September 2019. The dental van has not served any dental patients since January.

Food was donated to New Generation Food Pantry, Pilgrim UCC-Brentwood Community Food Pantry and Newmarket Food Pantry. Bags per client were 14.0 as compared to 10.8 in 2019.

Executive Director Report – Molly Zirillo:

- Molly has been in contact with Alice Gibbs, the Director of Meals on Wheels in Exeter and they have agreed to deliver food on our behalf to seniors. This will open up more opportunities for us to reach more housebound seniors in Exeter and Stratham.
- Molly has been asked to do some speaking engagements for Exeter Hospital and Seacoast United Way.
- Rick and Molly recently visited Gather (Food Pantry) in Portsmouth. Their model is quite different to ours in that not only do they have a physical location they also have trucks which deliver food to local towns in the Seacoast area. Molly proposed that we have our own SVdP t-shirts following their lead; these can be used by volunteers at the food pantry and for special fundraising events during the year.
- Our delivery truck needed quite a lot of repairs to pass inspection. The repairs will exceed just over \$4,000 which includes lights and brakes.
- Molly offered to with other inquire with other agencies such as Exeter Welfare, Exeter Housing, Exeter River Landing and Womenade of Greater Squamscott regarding outreach to determine how much demand they are receiving from low income clients seeking financial aid. Molly reported, they are each experiencing vastly different requests currently.
- Crows' Feat Farm in Kensington raised more than \$1,000 for us recently. They also drop off great produce, Molly encouraged all members to check out their Website. They are new but very strong supporters of ours.
- The number of active volunteers has decreased significantly since COVID-19 struck in March and Molly does not want to overburden the people who are currently working on a weekly basis. Staff are now having to cover volunteer shifts so that the Pantry can stay operational. We have requested new volunteers via our Supporters Newsletter and St. Michael's bulletin. She hopes to expand our volunteer base to include local professionals that are working from home. Currently our building is not open to the public. A discussion followed on how to attract new and regain old volunteers back.
- Families First will not be giving flu shots this year at the Center. We are promoting free flu shots that Convenient MD is distributing. Dr. Koop from Families First said that our weekly medical services may be cut owing to two medical personnel going out on maternity leave as they are so short staffed.

- The Community Oven in Epping will be donating 20% of their food profits to SVdP every Monday. As well as dine-in, they also do take out and members and volunteers are urged to support them.
- The PEA Food Drive (Faculty and Staff) generously donated much needed items to the Food Pantry in addition to Hannaford Gift Cards in September.
- There were 26 Senior deliveries made on October 14th.
- Unfortunately, we were unsuccessful in getting donations from the Gillette Company this year.
- Our Annual SVdP meeting will be held via Zoom on Wednesday, October 21st an invitation will be sent out to all volunteers requesting their attendance.
- The Exeter Area Rotary Club will be having a day of service at the Center on Saturday, October 21st the main project will be to clean all the trays in the pantry.
- The annual Boy Scout's Food Drive will be held on Saturday, November 14th.
- The annual "Caring & Sharing" weekend food drive sponsored by Hannaford in conjunction with 98.7 Frank FM Radio, Talk 98.1 and NH1 will be held the weekend prior to Thanksgiving this year.

New Business:

- Rick went over the Annual Board Meeting which was held the weekend of September 18-19. He followed up with Directors on their various responsibilities.
 - Fundraising Committee - Rick
 - Volunteer Engagement Committee – Kevin
 - Updating Board Member Brochure – Dwight/Ron/Molly/Christine/Rick
 - Communications – Eileen
 - Annual Member's Committee Meeting Technical – Patty
 - Re-opening Centre/HVAC Concerns: - Catrina
 - Follow up on leads for new Board Members
- The following Board Members will not be seeking an additional term at the Annual Member's meeting:
 - Jim Pitts (but has agreed to stay on Finance Committee)
 - Sally Coleman
 - Heather Clark
 - Catrina Gaynor - Secretary

Rick thanked everyone for their attendance at the Zoom meeting and Kevin concluded the meeting with a prayer for the Vincentian Family.

Our next Board Meeting: Wednesday, November 11th at 5:00 p.m.