

## **SOCIETY OF ST. VINCENT dePAUL EXETER**

### **MINUTES OF THE BOARD MEETING HELD ON SEPTEMBER 9, 2020**

**Board Members Present:** Rick Mahoney (President), Dwight Totten (Treasurer), Jim Pitts, Ron Suduiko Molly Zirillo (ex-officio), Leah Grant, Eileen Flockhart, Kevin Joyce (ex-officio), Catrina Gaynor, Heather Clark and Patty Lovejoy. Absent was Sally Coleman.

Rick welcomed everybody via Video Link on Zoom and Kevin opened the meeting with a prayer.

**Minutes:** The minutes of the August meeting were approved.

Rick introduced Christine Mont-Labutte to the Board Meeting. Christine has recently joined as the new Administrative Assistant at the Centre and will work Mondays, Wednesdays and Fridays.

**Grant Report:** Dwight presented the Grant Application Status Report for August, which showed the amount received so far this year is \$96,856.63 along with the Remaining Restricted Grant Fund Status as of September 4, 2020.

#### **Treasurer's Report – Dwight Totten:**

Dwight stated that a correction had to be made to the Treasurer's Report from June, which was presented at the July Board Meeting. We received money from the Ann Lemmon estate in the form of an unrestricted bequest and not a Grant as written. Dwight also presented the Treasurer's Report for the month of August 2020 (See below). We had a positive August with our donations exceeding our expenditures by a little over \$17,000. Our Dental Van remains closed due to Families First not being able to staff it.

### **TREASURER'S REPORT FOR AUGUST 2020**

#### **DONATIONS AND DISBURSEMENTS**

During August:

- o Cash Donations totaled \$36,651.
- o Client, Operational & Mortgage Cash Expenditures totaled \$19,496.
- o Cash donations exceeded Expenditures by \$17,155.

Organizations contributing this month included COGNIA, Net Work for Good, Give with Liberty (Mutual), United Way of Mass. Bay, United Way of Rhode Island, Amazon Smile Foundation, Lions Club, Hunger Free America (Albertsons), Seacoast Food Providers Network, NHFB for Farm Product Purchases, First Baptist Church and ExxonMobil.

#### **FUND BALANCES**

|                          | <u>THIS MONTH</u> | <u>LAST MONTH</u> | <u>START OF YEAR</u> |
|--------------------------|-------------------|-------------------|----------------------|
| Operating Expense Funds: | \$ 207,919        | \$ 204,627        | \$ 245,670           |
| Money Market Funds       | \$ 481,204        | \$ 480,799        | \$ 0                 |
| Grant Project Funds:     | \$ 70,575         | \$ 56,647         | \$ 29,291            |
| Reserve Funds:           | \$ 150,499        | \$ 150,188        | \$ 148,070           |
| Endowment Fund           | \$ 20,339         | \$ 20,300         | \$ 20,032            |
| Mortgage Balance         | \$ 176,237        | \$ 178,185        | \$ 191,482           |

## AUGUST ACTIVITY

During August, St. Vincent de Paul had:

|                                  | <u>THIS MONTH</u> | <u>YEAR TO DATE</u> | <u>2019 YTD COMPARISON</u> |
|----------------------------------|-------------------|---------------------|----------------------------|
| Client Households Served         | 164               | 1,373               | -23%                       |
| New Client Households            | 16                | 115                 | -27%                       |
| Food Bags Distributed - Clients  | 2,952             | 18,458              | -9%                        |
| Food Bags Distributed – Agencies | 116               | 2,572               | -11%                       |
| Total Food Bags Distributed      | 3,068             | 21,030              | -9%                        |
| Meals Provided                   | 26,589            | 182,260             | -9%                        |
| Dental Van Clients               | 0                 | 5                   | -95%                       |
| Dental Hygiene Clients           | 0                 | 0                   |                            |
| Dental Client Subsidies          | \$ 0              | \$ 0                |                            |
| Food Purchase Expense            | \$3,435           | \$22,688            | -19%                       |
| Rent/Mortgage Assistance         | \$ 705            | \$ 6,450            | +80%                       |

During August, 31% of households served were families with school aged children and 16% were homebound seniors. Households served in August decreased 33% as compared to August 2019. The dental van has not served any dental patients since February.

Food was donated to New Generation Food Pantry, Pilgrim UCC-Brentwood Community Food Pantry, Newmarket Food Pantry and Seabrook Food Pantry. Bags per client were 13.4 as compared to 10.8 in 2019.

## Executive Director Report – Molly Zirillo:

- September is Hunger Awareness month and September 10<sup>th</sup> is Hunger Awareness Day. A SVdP Exeter Facebook post is scheduled to highlight this. Molly encouraged the Board members to share this post.
- The Dental Van's starter had to be replaced by N.E. Truck. The van is not registered, insured or inspected and therefore cannot be taken out on the road. The last dental session took place in February 2020 due to staffing issues with Families First. It is currently being used each Wednesday by the medical staff from Families First. With the cost of maintaining the van, the Board discussed alternatives to serve those in need of dental treatments and eliminating the Dental van altogether. One option is to look at a Voucher Program and work through local dentists. Molly offered to contact Dr. Benton in Stratham to gather information in regard to commercial dental expenses.
- There were 30 Senior deliveries made on September 2<sup>nd</sup>. The next Senior delivery is September 23<sup>rd</sup>.
- The Exeter Area General Federation of Women's Club (GFWC) is holding a food drive on our behalf at Hannaford's on September 12<sup>th</sup>.
- PEA has kindly crafted shelving to replace the old shelving on the left side of the Food Pantry. They hope to install them the week of September 14<sup>th</sup>.
- Dr. Jennifer Koop continues with Families First Medical treatments weekly from 12 – 2 pm in the Dental Van, they are hoping to set up a Flu Clinic soon.
- The Annual St. Michael's appeal will be held at all the weekend Masses 26<sup>th</sup>-27<sup>th</sup> September which also falls on the Feast Day of St. Vincent DePaul. Rick and Molly will speak at all 4 Masses.
- Our Annual Blessing Service will be held on September 30<sup>th</sup> at St. Michael's Church at 7:00 pm. Invitations will be sent in the mail as well as email reminders. Kevin said that Fr. Matt has been tremendously helpful, and he will arrange to have it live streamed to those who cannot be in attendance. The one major change with this year's format is that there will be no reception following the Blessing Service.
- The New Hampshire Food Bank has awarded us a grant of \$1,000 to purchase dairy items and produce from our local Farmer's Market. "NH Feeds NH". It is a good way to support local farmers.

- Exeter Rotary Club contacted Molly to arrange a Day of Service at the Centre. This is the first organization that has offered to hold a community service day with us since COVID-19. We are very grateful as a lot of cleaning and organizing can be done outside.
- Hannan Beth has extended her Vista program term until December 15<sup>th</sup>, for which we are all very grateful. Molly said she has had an extraordinary year and she is a very valuable resource at the Centre.

### **Old Business:**

- Rick opened the floor to changes to the Bylaws following an independent review by all Board members. Following a discussion and some language changes a motion to accept all the changes made over the past couple of months from Article I through Article XVIII was accepted. Jim was thanked for his diligence in completing this task.
- Rick discussed the topic of our Annual Board Meeting which will be held via Zoom Video link on Friday September 18<sup>th</sup> from 5-7 pm and Saturday 18<sup>th</sup> from 10:00 – 12 Noon. Among some of the items for discussion at this meeting will be the Agenda for the Annual Member's Meeting in October, the timing for the Reopening of the Center; the nominating of new Board Members and the Dental Van.

Rick thanked everyone for their attendance at the Zoom meeting and Kevin concluded the meeting with a prayer to St. Vincent dePaul.

**Our next Board Meeting:** Wednesday, October 14th at 5:00 p.m.