

## **2025 Summer Camp Positions**

**Camp Directors:** oversee camp staff, campers; interact with parents; final oversight on discipline issues; incident reports; staff call outs, scheduling, group staffing; keep camp phone; make decisions about camp on a daily basis; handle emergencies; oversee mandated reporting, parent/camper/staff complaints; hold all information in confidence (to be shared only as needed in appropriate circumstances); forward facing- represent camp to town; report to Program supervisor and/or Recreation Director; must be 21 years of age or older.

**Assistant Camp Directors:** oversee camp programs, groups, assist camp counselors with any questions or concerns; oversee Extended Care program- staffing, safety, parent communication; camper engagement; report to camp directors, must be 21 years of age or older.

**Special Needs Director:** oversee para schedules; assist paras and campers with daily needs; work with school staff to transition from ESY to camp (buses etc.); communicate with parents, para, school staff as needed; report concerns to camp directors

**Camper Support Staff (para):** work under the direction of Special Needs Director to ensure campers are successfully managing their day; adjust for age, appropriateness, ability as needed daily; reports to special needs director

**Sports & Games Specialist:** plans and coordinated daily camper activities by grade, age and appropriate; maintains storage and supplies; teaches new games and sports to each group as scheduled; Submits weekly schedules to camp directors 2 weeks prior; Modifies schedule as needed to accommodate weather, location, must be 18 years of age or older.

**Teen Leader Specialist:** oversees curriculum with teen leaders daily, must be 18 years of age or older.

**Counselors:** supervise campers in one group; ensure safety, engagement, entertainment throughout the day based on schedule provided; ensure campers wellbeing is foremost importance (sunscreen, insect repellent, medications, allergies, food, hydration, interacting well with peers); Report to Assistant Directors; ensuring supplies are replenished, put back in the correct location in the shed; camper sign in/sign out (checking ID), must be 16 years of age, or older.

**Junior Counselors (volunteers):** after completion of CIT program, can assist camp counselors in group setting.

**Counselors in Training:** Oversees curriculum with Counselor in Training Program