APHSA Meeting and Event Code of Conduct
Personal Actions Supporting Collective Well-Being

APHSA is adapting the Meeting and Event Code of Conduct for *all APHSA in-person events* as developed by The Events Industry Council, through its member organizations, to support the health and safety of our members. These guidelines outline steps to provide as safe an environment as possible when meeting in-person. Responsibility is shared equally among event organizers, the event venues, and the event attendees – all have a role to play.

A code of conduct is a collection of rules, regulations, and/or guidelines that include what is and is not acceptable or expected behavior.

We all have a role to play in the mitigation of risk. This code of conduct is meant to serve as a reminder and inspiration of that shared role in advocating for the well-being of our colleagues and field.

BEFORE LEAVING HOME
- Provide proof of vaccination or a negative COVID-19 test taken with 72 hours of arrival by accessing the secure portal via the HealthShield in the APHSA chatbot. To access chatbot, scan this QR code or text "Hi" to 855-705-8296. *Important: All attendees will be required to have completed this proof prior to being allowed into the conference venue.*
- Follow relevant guidance provided by the Centers for Disease Control and Prevention (CDC) or your local health authority including encouraged to be vaccinated before attending the event.
- Adhere to government issued travel restrictions and guidance issued by the region you will be travelling to and the region you are travelling from. Check the state and/or locality to which you are traveling to for an event.
- Evaluate your own health and that of people you are in close contact with; contact the meeting/event organizers if you have concerns.
- Stay home if you feel sick.

ON-SITE DURING THE EVENT
- Agree to do a daily wellness check via the HealthShield in the "Ask Abby" event chatbot.
- Agree to wear a mask or facial covering, as required by the event organizers.
  - When presenting in a session, presenters may, as they are comfortable, remove their masks to be heard clearly.
- Agree to have your temperature taken before entering the meeting/event venue, as required by the event organizers.
- Adhere to physical distance protocols put in place by the event organizers and respect personal space of other attendees.
- Follow guidance from the local health authority for everyday actions to help prevent the spread of respiratory viruses including:
  - Washing hands often with soap and water for at least 20 seconds, or an alcohol-based sanitizer with at least 60% alcohol.
  - Avoiding touching eyes, nose, and mouth with unwashed hands.
  - Covering your nose and mouth when coughing or sneezing. Throw used tissues in the trash.
  - Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Go to the event First Aid office (or equivalent) at any time if you feel unwell or experiencing flu-like symptoms.

POST-EVENT
Based on current contact tracing advice from many health authorities, if you test positive for COVID-19 up to fourteen (14) days after returning home, please contact the meeting/event organizers to advise them. Should event organizers be notified of a COVID-19 incident, post event, impacted attendees will be notified following contact tracing protocols.

Questions? Please contact Donna Jarvis Miller, djarvis-miller@aphsa.org. Thank you.