

Handyman/Maintenance Job at Brust Funeral Home Lombard and Villa Park

Job Responsibilities

1. When there is have a service/visitation

- Setting up the chapels before services
- parking cars
- moving flowers for services
- assisting funeral directors with services

This next portion requires a suit. Furthermore, serving families always takes precedence over the second part of the job.

2. Work to be done when there is not a service/visitation

- Light maintenance/cleaning
- Calling/scheduling vendors when needed (Plumbers, HVAC, carpenters... etc.)
- Vacuuming and making sure the chapels/lounge is clean
- Opening up the building in the morning
- Gassing up cars and getting them cleaned
- Changing lightbulbs
- Painting, shoveling snow, watering flowers
- Running errands around town for the secretaries.
- Making sure bathrooms/coffee area is stocked

Pay and Hours

\$20 an hour. The shift is 730am to 4pm with an hour lunch break.

10 to 30 hours a week

Scheduling must include some Saturdays.

Please Email your resume to staff@brustfuneralhome.com and we will begin reaching out after the holiday. Title the email as "Application for Handyman". We look forward to hearing from you!

