

Fingerprint Requirements on New Applications

In 2017 the Colorado Legislature passed a law requiring the submission of fingerprints with applications for licenses. **This requirement does not pertain to License Renewal Applications.**

Effective **March 1, 2018**, an application will not be accepted for processing unless the fingerprinting requirement has been met. **To meet this requirement, you have a few options:**

Get fingerprinted at the Auto Industry Division (1881 Pierce St., Suite 112, Lakewood, CO) from 9AM-3PM, Monday-Friday.

The Division will need:

- ✓ Completed license application
- ✓ Applicant must be present with photo ID to submit fingerprints

OR

Get fingerprinted at any sheriff's office or police department.

You will be need to:

- ✓ Make an appointment with that agency
- ✓ Bring a photo ID and DOR Verification of Fingerprints form (DR-2197)
- ✓ Pay an agency fee for fingerprinting services (fees vary for each agency, visit their website for more information)
- ✓ Get two (2) fingerprint cards from the agency and have the agency complete the DOR Verification of Fingerprint form (DR-2197), attach these to your completed license application when submitting to the Auto Industry Division

- ✓ In both cases, you will then need to submit a complete license application to the Auto Industry Division and make one check payable to CDOR for \$39.50 (fingerprinting submission fee) + the fee for your license type.

Questions? Call 303-205-5604 or
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