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## 7<sup>th</sup> National Conference C.A.R.E.S Program Information

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- The maximum reimbursement for the UOAA's 7<sup>th</sup> National Conference will be \$600.00/recipient. This money can be used by the recipient only to defray the cost of their lodging at the Philadelphia 201 Hotel and/or the cost of their travel to and from the hotel. Expenses will be reimbursed upon submission of receipts after the Conference. The recipient will receive a complimentary Individual Conference Registration.
- In the event of a medical emergency and the C.A.R.E.S recipient is not able to attend, the recipient is to notify UOAA as soon as possible. There can be no deferment of the sponsorship.
- The sponsorship is for the OSTOMY/CONTINENT DIVERSION PATIENT only. UOAA will not fund the attendance of family members. If the C.A.R.E.S recipient chooses to have family or children attend with them, they do so at their own expense.
- Lodging expenses at the conference hotel that are eligible for reimbursement extend from the night of Tuesday, August 6<sup>th</sup> through the night of Saturday, August 10<sup>th</sup>. Additional nights are **not** reimbursable.
- Meals will be the responsibility of the C.A.R.E.S recipient, and are not reimbursable.
- Following the Conference, recipients must submit expense reports and receipts so that they are received by UOAA at PO Box 525, Kennebunk, ME 04043, no later than Tuesday, September 10, 2019. Recipients should allow 3 to 4 weeks from the time their expense reports are received for processing.

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## Applicant & Selection Criteria

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- All applicants must be members of an Affiliated Support Group or a Virtual ASG.
- All applicants must be a **first time** UOAA National Conference attendee, never having attended a UOAA National Conference.
- All applicants must write a letter explaining why he or she would like to attend Conference and attach their letter to the application form.
- All applicants must be able to prove financial need, but will not be required to show income and expenses. He or she must give a clear explanation as to why they need assistance. Applicants will be making "good faith" statements.
- All applicants must provide a letter from his or her support group stating the group endorses his or her application and that all information on the application is true to the best of the group leader's knowledge.
- Those who have had their ostomy surgery within the last year will be given first consideration; if more than one year since surgery the applicant can still be considered.
- Age is not an issue; the program is open to all who meet the requirements.
- The applicant is expected to attend the educational workshops and other Conference Program events. If it is determined that the applicant left the hotel while programming was going on, sponsorship reimbursement funds may be withheld at the discretion of UOAA's leadership.
- Within two weeks after returning from the Conference, the recipients are required to submit to UOAA and to the Editor of *The Phoenix* Magazine, at [oa@ostomy.org](mailto:oa@ostomy.org) and [publisher@phoenixuoaa.org](mailto:publisher@phoenixuoaa.org), a write-up about what attending the conference meant to them. (*The Phoenix* editor reserves the right to select the best article or portions of any article for publishing.)