



Note: The Nominations Committee will provide Board commitment form to prospective candidates. It is the role of the committee to ascertain that nominees understand and are willing to serve.

Board of Directors Commitment Form

The following board director responsibilities were reviewed by the Board of Directors and approved as a Chamber policy. As a nominee or current director to the board and willing to make every effort to fulfill these responsibilities, please sign, date and return this commitment.

Overview

The Board of Directors is responsible for ensuring the organization's long-term financial stability and integrity. Directors ensure that the organization fulfills its mission by doing quality work. Directors recognize that in order to foster the organization's continued viability and growth, diversification of income sources is essential and they pledge to personally contribute needed resources and talents toward this end.

Responsibilities

- Support the mission statement.
- Read and understand the financial statements and otherwise assist the Board in fulfilling its fiduciary responsibility.
- Attend board meetings and actively participate in decision-making.
- Share your area of expertise with the board and staff.
- Be an advocate for the organization; promote it in ways appropriate to your profession and contacts.
- Maintain your membership. Assist your business or organization in maximizing your membership annual investment and membership tier.
- Obtain various means of support for the organization, such as sponsorships, advertisers, members, exhibitors, speakers, etc.
- Fulfill the duties of care, obedience and loyalty to the organization.
- Participate in regular assessments to improve board performance.
- Participate in strategic planning activities.
- Prioritize and monitor programs and services.
- Partner with the executive director and the Chamber staff to accomplish the mission.
- Serve on at least one committee or sub-committee each year.
- Work to develop new leadership and recommend potential board members to the board nominating committee.
- Avoid even the appearance of conflict of interest. Sign the Conflict of Interests, Ethics & Confidentially Agreements.
- Participate in the organization's conferences and meetings.

Desired Skills and Experience

- Have knowledge of history, mission and goals.
- Knowledge of the community and commitment to maintaining a strong organization that is responsive to the membership.
- Working knowledge of bylaws and policies.
- Ability to handle organization business with tact, enthusiasm and commitment.
- Ability to communicate effectively.
- Ability to motivate committee members.
- Ability to take responsibility and follow through on assignments.
- Ability to work well with people individually and in a group.

Term of Service

Members of the Board of Directors are elected for various terms. Members may be re-elected according to the bylaws.

Reimbursement

There is no financial compensation for serving on the board.

Time Commitment

Attend each board meeting, serve or assist on committees and be available to members, other leaders and staff.

Benefits of Leadership Service

Leadership is viewed as an opportunity to make a difference in the profession or trade. Opportunity to identify needs, support and achieve organization and trade/professional goals. Gain or enhance experience in building and working with teams. Increase knowledge of association activities and resources. Promote and develop leadership in others. Help to shape the organization’s direction and future.

Personal Commitment

I (*print name*) _____, am willing to make every effort to fulfill the association Board of Directors responsibilities as outlined above.

Signature

Date