



## SAFETY TIPS FOR BUSINESSES

- Register your business for the City of Chicago's emergency alert program specifically for the business community. Business owners and managers can text "CHIBIZ" to 67283 or visit [www.chicago.gov/chibizalerts](http://www.chicago.gov/chibizalerts) to receive the targeted alerts. Businesses will be directed to submit a few business-specific details so that the Department of Business Affairs and Consumer Protection (BACP) as well as the Office of Emergency Management and Communications (OEMC) can send alerts to specific areas of the city as needed.
- Register your business with the police. Business owners and/or store managers can register online to share your home addresses and non-work numbers so if something happens at your business while you are not there, the police can get a hold of you. Visit [preparedchicago.com](http://preparedchicago.com) and click "become a partner" to provide your information for the City's CP3 database.
- Connect your video cameras to the Office of Emergency Management and Communications (OEMC). To connect your camera, contact Jocelyne Williams at (312) 743-0018.
- Sign up for Smart911 to create a free Safety Profile for your business or household. This will allow 911 operators and first responders to view information associated with your Safety Profile in the event of an emergency. Visit [smart911.com](http://smart911.com) to get started.
- Attend Chicago Alternative Policing Strategy (CAPS) meetings for your neighborhood. The contact information for the 18<sup>th</sup> and 19<sup>th</sup> districts can be found at the end of this sheet or visit [home.chicagopolice.org/get-involved-with-caps/how-caps-works/](http://home.chicagopolice.org/get-involved-with-caps/how-caps-works/).
- Be alert and observant.
- Dial 911 and lock your doors if someone is acting suspicious or you feel threatened; be sure to take mental notes of their age, sex, race, height, weight, clothing, etc.

## CRIME DETERRENTS:

- Keep cash handling to a minimum and make bank deposits as often as possible, but not on a predictable routine basis.
- Keep your business storefront and rear entrances well illuminated.
- Keep advertisements and merchandise out of the windows as much as possible to permit a clear view into the building.
- Keep rear or side doors locked at all times.
- Invest in automatic timers for lights outside (motion detector lights can help deter would-be criminals looking for easy opportunity).
- Invest in security system for your business.
- Don't leave personal/valuable belongings on desks, counters, or furniture unattended inside your business.
- Talk and develop relationships with neighboring businesses and residents and share information with one another (it is better to be a community rather than feel like you're on your own).
- Always leave businesses in groups of people if it is late at night, and be sure to travel in more populated and well-lit areas.



**IF A ROBBERY DOES OCCUR:**

- Take no action which would jeopardize personal safety and don't "hold out" on the robber.
- Be as inconspicuous as possible when activating any type of alarm.
- Attempt to alert other employees by use of prearranged signals.
- Always have a plan for what employees should do in any type of emergency and have emergency numbers listed.
- Notify the police as soon as the robbers leave, giving the exact time and as much information as possible and be sure to file a police report.
- Notify the Lincoln Park Chamber of Commerce (LPCC) so we can inform the alderman's office about the crime.
- Protect the scene of the crime and stop others from disturbing the premises or touching anything.
- If possible, hold witnesses until the police arrive or record their contact information.
- Write down all information immediately.

**Chicago Police Department Contact Information**

**18<sup>TH</sup> DISTRICT: SOUTH OF FULLERTON**

1160 N. Larrabee  
Chicago, IL 60610

**John Sandoval**, Business Liaison Sergeant

18th District

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**19<sup>TH</sup> DISTRICT: NORTH OF FULLERTON**

850 W. Addison  
Chicago, IL 60613

Officer Aaron Fleischhacker

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Phone: (312) 515-6870

Officer Andrew Ohlson

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