We are excited to announce that we will be using Membership Toolkit for our Directory, Online Sales, Volunteer Sign Ups and Communications starting with the 2019-2020 school year.

We invite you to visit https://veritaspreppso.membershiptoolkit.com/home to see everything your PTA/PTO has to offer this year. Once you create a Membership Toolkit Account, you will have access to upcoming **calendar events**, make purchases, sign up to **volunteer** and much, much more.

Here's what you need to do:

- **Go to https://veritaspreppso.membershiptoolkit.com/home.**
- **Click on the Register/Login button.**
- **If you already have an account with another organization that uses Membership Toolkit you can use the same email and password tologin. You can then proceed to the numbered steps below.**
- **Select "Create Account" and fill in the name, email, and password information.**
- **Click "verify my email" and then check your email for a link to complete the process. The link expires in 2 hours. If you do not receive the email, check your spam or junk folders.**
- **Once you have verified your email address, log back in and finish the registration process.**

1. Complete the **Parent/Family and Student Information.**
2. Complete the **Directory/Publish Preferences**.
3. Once these forms are complete, you will be presented with forms for PTA Membership, Spirit Wear, and Volunteer Opportunities. **All of your Back-to-School needs in one convenient place!**

Once the Primary Account is set up, the **Primary User can "invite" other email addresses** to access his/her account. This allows the Secondary User to have their own login information, but still have access to the family account.

Questions? - Please don't hesitate to contact us at psoPresident@VeritasPrepAcademy.org.