

**Health and Safety Protocols
Lansdowne Friends School
Updated: October 2, 2020**

- Emergency contact forms, medical information forms, and am drop off/pm pick up forms are required to be completed and submitted to LFS before a student can start school on campus.
- Parents have been sent an electronic Daily Health Screen for each student. This Health Screen must be completed and submitted each day before students are allowed to enter campus. Staff members also will complete self-screenings each day.
- Mask wearing is required for all staff and students. Adults will supplement masks with face shields where appropriate. Parents should send their student(s) to school with at least 2 masks in case the need arises for a clean mask during the school day. Masks will be worn at all times, except at lunch, snack times and nap times in PK and K..
- A minimum of 6-foot distancing will be maintained between students and between students and teachers. This is central to how we have assigned cohorts into different classrooms/spaces, how furniture is to set up in each space, and in terms of the movement patterns of cohorts across campus. Classrooms are furnished with desktop barriers where needed to maintain safe distancing. Each cohort is assigned an entrance/exit door that they will use exclusively of other doors.
- Hand sanitizer (no touch) dispensers are in place in or just outside every classroom. There are also sanitizing stations at every external door, and in key locations throughout the buildings. Hand washing and/or sanitizing will be encouraged throughout the day and in particular upon re-entry to the classroom, before meals and snacks, and after bathroom use.
- Extra ventilation is in place in all instructional spaces.
- We have hired additional cleaning staff, so we now have a dedicated cleaning staff member on site during the school day, as well as custodial staff cleaning the buildings each evening. Special focus is in cleaning and disinfecting bathrooms, equipment, and all frequently touched surfaces throughout the school day and each evening.
- There will be no sharing of student materials.
- No visitors are allowed in the buildings, with the exception of vital vendor services and parents picking up a sick child. Any person entering any school building must wear a mask at all times.
- We have a dedicated isolation/sick room that has its own bathroom in a location away from all classroom spaces and assigned doors.

Cohorts

- Cohorts of 9 to 13 students will stay together all day to maximize physical distancing and to mitigate exposure. Cohorts are composed of students within the same grade. In 1st and 2nd grades, where we have the largest number of students, there are four total cohorts, two of 1st and 2nd grade students each. 5th and 6th grades, where we have the smallest number of students, is one cohort. Cohort size is determined based on CCHD guidelines and the square footage required to accomplish a minimum of 6 feet of distancing within the space.

- Cohorts will move as a group, eat lunch in the classroom, and stay together outdoors. They will not interact with other cohorts.
- Teachers will move from room to room, rather than students. Additional assistant teachers have been hired to allow for students to stay in their small cohort groups and for classroom teachers to divide their time among their cohorts, when needed.
- Specials classes will be held outside. In inclement weather, specials teachers will teach via zoom.

Lunch, Recess, and Outdoor Spaces

- Lunches/snacks must be sent from home with no allowed sharing or swapping. Rather than eating in the cafeteria/kitchen, students will eat in their classrooms or in cohorts outside. Students should also bring their own water bottle for use throughout the day.
- High-contact activities will not be permitted, such as football and basketball.
- All equipment, including balls and jungle gyms, will be sanitized between uses.
- We have installed a 20x40 foot tent to increase sheltered outdoor play/instructional space. Very shortly, a large pavilion behind Building #128 will be constructed. We anticipate making as much use of our new and existing outdoor spaces as possible, weather/temperature permitting.

Carpool

- Parents will arrive at a specified drop off location each morning as follows:
 - 4th, 5th and 6th graders will be dropped off on Lansdowne Avenue at the Treehouse entrance.
 - Kindergarten through 3rd grade students will be dropped off on Stewart Avenue at the steps and at the driveway (to create two points to move traffic along safely and efficiently).
 - Pre-K parents will park on Owen Avenue and walk their children to campus. Tr. Jenn will then meet Pre-K parents and children at the Pre-K door. This option is also available to Kindergarten parents who want to walk their children to campus.
- Morning drop off times will be staggered to reduce traffic congestion. Students will be met at their car by EDP/staff and walked onto campus to be escorted to their designated entry.
- Afternoon pick up locations will be the same as the assigned morning drop off locations. Children will wait outside in their designated cohort groups, and parents can call when they arrive at the curb. Calls will be relayed from the school office to alert EDP/staff members to escort students to their cars. A staff member will also monitor the curb to see which parents have arrived.
- Parents must stay outside during morning and afternoon carpool procedures. Parents must stay six-feet apart and leave campus when their children come out. This is not to be a recess or social

time.

- Pre-K parents can approach but not enter the Pre-K porch, and the Pre-K teachers will send the children out.
- If there is inclement weather, children will wait in their classrooms until their parents arrive and call Tr. Linda, who will call up to the classrooms to send children down for pick up.