

**PRE-CONVENTION KIT**

***THESE ITEMS WILL BE DISCUSSED AT PLENARY SESSIONS***

**LEAGUE OF WOMEN VOTERS  
OF NEW YORK STATE**

**59th Biennial Convention**



**STRIVING  
to create a  
stronger, more  
INCLUSIVE  
DEMOCRACY**

*June 7-12, 2021  
Virtual on Zoom Platform*

## **TABLE OF CONTENTS**

|   |           |
|---|-----------|
| <b>Message from Your State League President.....</b>        | <b>2</b>  |
| <b>Tentative Agenda.....</b>                                | <b>3</b>  |
| <b>Featured Speakers.....</b>                               | <b>4</b>  |
| <b>Tentative Workshops .....</b>                            | <b>6</b>  |
| <b>Proposed Convention Rules .....</b>                      | <b>9</b>  |
| <b>LWVNYS Board of Directors 2019-2021 .....</b>            | <b>13</b> |
| <b>Proposed Slate of Officers and Directors.....</b>        | <b>15</b> |
| <b>Get to Know Your New Board of Directors .....</b>        | <b>16</b> |
| <b>Proposed Bylaws Amendment.....</b>                       | <b>22</b> |
| <b>LWVNYS Bylaws As Amended and Adopted, June 2019.....</b> | <b>25</b> |
| <b>Proposed 2021-2023 LWVNYS Program .....</b>              | <b>36</b> |
| <b>Budget Committee Report.....</b>                         | <b>38</b> |
| <b>Proposed LWVNYS Budget 2021-2022 .....</b>               | <b>41</b> |
| <b>Description of LWVNYS Budget Categories.....</b>         | <b>44</b> |
| <b>Adopted LWVNYS EF Budget 2021-2022.....</b>              | <b>47</b> |

## **A MESSAGE FROM YOUR STATE LEAGUE PRESIDENT**

**TO: Convention Delegates**  
**FROM: Suzanne Stashevitch**

Members of the League of Women Voters of New York State, let us join together June 7-12, 2021, for the LWVNYS virtual 59<sup>th</sup> biennial convention. Delegates, get ready to attend the plenary sessions, June 11 & 12, to conduct the business of our organization.

This Pre-Convention packet is designed to help you get ready to participate as fully as possible. It includes the Convention agenda, the proposed LWVNYS 2021-2022 budget, the proposed program, the proposed bylaw changes and the proposed slate of officers and directors for the 2021-2023 biennium. Before Convention begins it is imperative that you read these materials so that you will be prepared to act on them when the convention convenes. The Convention time is so short and we are convening on a virtual platform which will not give you the opportunities an in-person convention would for interaction with fellow delegates. We will endeavor to have pre-convention meetings about the plenary process and voting. There will be 2 sessions offered on each of the areas you will be asked to vote on during plenary sessions.

Also, convention week, you will receive additional materials, including the treasurer's report and summary reports of state League activities over the past year. Members who are registered but are not delegates will be able to attend and watch plenary sessions via live stream.

All members and delegates are encouraged to register and attend the many workshops and caucus meetings being offered June 7-10. Inspiration and challenges await in the many workshops and caucuses to be held earlier in the week. The week kicks off on, Monday, June 7, with a DEI workshop for all members and delegates who have signed up for convention. Tuesday through Thursday June 8-10, there are as many as 6 different programs available each of the remaining evenings. Our virtual platform has given us a greater opportunity to offer a deeper dive into specific areas of interest to our members.

Your accomplishments over the last two years take my breath away. Whether getting out the vote, keeping the public informed of the myriad changes to elections laws, calling out inequities in the election process, being safe and out in front of your communities getting out the vote during a worldwide pandemic and facing the civic unrest that we have not seen since the 60's that demanded that we "walk the talk" and examine the values we hold and where we have fallen down engaging everyone in the political process, speaks volumes for the durability of the League and the commitments Leagues have made across the state to lean into the critical work we need to do to meet our DEI policy goals.

We are working to bring you the convention that gives you the tools and support you and your local League need to meet the challenges that keep coming at us to **MAKE DEMOCRACY WORK FOR EVERYONE.**

I look forward to seeing and hearing from you during the LWVNYS Convention 59.

## **TENTATIVE AGENDA**

### **Monday, June 7**

5:30-7:30 pm      DEI training: Shay Stewart-Bouley  
*Beginning Our Journey Toward a More Equitable and Inclusive Organization*

### **Tuesday, June 8-Thursday, June 10,**

5:30-9:00 pm      Workshops and Caucuses (see tentative list on pages 6-8)

### **Friday, June 11**

5:30 pm      Opening Plenary Session  
6:00 pm      Speaker: Dr. Deborah Turner, LWVUS President  
6:30-9:00 pm      Plenary Session (continues)

### **Saturday, June 8**

9:30 – 10:30      Workshops and Caucuses  
10:45 -12:00      Workshops and Caucuses  
1:00 - 5:00      Plenary Session

**After you register, as a delegate or visitor/observer, you will be emailed a chart with links for each of the workshops (will be available by April 30 at latest). You can click on the links to register for the specific workshops that you would like to attend. See all workshops on pages 6-8.**

**To register to attend any or all workshops and plenary sessions, click here:**

**[https://secure.lglforms.com/form\\_engine/s/sZpfeEihvqiA-AOCUoRKMQ](https://secure.lglforms.com/form_engine/s/sZpfeEihvqiA-AOCUoRKMQ)**

**FEATURED SPEAKER**  
**Friday, June 11, 6:00 pm**



**Dr. Deborah Turner**  
**LWVUS President**

Deborah Turner, MD, JD, serves as the 20th president of the League of Women Voters of the United States (LWVUS) and chair of the Board of Trustees of the League of Women Voters Education Fund (LWVEF). She was elected board president at the 54th National Convention of the League of Women Voters in June of 2020 and will serve in this position until June 2022.

Dr. Turner joined Des Moines Metropolitan League in 2010 and became president in 2011 when the League was at risk of disbanding. She served in that role until 2015 helping revitalize membership and focus the board leadership. At the same time, she also served on the LWV Iowa board as the state vice president from 2011 to 2015, becoming co-president in 2015. In her dual roles with state and local Leagues, Deborah has provided leadership to strengthen relationships between local Leagues and the state Board.

Turner was elected to the League's national board of directors in 2016 where she served on the Finance committee, Governance Committee, and chaired the Diversity, Equity, and Inclusion (DEI) Committee. As chair of the DEI Committee, Deborah and her colleagues focused on organizational culture changes to the League's mission work, emphasizing not only racial equity but also intergenerational dynamics, socioeconomic differences, gender identity, and interpersonal engagement.

Dr. Turner received her BS from Iowa State University and her MD from University of Iowa where she completed her Residency in OB-Gyn. She completed her fellowship in Gynecologic Oncology at MD Anderson Cancer Institute in Houston Texas. She practiced gynecologic oncology for 35 years, enhancing university programs at the University of Nebraska, University of Iowa, and the Medical College of Wisconsin teaching residents and students. She also served the private sector bringing her specialty to Genesis Medical Center in Davenport, IA, Mercy Cancer Center in Mason City, IA, and Mercy Medical Center in Des Moines. In July 2015 she left active practice to become Vice President of International Programs Medical Programs of The Outreach Program. She participated in twelve medical missions to Tanzania since 2011 and worked with Singida's Medical Center, Outreach's Children's Feeding Centers, and Rotary International. She received her JD from Drake University in 2007. She has served as Associate Medical Director of Planned Parenthood of North Central States since 2016.

Turner was inducted into the Iowa Women's Hall of Fame in 2013 and received the Gertrude Rush Award from the National Bar Association in 2015. She was awarded the Louise Noun Visionary Women of the year award from Young Women's Resource Center Des Moines in 2018. Her most treasured award is a certificate from the Schwartz Center for Compassionate Care. She lives in Nebraska and has two grown children – a son and a niece.

**TRAINING SPEAKER**  
**Monday, June 7, 5:30pm – 7:30pm**



**Shay Stewart-Bouley**  
*Beginning Our Journey Toward a More Equitable and Inclusive Organization*

**Welcomes by:**

**Toni Zimmer, LWVUS DEI Committee Chair**

**Suzanne Stassevitch, LWVNYS President**

**Regina Tillman, LWVNYS 3<sup>rd</sup> Vice President for DEI & LWVNYS DEI Task Force Chair**

Would you like your League to:

- Ensure it will serve the community at large?
- Build lasting multicultural relationships and partnerships?
- Embrace social justice work and equity practices?
- Shift its culture to that of being more welcoming of diversity - in all forms?

If yes, join us this evening to hear from our guest speaker, Ms. Stewart-Bouley, and to engage in breakout room conversations on possible next steps as the LWVNYS DEI Task Force starts development of a state-wide Organizational Equity Plan. Ms. Stewart-Bouley, also known by her blog name of Black Girl in Maine (BGIM), is Chicago-born, Chicago-raised, having relocated to Maine in 2002. She is a graduate of both DePaul University and Antioch University New England, with a M.A.Ed. degree. She is the Executive Director of Community Change, Inc., a 52-year-old civil rights organization in Boston, MA, that has been educating and organizing for racial equality since 1968. She has written for numerous national and Maine publications - in 2011, winning a New England Press Association Award for writing on diversity issues. In 2016, Ms. Stewart-Bouley gave a TEDx talk entitled “Inequity, Injustice... Infection”, and is currently a frequent presentation collaborator with Deb Irving, author of the best seller, “Waking Up White”. *[Those attendees who complete the post workshop survey (poll) before departing the session, will be entered into a giveaway for a chance at receiving a free copy of this book to help in the personal pursuit of inclusion and equity work.]*

## **TENTATIVE WORKSHOPS AND INFORMATION SESSIONS**

Days, times and speakers of workshops could change.

Most workshops will be recorded and shared later.

**After you register, as a delegate or visitor/observer, you will be emailed a chart with links for each of the workshops. You can click on the links to register for the specific workshops that you would like to attend.**

### **Monday, June 7, 5:30-7:30 pm**

#### **DEI Speaker: Ms. Shay Stewart-Bouley**

Ms. Stewart-Bouley is the Executive Director of Community Change Inc., a 49-year-old civil rights organization in Boston, MA, that has been educating and organizing for racial equality since 1968 with a specific focus on the white problem.

### **Tuesday, June 8, 5:30-7:00 pm**

#### **Virtual and Hybrid Candidate Events**

Judie Gorenstein, LWVNYS VP for Voter Services

Hear how the several local Leagues successfully organized a virtual candidate event - what worked and didn't work. Discuss how to combine in-person and virtual events into a new hybrid approach.

#### **People Powered Fair Maps: Redistricting in NYS**

Jennifer Wilson, LWVNYS Deputy Director

Learn how you can join the efforts to ensure your community has fair maps for your election districts. See what local Leagues and members are doing to be engaged.

#### **Media: Fact or Fake**

Dianne Slavin, LWV of Huntington

Join a discussion on identifying fact from fake news in the media.

### **Tuesday, June 8, 7:30 – 9:00 pm**

#### **Concurrence with LWV of California’s Position on Criminal Justice**

Barbara Thomas, LWV of Saratoga

Learn about the proposed concurrence, to be voted on at plenary session, proposed by LWV of Saratoga and recommended by the state Board.

#### **Nonpartisanship: How to Lift Up Our Voices in Hyper-partisan Times**

Suzanne Stassevitch, LWVNYS President and

Grace Chimene, President of LWV of TX

Grace Chimene, President LWV Texas, will walk you through how to effectively message your outrage or support for political actions and policy debates without getting bogged down in the partisan debates. She gets lots of practice! Learn how to craft powerful responses with League values in challenging circumstances.

## **Wednesday, June 9, 5:30 – 7:00 pm**

### **Proposed Climate Change Resolution**

Beth Radow, Chair, LWVNYS Energy, Environment and Agriculture Committee and Kathy Stein, Chair of LWVNYS Rural Caucus

Hear about the Climate Change Resolution adopted by 7 state Leagues. These decisions have the goal of advocating for government (local and state) policies to stabilize the climate by returning atmospheric CO<sub>2</sub> levels to below 350 ppm by 2100. Delegates will be asked to adopt this resolution during plenary session.

### **Modernization of Election Systems**

Liz Howard, Senior Counsel, Brennan Center’s Democracy Program

Expert speakers from the Brennan Center for Justice, Rice University, and Voting Works will discuss recent election equipment and voting system enhancements and possible positive and negative outcomes from these modernizations. Speakers include:

- Dan Wallach, Professor, Departments of Computer Science and Electrical & Computer Engineering
- Rice Scholar, Baker Institute for Public Policy, Rice University
- Ben Adida, Executive Director, Voting Works

### **Social Media and Websites for Local Leagues**

Lesley Sigall, LWV of NYC

Learn how to be more visible using social media and websites with local Leagues’ limited resources.

## **Wednesday, June 9, 7:30 – 9:00 pm**

### **Healthcare Through a DEI Lens**

Judy Esterquest, LWV of Post Washington, and

Abdul El-Sayed, MD, PhD, Senior Fellow at Harvard’s Graduate School of Public Health

This session focuses on structural discrimination/racism in US healthcare (how place, poverty, and access determine health and lifespan), offering a moderated discussion on how to ameliorate and/or dismantle it — featuring Abdul El-Sayed, MD, PhD, whose career has focused on the intersection of public health, public policy, and politics.

### **Ranked Choice Voting**

Laura Quigg, LWV of NYC

Learn how ranked choice voting works.

### **GOTV: Building Effective Programs**

Judie Gorenstein, LWVNYS VP for Voter Services

Discuss methods of evaluating the impact of your Get Out the Vote programs to increase voter turnout and hear from others about their successes.

## Thursday, June 10, 5:30 – 7:00 pm

### Rural Places Matter: the LWV and the Other New York

Kathy Stein, Chair, Rural Affairs Caucus

Did you know that the NYS senate classifies 86.6% of New York’s land mass as “rural”? Wherever you live in the state, join members of the NYS Caucus of Rural Leagues to learn about the problems facing rural areas, and how Leagues can work to address them.

### Changes in our Election Administration System

Sally Robinson, LWVNYS VP for Issues and Advocacy

Come learn about the proposed one-year study on the structure of our election administration.

## Thursday, June 10, 7:30 – 9:00 pm

### Carbon’s Big Foot and You

Beth Radow, Chair, LWVNYS Energy, Environment and Agriculture Committee

Take on climate change by incorporating solutions at home and inspiring collaborative solutions in your community.

### NYYCI: Engaging Youth in Our Communities

Crystal Joseph, LWVNYS Board Member and Jane Hatterer, LWV of NYC

Explore NYYCI, a program started by LWV of NYC and expanding across NYS which is dedicated to connecting young people to opportunities for sustained civic engagement, through our website, social media, and newsletter.

### *Stand Up, Speak Out: The Personal Politics of Women’s Rights*

Clips and Panel Discussion from Barnard College

Hear about this series which follows the fight for equal rights for women throughout history, and includes interviews with women of multiple generations, sharing their stories. Through this docuseries, the voices of women from different backgrounds in the current political conversations around women’s rights are amplified, with talk about the change we would like to see for a safer and more equitable world.

## Saturday, June 12, 9:30 – 10:30 am

### LWVNYS Proposed 2021-2022 Budget

Steve Koebrich, LWVNYS Budget Chair, and

Laura Ladd Bierman, LWVNYS Executive Director

Ask questions about the proposed 2021-2022 League Budget

### LWVNYS Proposed Bylaw Amendments

Suzanne Stassevitch, Sheila Bernson and Sally Robinson, LWVNYS Bylaws Review Committee

Ask questions about the proposed amendments to the LWVNYS Bylaws.

## Saturday, June 12, 10:45 – 11:45 am

### Program Planning

Jennifer Wilson, LWVNYS Deputy Director

Ask questions about the state Board recommendations for program planning.

## Meet the Nominated Slate of Officers and Board Members

Kate Jankowski, Chair, LWVNYS Nominating Committee

Get acquainted with the members nominated to be on the 2021-2023 LWVNYS State Board of Directors.

## Proposed Climate Change Resolution

Beth Radow, Chair, LWVNYS Energy, Environment and Agriculture Committee and  
Kathy Stein, Chair of LWVNYS Rural Caucus

Ask questions about the Climate Change Resolution adopted by 7 state Leagues. These decisions have the goal of advocating for government (local and state) policies to stabilize the climate by returning atmospheric CO2 levels to below 350 ppm by 2100. Delegates will be asked to adopt this resolution during plenary session.

## **PROPOSED CONVENTION RULES**

The rules customarily used by LWVNYS have been adapted to the virtual meeting format. These rules will be presented for adoption at the opening plenary. Amendments may be offered at this time and require a majority vote to adopt. The rules, as proposed or amended, require a two-thirds vote for adoption. To suspend a rule at a later time requires a two-thirds vote.

**1) Admissions:**

- a)** Only accredited delegates representing local Leagues, ILOs, MALS and members of the LWVNYS Board who have been admitted to the plenary may make motions and be allowed to vote.
- b)** Non-voting members and guests will be invited to observe the plenary proceeding through a streaming platform.

**2) Delegates:**

- a)** Accredited delegates shall sign into the webinar software to access all controls needed for debate and voting and maintain internet access throughout the plenary when present; delegates must sign out upon any departure prior to adjournment.
- b)** Alternates shall vote only when taking the place of a regular delegate and admitted to the plenary after emailing [Laura@lwvny.org](mailto:Laura@lwvny.org). Alternates shall sign into the webinar software to access all controls needed for debate and voting and maintain internet access throughout the plenary when present.
- c)** Only delegates and members of the state board who have been assigned credentials by the credentials chair may make motions and vote

**3) Virtual Attendance:** Each member is responsible for their connection to the internet. The loss of, or poor quality of, a member's individual connection preventing participation in the plenary shall not impact the consideration of an issue or outcome of an action.

**4) A Credentials report** shall be given by the credentials chair at the beginning of each session. The report shall include the number of delegates and alternates. The credentials report shall be updated as requested by the presiding officer of the Convention or upon motion of the Convention.

**5) Privileges of the Floor:** Only delegates and those authorized by the chair may address the Convention.

- a)** Microphones shall remain on mute unless a member is recognized to speak. The chair may cause or direct the muting or disconnection of a member's connection if it is causing undue interference with the plenary.

- b)** Delegates must be recognized by the chair before speaking. Each speaker shall announce name, local League when addressing the Convention. Instructions on how to participate in the proceedings will be provided in the Virtual Platform Guide.
- 6)** Debate and Discussion: In debate, no person shall speak more than once until all others who wish to speak have done so; no person shall speak more than twice on the same motion; debate shall be limited to one minute per speaker. The chair will announce the total time allocated to each main motion and associated discussion.
- 7)** Quorum: The presence of a quorum shall be established by the online list of participating voting members. In the event of major technical disruption in the plenary that affects quorum, the chair will have the option to recess, or to fix the time to which to adjourn, for members to again login to reconvene the plenary.
- 8)** Voting:
  - a)** Raising of the virtual hand: This will be used when the Chair seeks a voice vote or unanimous consent. Instructions on how to raise your hand in Zoom can be found in our Virtual Platform Guide.
  - b)** Answering a Poll Question – This will be used to vote on motions as needed. Instructions on how to answer a poll question in Zoom can be found in our Virtual Platform Guide.
  - c)** Proxy voting is permitted as outlined in the bylaws. When a vote is in process, no one may enter or re-enter the Zoom session.
- 9)** Motions: A member intending to make a main motion or offer an amendment shall submit it in writing via the method provided by LWVNYS.
- 10)** Introduction of Proposed Program: The proposed LWVNYS Program shall be moved for adoption by a member of the LWVNYS Board. Debate and action on the Proposed Program shall take place during the 2<sup>nd</sup> plenary session at a time designated by the Chair. During the times specified in the agenda for Program consideration and Program debate, the chair will divide the time equally among the program items that have been granted consideration.
- 11)** Consideration of Non-Recommended Program Items: Any delegate may move for consideration of non-recommended Program items at the first plenary session immediately following the introduction of the Proposed Program. Presentations shall be limited to five minutes. No additional motions or debate are in order at this time. If a non-recommended item is moved for consideration, any delegate may request a statement from the LWVNYS Board, limited to five minutes, giving the reasons for not recommending the item.
  - a)** After all non-recommended items have been moved for consideration, a vote for consideration of each shall take place in the order in which the items were moved for consideration. No additional motions or debate are in order at this time. A majority vote is required to consider a non-recommended item.
  - b)** Debate and action on non-recommended Program items shall take place at the same plenary as debate and action on the proposed Program as designated by the Chair.
- 12)** Adoption of Program: shall take place at the second plenary session.
  - a)** Action on the proposed Program, concurrence proposals, and any non- recommended program items voted for consideration by the delegates and moved for adoption shall take place at a time designated by the chair. Proposals for concurrence are debatable but not amendable.
  - b)** A majority vote is required to adopt the proposed Program.
  - c)** A 3/5 vote is required for adoption of non-recommended items.
  - d)** Amendments to wording for editorial purposes, clarification, or emphasis may be made at this point but may not change the scope or meaning of the item.

**13) Resolutions:** Resolutions express the will of the Convention body during the time of its convening.

The following criteria will be used by the Resolutions/Action Motions Committee to judge the appropriateness of proposed resolutions.

- a) Resolutions may be offered by any League at least four weeks before the Convention.
- b) The resolution must be consistent with LWVNYS Bylaws, principles, and positions and may not circumvent the program planning process.
- c) They must address a single, topical issue and be likely to have an impact on that issue.
- d) It should also require time-sensitive state governmental action consistent with the current stated LWVNYS priorities and
- e) It can be implemented using existing League resources.
- f) The League offering the resolution shall send notice of the proposed resolution and its text to all local Leagues and to the LWVNYS Board. The League supporting the proposed resolution must:
  - i) provide the LWVNYS position on which the resolution is based,
  - ii) background information on the issue,
  - iii) the rationale, including the pros and cons for the resolution,
  - iv) evidence that the issue is a current legislative priority and
  - v) evidence that the issue is time-sensitive and requires state governmental action.
- vi) The League offering the resolution shall have delegate(s) participating in Convention.
- g) During the times specified in the agenda for resolution consideration, the chair will divide the time equally among the resolutions moved for adoption.
- h) Adoption of a resolution requires a majority vote.

**14) Action Motions -**An action motion is a means for the delegate body to speak in concert on a matter of importance to the organization. It proposes action on a legislative or administrative matter at the state level and directs the League to take a specific action (e.g., sending a letter to the Governor). Action motions shall be referred to and considered by the Resolutions/Action Motions Committee appointed by the Chair before the first plenary session of the Convention.

- a) Action motions must be completed and submitted by 5:00 pm on Friday. Action Motions must be emailed to [Laura@lwvny.org](mailto:Laura@lwvny.org).
- b) To be recommended by the committee, the action motion must:
  - i. be consistent with League positions and
  - ii. must not conflict with ongoing advocacy work.
  - iii. The committee may also consider whether the action will help further an adopted League priority and
  - iv. whether the proposed action is likely to have a measurable impact on the outcome of the matter.
- c) Action motions recommended by the Resolutions/Actions Motions Committee require a majority vote for adoption.

**15) The Resolutions/Action Motions Committee and Process:** At least four weeks before the Convention, the LWVNYS President shall have appointed a Resolutions/Action Motion Committee consisting of one member of the LWVNYS Board of Directors and two registered Convention delegates.

- a) The Resolutions/Action Motions Committee shall meet remotely on Saturday morning to consider whether each submitted resolution and action motion *meets the criteria, timing, and process requirements*. The time and method for joining the meeting will be announced with the Convention schedule. A representative of the League submitting a resolution or action motion shall have an opportunity to explain the resolution/action motion to the Resolutions/Action Motions Committee if the representative so requests.

b) The Chair of the Resolutions/Action Motions Committee will announce the recommendations of the Committee to the Convention during the 2<sup>nd</sup> plenary session. Any resolution or action motion reported affirmatively *to have met the criteria for resolutions or action motions by the Resolutions/Action Motion Committee may be moved for consideration of the Convention.*

**16) Nominations:** Any candidate who is nominated from the floor shall give consent and be allowed to address the delegates for one minute immediately after their name is placed in nomination.

**17) Elections -** The credentials committee shall present a final report to the Convention or the election committee before the election procedure begins.

**18) Rules -** After adoption, these rules may be amended or suspended by a two-thirds vote. Roberts Rules of Order, Newly Revised, will govern all matters not covered in the rules or in the bylaws.

**19) Minutes-** The minutes of the LWVNYS Convention shall be approved by the LWVNYS board of directors upon recommendation of a committee appointed to review and correct the minutes.



**LEAGUE OF WOMEN VOTERS OF NEW YORK STATE**  
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## **BOARD OF DIRECTORS** **2019-2021**

### **OFFICERS**

#### **PRESIDENT**

**Suzanne Stassevitch**  
(LWV of the City of New York)

Email: [smstass@mac.com](mailto:smstass@mac.com)

#### **1<sup>st</sup> VICE PRESIDENT/VOTER SERVICES:**

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**Sally Robinson**  
(LWV of the City of New York)

Email: [sally.s.robinson@gmail.com](mailto:sally.s.robinson@gmail.com)

#### **3<sup>rd</sup> VICE PRESIDENT/DIVERSITY, EQUITY AND INCLUSION**

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(LWV of Albany County)

Email: [rmt371@live.com](mailto:rmt371@live.com)

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### WOMEN'S ISSUES

#### **Barbara Thomas,**

(LWV of Saratoga County)

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## **2019-2021 Nominating Committee**

Kate Jankowski, LWV of Rensselaer County, Chair

Kathy Stein, LWV of St. Lawrence MAL Unit

Marylou Cooper Green, LWV of the Scarsdale

## **2019-2021 Nominating Committee LWVNYS Board Representatives**

Nancy Rosenthal (LWV of SW Nassau)

Crystal Joseph (LWV of NYC)

## **LWVNYS Staff**

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Josey Twombly, Major Gift Officer

Email: [jotwombly@gmail.com](mailto:jotwombly@gmail.com)

Sarah Bracken, Intern

## **PROPOSED SLATE OF OFFICERS AND DIRECTORS**

The Nominating Committee is pleased to present the following slate of nominees for presentation at the June 2021 Convention of the League of Women Voters of New York State.

Nominating Committee Chair: Kate Jankowski (LWV of Rensselaer County)

Committee Members: Mary Lou Green (LWV of Scarsdale)

Kathy Stein (LWV of St. Lawrence MAL Unit)

LWVNYS Board Representatives: Nancy Rosenthal (LWV of SW Nassau)

Crystal Joseph (LWV of NYC)

### **Nominees for the 2021-2023 Board of Directors of the League of Women Voters of New York State**

#### **Officers**

|  |                                       |
|--|---------------------------------------|
| President.....   | Judie Gorenstein/ LWV of Rivertowns   |
| 1 <sup>st</sup> Vice President/Voter Services .....    | Nancy Rosenthal/ LWV of SW Nassau     |
| 2 <sup>nd</sup> Vice President/Issues & Advocacy ..... | Sally Robinson/LWV of NYC             |
| 3 <sup>rd</sup> Vice President.....                    | Regina Tillman/LWV of Albany County   |
| Secretary .....  | Pattie Garrett/LWV of Saratoga        |
| Treasurer .....  | Lori Robinson/ LWV of Buffalo/Niagara |

#### **Directors**

|                |   |
|----------------|---|
| At-Large ..... | Jane Colvin/LWV of NYC                      |
| At-Large.....  | Nick Doran/LWV of Broome-Tioga Counties     |
| At-Large.....  | Crystal Joseph/LWV of NYC                   |
| At-Large.....  | Joy Rosenzweig/LWV of New Castle            |
| At-Large.....  | Kathleen Stein/LWV of St. Lawrence MAL Unit |

#### **2021-2023 Nominating Committee**

|                       |  |
|-----------------------|--|
| Chair .....           | Kate Jankowski, LWV of Rensselaer County   |
| Committee Member..... | Dare Thompson, LWV of Mid-Hudson Region    |
| Committee Member..... | Marylou Cooper Green, LWV of the Scarsdale |

## **GET TO KNOW YOUR NEW BOARD OF DIRECTORS**

### ***Judie Gorenstein- President***

Judie is extremely pleased to have been on the LWVNYS board since 2010. Initially she was the citizen education and youth program director. In 2015, she was nominated and elected to be first Vice President of LWVNYS and Voter Service Chair. Judie has always seen voter services as core of the League's mission. (It was what attracted her to become active in her local and then county League, eventually becoming president of LWV of Huntington for 9 years.) As voter service chair of LWVNYS, Judie saw her primary role as helping local Leagues, MALS and ILOs run successful voter registration drives and candidate events.



When Judie was nominated again for the voter service chair and 1<sup>st</sup> VP in 2019, the nominating committee had recommended that she work with a voter service committee. Judie welcomed the idea of a voter services committee whose members became liaisons to local Leagues, MALS and ILOs. Judie, with her voter service committee, engaged local Leagues in ways they could achieve their mission of registering, educating and GOTV even during the pandemic. Judie and the committee completed toolkits to be used during the time of social distancing. Leagues built on one another's successes.

Judie always believes that together, LWVNYS along with local Leagues, MALS and ILOs could meet any challenges and feels that in 2020, voter services did just that. In spite of a pandemic, Leagues throughout the state were able to register, educate and GOTV. They were not only able to maintain their gold standard, but learned new ways to reach out to people and gained visibility. Now in 2021, when it is evident that there will be more in person events and opportunities, Judie and the committee realized the importance of combining what we learned worked well during the pandemic with what we had done in the past.

Judie is honored to be nominated for President of LWVNYS. If elected, she believes that her past experiences as president of LWV of Huntington, and VS Chair and 1<sup>st</sup> VP of LWVNYS board, and the working relationships she has developed with Leagues throughout the state, will help her be an effective president, but she will need everyone's help and continued dedication. She is sure that LWVNYS working with local Leagues can continue to meet any challenges that arise and achieve our mission to create a stronger, more inclusive democracy.



### ***Nancy Rosenthal – 1<sup>st</sup> Vice President/Voter Services***

Nancy has been a League member since 2008. She has served on the NYS Board as a Director 2019-2021, as President of her local League, Southwest Nassau, and as Co-President and President of LWV of Nassau County. Nancy has worked at the National level with the LWVUS Governance Committee, 2016-2018, and has served on the LWVNY Budget committee 2015-2020, both as a member and as chair. Nancy worked on the Voter Service Committee of the NYS Board 2019-2021.

Vote411 is Nancy's passion, as is assisting in the registration of naturalized citizens. She has learned with anything League, she will always be working with bright, creative, and thoughtful people. Her friends are League members!

Nancy owns a metals distribution business in Brooklyn, NY that her father-in-law started in 1948. She began her journey to New York, starting in Northern California then to Kansas City, Missouri and in 2004 to Hewlett, New York. Her background includes a three teaching credentials, a Masters in working with the

blind and visually impaired, and then three years of study to become a Feldenkrais Practitioner (physical therapy). Nancy has two children, both physicists, working to change the world through science! If you can't find Nancy easily, she is probably riding her bike, skiing, hiking, or gardening.....

***Sally Robinson –2nd Vice President/Issues & Advocacy***

Sally started in the LWV Scarsdale and served as its president while simultaneously a member of the LWVUS Task Force on Trade Policy Update. After that she was New York State League Grassroots Lobby Director and then 1<sup>st</sup> Vice President/Advocacy and Issues in 2003-04, has held that job again starting in 2009 and served as state League president 2012-2015.



Sally is from the small town of Waller, Texas and was the first person in her family to go to college. After graduating from college and law school on the East Coast, she moved to New York City, where she worked as a tax lawyer. After her third child was born and she moved to Scarsdale, she switched to volunteer work, primarily with the League and as Chair of the Planning Board.

Sally is currently a member of the City of New York LWV where she moved in 2006 and completed a graduate tax degree at NYU Law School. She just moved from the Upper East Side to Greenwich Village with her husband, a college and law school classmate. They have plans to spend time both in the winter (skiing) and in the summer (golf) in their new second home in Utah now that they are empty-nesters.

***Regina Tillman – 3<sup>rd</sup> Vice President***



In 2016, Regina responded as many did to that time by seeking additional ways to deal with voter apathy that would effectively augment the creation of cardboard signs for protests in the streets. That year, Regina became a member of the LWV Albany County. In the 4 ½ years since joining, she has been tapped to assume a number of Local League positions: Membership Committee Chair, 1<sup>st</sup> Vice President, and Board Director for Fundraising and Development. In 2019 she was honored to be elected to the new State Board position, that of 3<sup>rd</sup> Vice President for Diversity, Equity, and Inclusion (DEI), where she also leads the statewide LWV DEI Task Force.

In her life before the League, Regina grew up in Buffalo NY. She left for Cleveland Ohio in 1978 to pursue a health care career that began with a Coordinated Internship and MS Graduate Degree program in Human Nutrition at Case Western Reserve University and the Cleveland Veterans Administration Medical Center. The VA in Buffalo made her the first job offer so she moved back home with her husband and then 4-year-old son in tow. She was a federal civil servant for the next 27 years with an organizational mission of caring “for those that bore the battle”. Career opportunities allowed her to live in other areas of the northeast... Montrose NY... Providence RI... before landing in Albany NY in 1994 as VAMC Program Manager. Oversight of the Clinical Nutrition and Food Service Department was also associated with taking on emerging challenges and new responsibilities in the realm of hospital administration.

Regina retired in 2006 from federal civil service, transitioning into a 10-year association with the cooperative extension land-grant system, affiliated in NYS with Cornell University. She continues to take on short-term volunteer and paid positions that interest her, in and around the Capital Region. A recent summer stint was spent at the Troy NY Sanctuary for Independent Media, as the “Spirit of the Suffragettes” Festival Coordinator for the live music series and accompanying community resource fairs. Observing workplace culture from different geographic locations while selecting, supervising, and managing people in a broad range of job categories, has allowed Regina to tap into her life experiences for the benefit of the League as well as other organizations. In her spare time, Regina enjoys being outdoors as much as possible.



***Pattie Garrett – Secretary***

Pattie is a long-standing member of the League of Women Voters of Saratoga County, having held board positions as Co-president and for many years as secretary. In those positions, she assisted in program planning, advocacy, voter registration, and shaping the League for the next century.

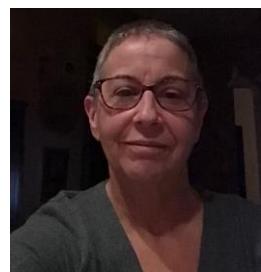
A graduate from SUNY Potsdam with a degree in Political Science and SUNY Oneonta with a degree in Nutrition, Pattie is a Registered Dietitian who retired from NYS government. While employed by the State, she worked in aging, mental health, and women's health (WIC).

After retirement, Pattie bought a camera to master food photography. The journey started with a food blog which is now focused on still life. New journeys are exciting and challenging, but never a waste of time.

Pattie recognizes the importance of timely and accurate recordings of meeting minutes from her many years as secretary. She plans to offer perspective on honoring our historic past, our important role in today's politics and government policies, and maintaining relevancy during our next century.

***Lori Robinson-Treasurer***

Lori has been a Not-For-Profit accountant for 35 years and has just retired as the Director of Finance for The Buffalo History Museum. Having worked in the public, private and cultural sectors of nonprofits she has a financial understanding of what gets funded and where we, as a democracy, need to focus more attention and resources.



She has always been passionate about good government and ran for Chautauqua County Legislature in 1993. Lori lived in Phoenix AZ for 15 years where she worked as an Election Site Inspector.

As a member of the Buffalo Niagara League since 2013 Lori has served on the board as Treasurer, Membership Co-Chair, and soon to be President.

With a new sovereignty in retirement she is ready to promote LWV values while taking on the challenges and opportunities ahead of us.

***Jane Colvin – Director At-Large***

Jane E. Colvin joined the League of Women Voters of the City of New York in 2006, one of the first things she did after selling her house in suburbia and moving into New York City. She immersed herself in League activities, becoming a member of the Legislative Action Committee and the Development Committee, and working on the *Inside* newsletter and other publications. She served as a member of the Management Team from 2008-2010, as Secretary from 2012 - 2014, and as Treasurer from 2014 - 2018.



After 31 years of working in international and private banking at Bankers Trust/Deutsche Bank, Jane determined that in the not-for-profit world, there were greater rewards than those associated with earnings per share. She joined The HealthCare Chaplaincy as Director of Marketing and Communications and subsequently, worked for The Interfaith Center of New York as a Development Associate in charge of special events and fund raising.

Jane is an active congregant at the All Souls Unitarian Universalist church where she's been a member since 2006. She's worked on the Nuclear Disarmament, Adult Education, and Nominating Committee and sang in the Community Choir. She headed the All Souls Caring Team which recently became part of the Lay Pastoral Associates, dedicated to providing both practical and spiritual assistance to fellow members in need.

She has a BA from Cornell and a Master of International Affairs from Columbia University School of International and Public Affairs. A perpetual student, Jane has gone back to school, auditing classes at Hunter and John Jay Criminal College of Justice. She has a wonderful married son and daughter-in-law who live in California and spends her free time enjoying Manhattan - when not following CDC guidelines and practicing socially distancing.



***Nick Doran- Director At-Large***

Nick Doran joined the League of Women Voters Broome and Tioga Counties when he was a sophomore at Binghamton University working on voter registration in the fall of 2014. He worked for the Andrew Goodman Foundation (AGF) Vote Everywhere program and Binghamton's Center for Civic Engagement (CCE) to help register students to vote and improve the voter registration process on campus. During his time at Binghamton, he helped register over 4,200 students, implement voter registration at freshmen orientation, and streamline Election Day logistics on campus. With his help and ongoing CCE efforts, Binghamton has gone on to be repeatedly recognized as a voter friendly campus and used as a model to improve student voter registration and turnout. Following graduation, Nick joined the AGF Alumni Association Board, where he was co-chair from January 2019 until June 2020.

Nick has a bachelor's degree in economics and a Master of Public Administration from Binghamton University. He works as a bank examiner for the federal government in the Syracuse area. In his spare time, you can find Nick practicing yoga, cycling, or reading a good mystery novel.



***Crystal Joseph – Director At-Large***

Crystal joined her local League in 2013, as a graduate student researching the importance of civics, learning and contemporary movement building. In the process, she was pleased to learn that the League of Women Voters was still leading the charge and getting out the vote. After speaking with a few League members, she was invited to several meetings and learned more about all the amazing activities taking place at the League including the importance of voting. As a novel member of the organization, she joined both the Membership and Education Committees. The historical, theoretical and foundational support from the League was used to assist in completing the research for her master's thesis on collective social organizing in the 21<sup>st</sup> Century. For the past term, Crystal has been learning about each regional League's youth activities, voter registration campaigns and is presently helping the League expand and incorporate the now statewide Youth Civics Initiative.

Crystal is a proud City University of New York (CUNY) graduate with a Bachelor's of Science from Baruch's Marx School of Public and International Affairs and a Master's of Arts in Urban Studies with a concentration in Public Administration from the Graduate Center's, School of Professional Studies. At present, she is a doctoral resident at Concordia University-Chicago pursuing an Ed.D. in Organizational Leadership with a specialization in transformational leadership. Crystal also serves as Vice-President of Communications with the NYC League. When she is not studying or working with her students, as a program coordinator with the City University of New York, she enjoys a good upstate road trip, leisurely walk or spa day.

***Kathy Stein – Director At-Large***

Kathy helped to revive the St. Lawrence County LWV in 2009 and is currently President and Secretary of the SLC MAL Unit. She was for a number of years the Public Policy Chair of the SLC Branch of the AAUW, and is a current Board member of the St. Lawrence University Chapter of the AAUP. She was previously on the LWVNYS Board in 2013-2015.



In 2020, Kathy and other members of LWV SLC proposed the formation of an NYS Caucus of Rural Leagues. Thanks to virtual meeting technology, the LWV RC has been a success, creating a forum for the exchange of ideas and information, where members can ask for input from others doing League work in similar circumstances. The RC currently meets every other month. Let Kathy know if you'd like to be on the email list.

Currently, Kathy is helping organize a national Rural Affairs Caucus to connect League members from across the county who are interested in the issues facing rural areas. With the help of Judy Esterquest LWV of Port Washington, NY, Barbara Pearson LWV of Amherst, MA, Donna Seymour, LWV of SLC, NY, and Diana Wardell, LWV of the North Country, NY, the project was launched in March with a survey of potential interest. To date there have been 60 responses from 30 states and a group of volunteer leaders has met. If you'd like to be added to the RAC email list, let one of the NY LWV members mentioned know.

Kathy is originally from Plymouth, Michigan. She received her B.A. in Philosophy from the University of Michigan and her M.A. in Art History from the Johns Hopkins University (with specializations in 19<sup>th</sup> and 20<sup>th</sup> century European and American Art History, and a minor field in Film Theory and Criticism). She has 29 years of teaching experience as an adjunct instructor and has taught at three of the four colleges in the Canton-Potsdam area where she has lived since 1986. Most of her teaching has been at St. Lawrence University in the fields of Art History and Film Studies. She studied classical ballet for twelve years, and violin, which she still plays, to the occasional annoyance, she suspects, of the neighbors.

## **2021-2023 NOMINATING COMMITTEE**



***Kate Jankowski- Nominating Committee Chair***

Kate Jankowski has worked as a fund-raising professional for over 25 years. She currently works for Emma Willard School in Troy, NY. She has also served in various fundraising roles over 17 years with Albany Medical Center Foundation, Director of Development Operations for Catholic Charities of the Diocese of Albany and the Director of Development at the League of Women Voters of New York State. That League job became more than a job when she joined the League in 2013. She is currently serving as the Vice President of the League in Rensselaer County and enjoys coordinating the Students Inside Albany student selection for her local League. She also served on the Nominating Committee for her local League for two years and the Chair of the Nominating Committee for the state League from 2019 to 2021. Kate lives in Troy, NY with her husband, Jeff, and their eight-year-old son.



***Marylou Cooper Green***

Marylou Cooper Green served for six years as President of the LWV of Westchester ILO. As president she has presided over the ILO's monitoring of County government and the Board of Elections. One of her favorite duties was working with and supporting the eight

local Leagues within the county, organizing presidential networking gatherings and mentoring of leadership. The creativity and passion of League activism is her inspiration. Prior to her service with the ILO, Marylou served as president of the LWV of Scarsdale. As with many Leaguers one of her first assignments was organizing a local candidate forum which opened her eyes to the workings of state, county and local government.

Prior to embarking on her career of community activism, Marylou served as a Vice President of Citicorp in the money markets and public finance sectors. With an MBA from Columbia University, she has worked at several corporations, working primarily in finance and operations departments. An Air Force brat, she grew up in England, and the Northwest and Southern areas of the US. Moving to NYC upon graduating from Wake Forest University she quickly became addicted to the culture, moxie and energy of New York.



### ***Dare Thompson***

Dare's primary volunteer activity since her late 20s has been the League of Women Voters, starting in about 1972 when she joined the Swarthmore, PA League. She has since been the state president in Rhode Island in the late '70s and a VP on the state board in Ohio in the mid '90s. She has also been president of local Leagues in Swarthmore (PA), Delaware Co. (OH), Utica-Rome, and Mid-Hudson Region (both NY). She was president of the NY state League from 2015-2019. In 2016-20 she represented the League on the NYS Women's Suffrage Commission chaired by Lt. Gov. Kathy Hochul. Her working life has included secondary private and public school teaching and being the executive director or two mid-sized arts organizations and of Ohio Citizens for the Arts, a non-profit, nonpartisan statewide lobbying organization. More recently she has also been an active volunteer for her local (Poughkeepsie) Quaker Meeting and for the NY Yearly Meeting (Quakers in NY and parts of NJ and CT). With her husband, Doug (a LWV member since men were admitted in '74), she lives in Ulster County near the Orange County border.

## 2021 Board Recommended Bylaw Amendments

Deletions are in **black bolded font** with lines drawn through words;  
additions are in **red bolded font**.

### Proposed Amendments

#### *Article II*

##### *Purposes and Policy*

**Sec.3 Diversity, Equity & Inclusion Policy.** The League is fully committed to ensure compliance - in principle and practice- with the LWVNYS Diversity, Equity and Inclusion Policy.

#### **RATIONALE**

This amendment is required to be in conformity with the first three Articles of the LWWUS Bylaws as required by LWWUS.

#### *Article III*

##### *Membership*

###### **Sec. 2 Types of Membership.**

- a. Voting members. Persons at least 16 years of age who join the LWVNYS at any level shall be voting members at all levels of League.
  - i. individuals who live within an area of a local League may join that League or any other local League; those who reside outside the area of any local League may join a local League or may be state members-at-large;
  - ii. those who have been members of the LWWUS for 50 years or more shall be **honorary** life members excused from the payment of dues;
  - iii. **those who are students are defined as individuals enrolled either as full or part time with an accredited institution.**
- b. Associate Members. All others who join the LWVNYS shall be associate members.  
~~Associate members are non-voting members.~~

#### **RATIONALE**

This amendment deletes the word “honorary” to be consistent with LWWUS language. It also defines a “student member” and removes confusing language about Associate Members.

#### *Article IV*

##### *Officers*

**Sec. 3 President.** The president shall preside at all meetings of the LWVNYS and of the board of directors, hereinafter referred to as “the board”, unless the president is absent or designates someone else to preside. ~~In the absence or disability of the treasurer, The president may sign contracts and loans and sign or endorse checks, drafts, and notes.~~ The president shall be, ex-officio, a member of all committees except the nominating committee and have such usual powers of supervision and management as may pertain to the office of the president and perform other duties designated by the board.

**Sec. 5 Secretary.** The secretary shall keep, or cause to be kept, minutes of convention, council, and meetings of the board; shall notify all officers and directors of their election; ~~shall sign with the~~

~~president all contracts and other instruments when so authorized by the board;~~ and shall perform such other functions as the president and board shall direct.

**Sec. 6 Treasurer.** The treasurer shall, at the direction of the president and the board, perform such financial oversight of the professional staff of the organization, as is appropriate under the circumstances, and such other duties as may customarily pertain to the office; and shall arrange for an annual audit **or financial review** of the books by a certified public accountant.

## RATIONALE

It is proposed that the President instead of the Treasurer or the Secretary sign contracts, loans, etc, as this is usually required on these documents. In Section 6, the words, "or financial review" are added as the state League is not required by nonprofit law to have a full audit completed.

## Article V

### Board

#### Sec. 3 Absences and Vacancies.

- a. Absences. In the event that a board member is absent from two consecutive meetings of the board, without excuse accepted as satisfactory by the directors, that the position may be declared vacant.~~by a majority vote of the remaining board members.~~
- b. Vacancies. A board position shall be vacant in the event a board member dies or resigns, or a position is declared vacant pursuant to Section 3a of this Article., ~~or a board member is determined to have engaged in misconduct by three fifths of the remaining board.~~
- c. Any vacancy in the board other than in the presidency may be filled until the next convention by a majority vote of the remaining members of the board.

#### Sec. 4 Powers and Duties.

- a. The board shall have full charge of the property and fiscal business of the LWVNYS with full power and authority to manage and conduct the same, subject to the instructions of the convention.
- b. **In executing the duties of their office, board members are expected to carry out applicable laws and regulations as well as League bylaws, mission, policies, standards and procedures. Board members who do not shall be counseled.**
- c. The board shall plan and direct the work necessary to carry out the program on state governmental matters as adopted by the convention.
- d. The board shall accept responsibility delegated to it by the board of the LWWUS for:
  - i. the organization and development of local Leagues;
  - ii. carrying out of a program;
  - iii. providing assistance to the local Leagues in obtaining funds to further the work of a local League or the LWVNYS; and
  - iv. guidance of intrastate inter-League organizations hereinafter referred to as ILOs.
- e. The board may create member-at-large (hereinafter referred to as MAL) units, and establish rules and regulations for their operations.
- f. The board shall create and designate such committees as it may deem necessary. "Committees of the Board" are those that may have the power to bind the board within the limitations of NYS law. These committees must be comprised solely of board members, **and** have at least 3 members. "Committees of the Corporation" cannot bind the board and may include non-board members. These committees are appointed by the board.

- g. The board may appoint an executive committee consisting of no fewer than five members of the board. The executive committee shall exercise such power and authority as may be delegated to it by the board and shall report to the board, at the earliest opportunity, on all actions taken by it between regular meetings of the board.
- h. ~~The consent of the board and the signature of two officers shall be necessary to endorse, transfer, and deliver any certificate of stock, bond or other security or real property in the name and on behalf of the LWVNYS. The board may delegate such authority to sign or endorse checks, drafts, and notes as it may from time to time see fit.~~

**Sec. 5 Regular Meetings.** There shall be at least ~~four~~ two regular meetings of the board annually. At the direction of the president, at least two weeks before each regular meeting, each board member shall be sent a written notice of the meeting which may be transmitted by regular mail, fax or email giving the time and place of such meeting.

**Sec. 9 Compensation.** Directors shall not receive compensation for services rendered to or on behalf of the LWVNYS except that members of the board may be reimbursed, based on the board's reimbursement policy, for expenses reasonably incurred on behalf of the LWVNYS upon presentation ~~to the treasurer or secretary/treasurer~~ of reasonable detailed receipts thereof.

## **RATIONALE**

The proposed amendments to Article V: Brings Sec. 3a, b, in line with current applicable New York State Non-Profit statutes. They also clean up some of the language concerning expectations of the state Board members, increase the number of state Board meetings to a minimum of 4 per year, and have the bylaws in conformity with the actual procedures for Board reimbursements.

## **Article VII**

### ***Financial Administration***

**Sec. 2 Financial Support.** Each local League shall make an annual per-member and household payment to the LWVNYS in the amount to be determined by a 3/5 vote of those present and voting at each convention. Local Leagues shall be excused from making per- member payments for ~~paid life or honorary~~ life members and students. Member-at-Large Units shall pay dues to the LWVNYS in an amount to be determined by the LWVNYS board.

**Sec. 3 The Executive Director. The Executive Director may sign contracts and loans and sign or endorse checks within limitations set by the board.**

## **RATIONALE**

This amendment was proposed by LWV of Rochester and is recommended by the state Board as well. It cleans up the language for life members and also adds the exclusion of PMP for student members, which the state League has not charged in decades, if ever. LWVUS recently changed to no longer charge PMP for student members as well.

Section 3 was added to facilitate the ongoing operations of LWVNYS that are under the direction of the Executive Director.

## **Article VIII**

**Meetings of the Members**

**Sec. 3. Convention:**

- a. Composition. The convention shall consist of the delegates of the local Leagues, ILOs and MAL units, as provided in this article, and the members of the board, each of whom shall be entitled to one vote.
- b. Qualifications of Delegates and Voting. All delegates shall be voting members of the League. Each delegate representing a local League, ILO, or MAL unit, or duly authorized proxy as provided in subsection f, shall be a member in good standing of that local League, ILO or MAL Unit and shall be entitled to vote only if that League, ILO or MAL unit has met its per-member-payment responsibilities. The LWVNYS board may make an exception in the case of proven hardship. No delegate shall be entitled to more than one vote, and absentee **voting** shall not be permitted. Final determination of a delegate's qualifications or credentials shall be made by the convention.

**RATIONALE**

Adding the word “voting” simply clarifies this process.

**Article XIV**

**Amendments**

These bylaws may be amended at any biennial convention by a two-thirds vote of the delegates present and voting. Changes proposed by local leagues and **ILO's ILOs** shall be submitted to the board at least three months prior to a convention. All such proposed amendments **and** shall be sent by the board to the president of each local League and ILO, and to the chair of each MAL unit, at least six weeks prior to the convention, together with the recommendations of the board. The presidents of all local Leagues shall notify the members of their respective Leagues of the proposed amendments. The failure of a local president to give such notice or failure of any member to receive such notice shall not invalidate amendments to the bylaws adopted at any convention.

**RATIONALE**

These proposed changes are simply grammatical corrections.

**LEAGUE OF WOMEN VOTERS OF NEW YORK STATE BYLAWS  
AS AMENDED AND ADOPTED BY DELEGATES AT STATE CONVENTION,  
JUNE 2019**

**Article I**  
Name and Office

**Sec. 1 Name.** The name of this organization shall be the League of Women Voters of New York State, hereinafter referred to in these bylaws as "LWVNYS." The LWVNYS is an integral part of the League of Women Voters of the United States, hereinafter referred to in these bylaws as "LWVUS".

**Article II**  
Purposes and Policy

**Sec. 1 Purposes.** The purposes of the LWVNYS shall be to promote political responsibility through informed and active participation in government and to act on selected governmental issues.

**Sec. 2 Political Policy.** The LWVNYS shall not support or oppose any political party or candidate.

**Article III**  
Membership

**Sec. 1 Eligibility.** Any person who subscribes to the purposes and policy of the LWVNYS shall be eligible for membership.

**Sec. 2 Types of Membership.**

- c. Voting members. Persons at least 16 years of age who join the LWVNYS at any level shall be voting members at all levels of League.
  - i. individuals who live within an area of a local League may join that League or any other local League; those who reside outside the area of any local League may join a local League or may be state members-at-large;
  - ii. those who have been members of the LWVUS for 50 years or more shall be honorary life members excused from the payment of dues
- d. Associate Members. All others who join the LWVNYS shall be associate members. Associate members are non-voting members.

**Article IV**  
Officers

**Sec. 1 Enumeration, Election and Term.** The officers of the LWVNYS shall be a president, a first vice-president, with up to but no more than three additional vice-presidents, and either a secretary and a treasurer or a combined position of secretary/treasurer. The number and order of vice-presidents and whether the offices of secretary and treasurer shall be combined shall be recommended by the Nominating Committee. Any of those offices may not be eliminated or combined until the term of an elected officer is concluded. The Officers shall be elected by the convention and hold office until the conclusion of the next convention or until their successors have been elected and qualified.

**Sec. 2 Qualifications**. Only voting members in the state of New York shall be elected or appointed to serve as officers or directors of the LWVNYS.

**Sec. 3 President**. The president shall preside at all meetings of the LWVNYS and of the board of directors, hereinafter referred to as “the board”, unless the president is absent or designates someone else to preside. In the absence or disability of the treasurer, the president may sign or endorse checks, drafts, and notes. The president shall be, ex officio, a member of all committees except the nominating committee and have such usual powers of supervision and management as may pertain to the office of the president and perform other duties designated by the board.

**Sec. 4 Vice-presidents**. In the event of the absence of the president, the first vice-president, or any of the vice-presidents, in order of rank, shall assume that office until the president’s return. If the board declares the office of president vacant, the first vice-president shall assume the office. If the first vice-president is unable to serve as president, any of the vice-presidents, in order of rank, shall assume that office until the next convention. In the event that none of the vice-presidents is able to serve in this capacity, the board shall elect one of its elected members to fill the vacancy. The vice-presidents shall perform such other duties as the president and board may designate.

**Sec. 5 Secretary**. The secretary shall keep, or cause to be kept, minutes of convention, council, and meetings of the board; shall notify all officers and directors of their election; shall sign with the president all contracts and other instruments when so authorized by the board; and shall perform such other functions as the president and board shall direct.

**Sec. 6 Treasurer**. The treasurer shall, at the direction of the president and the board, perform such financial oversight of the professional staff of the organization, as is appropriate under the circumstances, and such other duties as may customarily pertain to the office; and shall arrange for an annual audit of the books by a certified public accountant.

## **Article V**

### **Board**

**Sec. 1 Number, Selection, and Term**. The board shall consist of the officers of the LWVNYS, up to five but not less than three elected directors, and up to four appointed directors. The number of elected directors shall be recommended by the Nominating Committee. The elected directors shall be elected by the convention and shall serve until the conclusion of the next convention or until their successors have been elected and qualified. The elected members of the board shall appoint such additional directors, not exceeding four, as they deem necessary to carry on the work of the LWVNYS. The terms of office of the appointed directors shall expire concurrently with the terms of office of the elected directors.

Sec. 2. The “Entire Board” shall consist of the number of Directors within the designated range that were elected as of the most recently held election of Directors plus the number of directors appointed and serving.

**Sec. 3. Absences and Vacancies**.

- a. **Absences**. In the event that a board member is absent from two consecutive meetings of the board, without excuse accepted as satisfactory by the directors, that position may be declared vacant by a majority vote of the remaining board members.

- b. Vacancies. A board position shall be vacant in the event a board member dies or resigns, a position is declared vacant pursuant to Section 3a of this Article, or a board member is determined to have engaged in misconduct by three-fifths of the remaining board.
- c. Any vacancy in the board other than in the presidency may be filled until the next convention by a majority vote of the remaining members of the board.

**Sec. 4. Powers and Duties.**

- i. The board shall have full charge of the property and fiscal business of the LWVNYS with full power and authority to manage and conduct the same, subject to the instructions of the convention.
- j. The board shall plan and direct the work necessary to carry out the program on state governmental matters as adopted by the convention.
- k. The board shall accept responsibility delegated to it by the board of the LWWUS for:
  - i. the organization and development of local Leagues;
  - ii. carrying out of a program;
  - iii. providing assistance to the local Leagues in obtaining funds to further the work of a local League or the LWVNYS; and
  - iv. guidance of intrastate inter-League organizations hereinafter referred to as ILOs.
- l. The board may create member-at-large (hereinafter referred to as MAL) units, and establish rules and regulations for their operations.
- m. The board shall create and designate such committees as it may deem necessary. "Committees of the Board" are those that may have the power to bind the board within the limitations of NYS law. These committees must be comprised solely of board members, have at least 3 members. "Committees of the Corporation" cannot bind the board and may include non-board members. These committees are appointed by the board.
- n. The board may appoint an executive committee consisting of no fewer than five members of the board. The executive committee shall exercise such power and authority as may be delegated to it by the board and shall report to the board, at the earliest opportunity, on all actions taken by it between regular meetings of the board.
- o. The consent of the board and the signature of two officers shall be necessary to endorse, transfer, and deliver any certificate of stock, bond or other security or real property in the name and on behalf of the LWVNYS. The board may delegate such authority to sign or endorse checks, drafts, and notes as it may from time to time see fit.

**Sec. 5 Regular Meetings.** There shall be at least two regular meetings of the board annually. At the direction of the president, at least two weeks before each regular meeting, each board member shall be sent a written notice of the meeting which may be transmitted by regular mail, fax or email giving the time and place of such meeting.

**Sec. 6 Special Meetings.** The president may call special meetings of the board, and/or shall call a special meeting upon the written request of five members of the board. Members of the board shall be notified of the time and place of special meetings by written notice transmitted by regular mail, fax, e-mail, sent at least six days prior to such meeting. During convention or council, however, the president may, or upon the request of five members of the board shall, call a special meeting of the board by giving members of the board a written notice of the time and place of said meeting.

**Sec. 7 Quorum.** A majority of the members of the board shall constitute a quorum and a majority of the members in attendance at any board meeting shall, in the presence of a quorum, decide its action. Any

member of the board may participate in a meeting by means of conference telephone or similar communications equipment that allows all persons participating in the meeting to hear each other at the same time; participation by such means shall constitute presence in person at a meeting.

**Sec. 8. Action of Board.** Any action required or permitted to be taken by the board or any committee thereof may be taken without a meeting if all members of the board or the committee consent to the adoption of a resolution authorizing the action. Such consent may be written or electronic. If written, the consent must be executed by the director by signing such consent or causing his or her signature to be affixed to such consent by any reasonable means including, but not limited to, facsimile signature. If electronic, the transmission of the consent must be sent by electronic mail and set forth, or be submitted with, information from which it can reasonably be determined that the transmission was authorized by the director. The resolution and the written consents thereto by the members of the board or committee shall be filed with the minutes of the proceedings of the board or committee.

**Sec. 9 Compensation.** Directors shall not receive compensation for services rendered to or on behalf of the LWVNYS except that members of the board may be reimbursed, based on the board's reimbursement policy, for expenses reasonably incurred on behalf of the LWVNYS upon presentation to the treasurer or secretary/treasurer of reasonable detailed receipts thereof.

## **Article VI**

### **Recognition of Local and Provisional Leagues**

**Sec. 1 Local Leagues.** Local Leagues are those Leagues which have been so recognized by the LWWUS.

**Sec. 2 Recognition of Local Leagues.** The LWVNYS board shall recommend to the LWWUS board recognition of any group in the state which fulfills recognition requirements for local Leagues as adopted by the national convention. When such recognition is granted, the local Leagues shall become an integral part of the LWWUS and the LWVNYS.

**Sec. 3 Withdrawal of Recognition.** When a local League recurrently fails to fulfill recognition requirements, the board shall recommend to the LWWUS board that recognition be withdrawn. Final action rests with the LWWUS board. All funds held by such dissolved Leagues shall be paid to the LWVNYS after payment of all liabilities.

**Sec. 4 Member-at-Large Units.** When a group of people in a community in which no local League exists wishes to form a League of Women Voters, it may be organized into a Member-at-Large unit by the board under the requirements adopted by the board. It shall remain a MAL unit until such time as it has fulfilled the recognition requirements for local Leagues, or until it has been disbanded by the Board. The Board has the authority to disband a MAL Unit, upon a vote of a majority of the MAL Unit members or upon a finding of the Board that the MAL Unit is not in compliance with the requirements for a MAL Unit. All funds held by a MAL unit from which recognition has been withdrawn shall be paid to the LWVNYS.

**Sec. 5 Inter-League Organizations-ILOs.** Members enrolled in local Leagues may organize ILOs in order to promote the purposes of the League and to take action on county, metropolitan or regional governmental matters. The LWVNYS board shall recommend to the LWWUS board that such ILO be recognized, provided requirements adopted by the national convention have been met. The board has responsibility for the guidance of ILOs. In the event of recurrent failure of an ILO to fulfill these requirements, the board shall

recommend to the LWVUS board that it withdraw recognition from such ILO. All funds held by an ILO from which recognition has been withdrawn shall be prorated among its member Leagues.

## **Article VII**

### **Financial Administration**

**Sec. 1 Fiscal Year.** The fiscal year of the LWVNYS shall be from July 1 to June 30 of the following year.

**Sec. 2 Financial Support.** Each local League shall make an annual per-member and household payment to the LWVNYS in the amount to be determined by a 3/5 vote of those present and voting at each convention. Local Leagues shall be excused from making per- member payments for paid life or honorary life members. Member-at-Large Units shall pay dues to the LWVNYS in an amount to be determined by the LWVNYS board.

**Sec. 3 Budget.** The board shall submit to the convention or council for adoption a proposed budget for the ensuing year. This proposed budget shall provide for the support of the LWVNYS. A copy of the proposed budget shall be sent to the president of each local League and ILO and each MAL unit chair at least six weeks in advance of the convention or council. A budget shall be adopted by a majority vote, except that the per-member-payment shall be approved as provided in section 2 of this article. The practice of preparation and implementation of a two-year budget may be adopted by a vote of two-thirds of the delegates present at convention. Should a two-year budget be implemented, in the interim year, the board shall report to the delegates at council on the status of the finances of the organization and budgetary items.

**Sec. 4 Budget Committee.** The budget shall be prepared by a committee which shall be appointed for that purpose by the board at least four months in advance of the convention or council. The budget committee shall consist of no fewer than five members including a chair and the treasurer. The majority of the members of this committee, including the chair, shall not be members of the state board. Except for the treasurer, each member of the budget committee shall be from a different local League. Recommendations of the committee shall be by the concurrence of the majority of the full committee.

**Sec. 5 Distribution of Funds on Dissolution.** In the event of the dissolution of the LWVNYS, all moneys and securities which may at the time be owned by or under the control of the LWVNYS shall be paid to the LWVUS after the state board has paid or made provision for the payment of all the liabilities of the LWVNYS. All other property of whatsoever nature, whether real, personal, or mixed which may at the time be owned or under the control of the LWVNYS shall be disposed of to such a person, organization, or corporation for such public, charitable or educational use and purposes as the state board in its discretion may designate.

**Sec. 6 Indemnification.** Every LWVNYS director, officer or specified representative of the LWVNYS shall be indemnified against all expenses and liabilities, including counsel fees, reasonably incurred or imposed upon them in connection with any proceeding to which they may be made a party, or in which they may become involved by reason of being or having been a director, officer or specified representative, or any settlement thereof, whether the person is a director, officer or specified representative at the time such expenses are incurred, except in such cases wherein the individual is adjudged guilty of willful misfeasance or malfeasance in the performance of duties. The foregoing right of indemnification shall be in addition to and exclusive of all other rights to which the indemnified may be entitled. Indemnification will be up to the amount insured.

## **Article VIII**

### Meetings of the Members

**Sec. 1** Place, Date, and Call. A meeting of members shall be held annually for the election of the board of directors and the transaction of other business as shall lawfully come before such meeting. The time and place of such meeting shall be set by the board. Such meetings held in odd years shall be denominated as conventions and the meetings held in even years shall be denominated as councils.

**Sec. 2.** Call for Convention and Council. At the direction of the president, a call for the convention or council shall be sent to the president of each local League and ILO, and chair of each MAL unit not less than three months prior to the opening date of the convention or council fixed in said call. Thereafter the board may advance or postpone the opening date of the convention or council not more than two weeks from the date fixed in the first call. A final call for the convention or council shall be sent by the president to the president of each local League and ILO, and chair of each MAL unit, at least 30 days before convention or council.

**Sec. 3.** Convention:

- c. Composition. The convention shall consist of the delegates of the local Leagues, ILOs and MAL units, as provided in this article, and the members of the board, each of whom shall be entitled to one vote.
- d. Qualifications of Delegates and Voting. All delegates shall be voting members of the League. Each delegate representing a local League, ILO, or MAL unit, or duly authorized proxy as provided in subsection f, shall be a member in good standing of that local League, ILO or MAL Unit and shall be entitled to vote only if that League, ILO or MAL unit has met its per-member-payment responsibilities. The LWVNYS board may make an exception in the case of proven hardship. No delegate shall be entitled to more than one vote, and absentee shall not be permitted. Final determination of a delegate's qualifications or credentials shall be made by the convention.
- e. Representation at convention The members of the LWVUS who are organized into recognized local Leagues, ILOs, and MAL units in the state of New York shall be entitled to voting representation at the convention as follows: each local League shall be represented by one delegate. In addition to that delegate, each local League is entitled to one delegate for the first 40 members. Leagues having more than 40 members shall be entitled to one delegate for each additional 40 members or major fraction thereof. Membership numbers will be determined by the number indicated in the official LWVUS membership count report for the year of the convention. Each recognized ILO shall be entitled to one voting delegate. Each MAL unit shall be entitled to one voting delegate.
- f. Quorum. A quorum for the transaction of business at convention shall be participation by one tenth of the total number of authorized delegates.
- g. Authorization for Action. The convention shall consider and authorize a program for action; shall elect officers, directors, the chair and two members of the nominating committee; shall adopt a budget for the ensuing year; and shall transact such other business as may come before it.
- h. Proxies. Every proxy must be in writing and signed by the president of the local League or ILO or the chair of the MAL Unit. Every proxy shall be revocable at the pleasure of the person executing it, unless otherwise provided by law. The proxy can contain such conditions as determined by the giver of the proxy. For the purpose of representing another League, all proxies shall be delivered to the presiding officer.

**Sec. 4 Council**

- a. Composition: Council shall consist of each local League, ILO, MAL unit and the Board of Directors.
- b. Voting at Council. Each local League, ILO and MAL unit and each Director shall be entitled to one vote. In addition to that vote, each local League is entitled to one vote for the first 40 members. Leagues having more than 40 members shall be entitled to one vote for each additional 40 members or major fraction thereof. Membership numbers will be determined by the number indicated in the official LWWUS membership count report for the year of the council.
- c. Quorum. A quorum for the transaction of business at a council meeting shall consist, in person or by proxy, of one tenth of the total number of authorized votes.
- d. Authorization for Action. The council shall consider program, methods of operation and the financial status of the organization, including a proposed or ongoing budget, as presented by the LWVNYS board. The council is authorized to make such modifications of the program and, if applicable, an ongoing budget, as shall be necessary to meet altered conditions, provided that notice of such action shall have been sent by the LWVNYS board to the members at least six weeks in advance of the meeting of the council. A majority vote shall be necessary to adopt an ongoing budget. The council shall transact such other business as shall lawfully come before it.
- e. Proxies Presence at and votes taken at council may be by proxy. Every proxy must be in writing and signed by the President of the local League or ILO or the Chair of the MAL Unit. Every proxy shall be revocable at the pleasure of the person executing it, unless otherwise provided by law. For the purposes of conducting meetings, all proxies shall be delivered to the Secretary or, in the absence of the Secretary, the presiding Member appointed to act as secretary of the meeting.

**Sec. 5 Special Meetings of the Members**. Special meetings of the members may be called by the board and by such person or persons as may be authorized by the certificate of incorporation or the by-laws. In any case, such meetings may be convened by the members entitled to cast ten per cent of the total number of votes entitled to be cast at such meeting, who may, in writing, demand the call of a special meeting specifying the date and month thereof, which shall not be less than two nor more than three months from the date of such written demand. The secretary of the corporation upon receiving the written demand shall promptly give notice of such meeting, or if the secretary fails to do so within five business days thereafter, any member signing such demand may give such notice. The meeting shall be held at the place fixed in the by-laws or, if not so fixed, at the office of the corporation or at such other place designated by the board. If such meeting is held, it will be noticed and conducted according to the provisions relating to the convention as hereinabove provided.

**Article IX**  
**Nominations and Elections**

**Sec. 1 Nominating Committee**. The nominating committee shall consist of five members, two of whom shall be members of the board. The chair and two members who shall not be members of the board shall be elected by the convention. Nomination for these offices shall be made by the current nominating committee. Further nominations may be made from the floor of the convention. The other members of the committee shall be appointed by the board immediately after the convention. Vacancies occurring in the nominating committee shall be filled by the board.

**Sec. 2** Suggestions by Local Leagues and MAL Units. The nominating committee chair shall solicit from the president of each local League, ILO, and the chair of each MAL unit, suggestions for nominations for the offices to be filled.

**Sec. 3** Suggestions for Nominations. Suggestions for nominations shall be sent to the chair of the nominating committee at least six months before convention. Any member may send suggestions to the chair of the nominating committee.

**Sec. 4** Decisions of the Committee. Decisions of the committee shall be by the concurrence of the majority of the full committee.

**Sec. 5** Report of the Nominating Committee and Nominations from the Floor. The report of the nominating committee of its nominations for officers, directors, and the chair and two members of the succeeding nominating committee shall be sent to the president of each local League and ILO, and to the chair of each MAL unit, six weeks before the convention. The report shall be presented on the first day of the convention. Immediately following the presentation of this report, nominations may be made from the floor by any member of the convention, provided that the consent of the nominee has been secured.

**Sec. 6** Election. The election shall be under the direction of an election committee appointed by the president on the first day of the convention. The election shall be by ballot, except that when there is but one nominee for each office, it may be by voice vote. A majority vote of those present and qualified to vote and voting shall constitute an election.

## **Article X**

### **Program**

**Sec. 1** Principles. The Principles adopted by the national convention and supported by the League as a whole constitute the authorization for the adoption of the LWVNYS program.

**Sec. 2** Program. The program of the LWVNYS shall consist of:

- a) action to implement the Principles, and
- b) concerted study and action on those state governmental issues chosen by the LWVNYS convention, council or the LWVNYS Board. Local League, ILO, and MAL Unit boards and members may make recommendations to the LWVNYS Board for a program at any time for the LWVNYS Board to consider in its discretion.

**Sec. 3** Convention or Council Action. The convention or council shall act upon the program using the following procedures:

- a) Local League, ILO and MAL units, or members may recommend to the LWVNYS Board a program for adoption at the convention or council provided that such item is submitted to the LWVNYS Board at least three months prior to the convention or council.
- b) Any League that plans to propose the adoption or amendment of a state League position by concurrence at an annual meeting with a position statement of another League (or Leagues) shall submit the recommendation to the State board as specified in subsection a of this Article. The recommendation shall be accompanied by the proposed position statement, background information, including pros and cons on the issue and an explanation of the rationale for using this form of member agreement.
- c) The LWVNYS board shall consider the recommendations and shall formulate a proposed

program which shall be submitted to the president of each local League and ILO, and to the chair of each MAL unit, at least six weeks prior to the convention or council.

A majority vote shall be required for the adoption of the program proposed by the LWVNYS Board. Any recommendation for a program not proposed by the LWVNYS board that was submitted to the LWVNYS board at least three months before the convention or council, may be adopted by the convention or council, provided consideration is ordered by a majority vote and the proposal for adoption receives a three- fifths vote.

**Sec. 4 Member Action.** Members may act in the name of the LWVNYS only when authorized to do so by the board.

**Sec. 5 Local League, ILO and MAL Unit Action.** Local Leagues, ILOs, and MAL units may take action on state governmental matters only when authorized to do so by the LWVNYS board. Local Leagues, ILOs, and MAL units must act only in conformity with, or not contrary to, the position taken by the LWVNYS.

## **Article XI** National Convention and Council

**Sec. 1 National Convention.** The board shall elect the number of delegates to the national convention that was allotted to the LWVNYS under the provisions of the bylaws of the LWWUS.

**Sec. 2 National Council.** The board shall elect the number of delegates to the national council that was allotted to the LWVNYS under the provisions of the bylaws of the LWWUS.

## **Article XII** Parliamentary Authority

**Sec. 1 Parliamentary Authority.** The rules contained in Robert's Rules of Order, Newly Revised, shall govern the LWVNYS in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

## **Article XIII** Statutory Compliance Article

**Sec. 1. Conflicts of Interest Protocols.** This Corporation shall adopt, and at all times honor, the terms of a written conflicts of interest policy to assure that its Directors, Officers and Key Employees act in the Corporation's best interest and comply with applicable legal, regulatory and ethical requirements. The conflicts of interest policy of the Corporation shall include, at a minimum, the following provisions:

- a. **Procedures.** Procedures for disclosing, addressing, and documenting Conflicts of Interest and Related Party Transactions to the Board of Directors, or authorized committee, as appropriate.
- b. **Restrictions.** Stipulations that when the Board of Directors, or authorized committee, as appropriate, is considering a real/potential conflict of interest, the interested party shall not:
  - i. be present at, or participate in, any deliberations,
  - ii. attempt to influence deliberations, and/or
  - iii. cast a vote on the matter.

- c Definitions. Definitions of circumstances that could constitute a conflict of interest.
- d Documentation. Requirements that the existence and resolution of the conflict be documented in the records of the Corporation, including in the minutes of any meeting at which the conflict was discussed or voted upon.
- e Audit-Related Disclosure. Protocols to assure for the disclosures of all real or potential conflicts of interest are properly forwarded to the Audit Committee or Conflicts of Interest Committee, as appropriate, or if there is no such Audit or Conflicts Committee, to the Board of Directors, or another Committee of the Board, as appropriate.

**Article XIV**  
Amendments

These bylaws may be amended at any biennial convention by a two-thirds vote of the delegates present and voting. Changes proposed by local leagues and ILO's shall be submitted to the board at least three months prior to a convention. All such proposed amendments and shall be sent by the board to the president of each local League and ILO, and to the chair of each MAL unit, at least six weeks prior to the convention, together with the recommendations of the board. The presidents of all local Leagues shall notify the members of their respective Leagues of the proposed amendments. The failure of a local president to give such notice or failure of any member to receive such notice shall not invalidate amendments to the bylaws adopted at any convention.

If necessary to comply with any law or regulation governing the LWVNYS, bylaws may be adopted, amended or repealed by the board of directors. Any bylaw adopted by the board may be amended or repealed by the members in conformity with the procedure hereinabove described for the adoption, amendment or repeal of bylaws by the members.

## Program Planning Recommendations 2021-2023

Every year leading up to the Convention we ask local Leagues for their input in developing State League Program for the two years following the Convention. "Program" really means positions, so this is the time to determine which positions we want to keep, delete, update/revise or even consider new studies for new positions or concurrence with existing positions of other Leagues. Local Leagues had a March 1 deadline for submitting suggestions in order for them to be considered by delegates at the Convention. Board recommended Program items need a majority of delegates and non-recommended items need a majority vote for consideration and a 3/5 vote to pass at Convention.

The Board has reviewed the program recommendations submitted by 28 local Leagues, and recommends:

1. **A concurrence at convention with the California LWV criminal justice position.** Article X, Section 3(b) of the LWVNYS bylaws provides a process for local Leagues to propose the adoption of a state League position at an annual meeting by concurrence with the position of another League. The Saratoga League submitted a proposal for concurrence at Convention with the LWV California position on criminal justice that met the requirements of the bylaws ([https://lwnyonline.org/about/2019/LWVNYS\\_Bylaws\\_0619.pdf](https://lwnyonline.org/about/2019/LWVNYS_Bylaws_0619.pdf)). After consideration of the material submitted by Saratoga and the support of this concurrence by thirteen additional Leagues, the Board recommends that delegates approve the adoption of the LWV California position on criminal justice. As a part of board recommended program, the concurrence only requires a majority vote of delegates to be adopted.
2. **A new study of the structure of election administration in New York State.** Going forward, we anticipate that the next major area of voting reform will be in the structure of election administration, both locally and at the state level. Because most of our voting and election advocacy is based on national positions, we don't have a current state position and are not prepared to engage in debate about significant constitutional reforms possible for the 2022 legislative session. The Broome and Tioga League submitted election administration reform as the state League's highest priority.

**Summary of Public Policy Positions**, as provided in the program planning materials and at the start of *Impact on Issues*, is merely a convenient way to access some of our more significant full positions. The wording of **Summary of Public Policy Positions**, or the omission of a position, does not change board understanding or implementation of our positions. Therefore, direction to the board is recommended as the appropriate approach to implement a recommendation for a change in the wording of **Summary of Public Policy Positions**, as opposed to a recommendation for a change in position.

Specific responses to local League suggestions not recommended by the Board are detailed below.

### NON-RECOMMENDED ITEMS

The Board has reviewed and does not recommend the following studies and updates proposed by local Leagues. In doing so we have considered limitations of both leadership and resources, particularly with respect to complicated issues that have not been a major focus of past League activity.

**The following are not recommended because of limited interest and resources, or because they were the subject of a recent state study:**

- The Utica/Rome Metro and Steuben Leagues suggested an update on the feasibility of ranked choice voting in New York state. On the state level, the study of election administration fills a more immediate need for

our advocacy. For local elections, local Leagues can concur with the position of the LWVNYC League supporting rank choice voting.

- Update on support for fusion voting-Buffalo Niagara.
- Impact of Social Media-Rochester
- Comprehensive police study-Rochester. Covered by concurrence.
- Electoral college, town and village consolidation, native American land issues, and executive order on BDS impacting Israel-Steuben.
- Study on presumption of joint custody-New Castle
- Support disparities in virtual education ability of public schools to respond to student needs-Schenectady
- Update to Constitutional Convention Position to amend constitution so each section of proposed new Constitution can be voted on separately-Saratoga. The current constitution allows submission by separate vote.

## **COVERED BY NATIONAL POSITIONS**

- State preparedness for disruption of energy resources – Utica/Rome
- Preserving state ecosystems - Rivertowns.
- Overuse of Adirondack Park and regional development-Schenectady

## **DROP POSITIONS**

- Opposition to term limits for the state legislature and statewide office-Utica/Rome Metro area, Rivertowns. Subject of recent study and dropping it would require new study to make sure of. member understanding and agreement.
- Affordable housing-Huntington.
- Opposition to measures that contain a presumption of joint custody of the children - New Castle, Syracuse Metro. To reverse our opposition would require a new study to make sure of member understanding and agreement.

## **DIRECTIONS TO THE BOARD**

- Add support of independent redistricting at all levels of government, change Women's Issues to Gender Equity, and add support measures to reduce the incidence and effects of harassment, sexual harassment and domestic violence-Syracuse.
- Monitor implementation of NYS Climate Leadership and Community Protection Act-Rivertowns
- Women's Issues to Gender Issues-Schenectady
- Support evaluation of disparities exposed by need for virtual education, bolster ability of public schools to respond to student needs-Schenectady
- Changes to wording of Women's Issues and Social Policy-Hamptons, Shelter Island and North Fork
- Rewriting of Women's Issues-Rochester
- Promotion of racial equity in programming and inclusion of addressing issues of systemic racism-Scarsdale.
- Does Judicial position cover bail reform? Schenectady
- Wording of Judicial and Social Policy-New Rochelle

Titles, categories and descriptions of Positions in Brief or Summary of Public Policy Positions are Board decisions.

## BUDGET COMMITTEE REPORT

Steven J. Koebrich (Chairperson) (LWV of Saratoga)

Marian Bott (LWV of NYC)

Jane Colvin (LWVNYS Board Representative)

Lori Robinson (LWVNYS Treasurer)

Judy Weinstein (LWV of Rochester)

Joyce Whitehead (LWV of Huntington)

**SUBJECT:** 2021-2022 Budget proposals for the State League Education Fund (EF) and League of Women Voters

1. The Budget Committee conducted reviews for two budgets for the coming fiscal year: The LWVNYS and the EF. As required by our by-laws, the EF budget will be submitted for approval by the State League Board of Directors at their March 2021 meeting and is attached for informational purposes only. *[The 2021-2022 Budget of the LWVNYS Education Foundation was approved by the state Board of Directors on March 20, 2021.]* The LWVNYS budget must be approved by the membership at the biennial State League convention in June.

The EF reimburses the League for actual expenses that are education related or EF administration related. This is listed as an income for the League (Accounts 4125 and 4126) and as an expense for the EF (Accounts 5125 and 5126). The building which houses the state League office is owned by LWVNYS EF and therefore pays the utilities and upkeep for the building.

2. The current health crisis continues to significantly impact our financial planning. As we enter our second fiscal year of Covid 19 restrictions we continue to make adjustments that allow the League to function effectively. We look forward to things getting back to normal next year.

3. The projections in both the New York State LWV and the EF charts have been based upon direct input made by the State League Executive Director. After being reviewed by the Budget committee, the committee is in agreement that these are the best predictions that we can make under these difficult circumstances and are sufficient to allow the League to function effectively and responsibly for the coming FY.

### **4. Education Fund Budget:**

#### **INCOME:**

**SUPPORT INCOME:** \$110,500.00 is an increase of \$10,200.00 over last year in expected member and local league donations. This reflects an expected increase of EF- contributions due to large increases in donations this current year.

**GRANT INCOME:** \$30,845.00 is an increase of \$12,229.00 over last year, and is attributable to a 2<sup>nd</sup> PPP loan received by the EF this spring. While it is expected that grants will be received in the coming year, none have been included as they are not yet finalized.

**DEVELOPMENT INCOME:** With no fund raisers planned, we assume that like this year, there will be no Development Income for this coming year.

**DIRECT MAIL INCOME:** \$32,500.00 is an increase of \$4,000.00 over last year for our Fall direct mail campaign.

**OTHER INCOME:** \$19,700.00 is a decrease of \$11,500.00 over last year, primarily because we no longer have a paying tenant in the building. We would like to find a replacement, but Albany currently has a glut of office space due to the Covid 19 work-at-home trend.

**EF TOTAL BUDGETED INCOME:** \$193,545.00 (\$14,929.00 increase over last year).

### **EXPENSES:**

**PROGRAMS/PROJECTS:** \$185,776.00 is an increase of \$18,534 over last year. Pull-over and a \$5,000 for translation services (paid by a grant) make up the bulk of the additional expense.

**DEVELOPMENT/PROJECTS:** \$2,828.00 is the same as last year. This is much less than our pre-Covid budgets when we funded the annual UN trip and other fund raiser events.

**DIRECT MAIL EXPENSES:** \$3,400.00 is \$600 less than last year. Postage rates went up, but our projected printing expenses went down.

**GENERAL ADMINISTRATIVE:** \$65,272.00 is an increase of \$2,471.00 over last year. Building maintenance and professional/accounting fees make up the bulk of the difference.

**BANK CHARGES:** \$5,500.00 is a \$100.00 increase over last year.

**EF TOTAL BUDGETED EXPENSES:** The total anticipated expenses of \$262,766.00 are an increase of \$20,495.00 over last year.

The Income – Expense difference yields a deficit of \$69,221.00 which will be balanced out of our reserves which are comprised of surplus donations received this year, as well as carry-over of grants that were received this year but will fund expenses next year. This use of surpluses from previous years obviously is not sustainable for the future. Nevertheless, we must develop a long-term strategy to increase income for the League.

### **5. LWVNYS Budget:**

#### **INCOME:**

**MEMBER SUPPORT:** \$108,927.00 is an increase of \$1,721.00 in budgeted income over last year. (There is **no** increase in PMP proposed for the next year.)

**DEVELOPMENT:** \$2,000.00 is a decrease of \$500.00 in income over last year. Income from election night reporting tends to be lower in congressional-presidential off-years.

**PROJECTS/PROGRAMS:** \$180,766.00 is an increase of \$13,520.00 in budgeted income over last year mostly from the pullovers from the EF for education-related expenses.

**VOTER SERVICES:** \$2,500.00 (sales of voting guides) is an increase of \$1,000.00 in income over last year.

**ADVOCACY:** \$50.00 is a decrease of \$950.00 in income over last year.

**STATE MEETINGS:** \$3,500.00 is a decrease of \$23,000.00 in income over last year. The current year includes income for the state Convention in June which has been switched to a virtual event. No Convention is scheduled for next year as the state Conventions are biennial so the income is much lower.

**PUBLICATION SALES:** \$3,000.00 is a decrease of \$1,000.00 in income from last year.

**PRODUCT SALES:** \$5000.00 is an increase of \$1,000.00 in income over last year. We expect this to be greater if the national convention in 2022 is in-person.

**OTHER INCOME:** \$10.00 is a decrease of \$190.00 from last year. We are not anticipating receiving any speaker's fees this coming FY.

**LWVNYS TOTAL BUDGETED INCOME:** \$305,753.00 (\$8,399.00 decrease over last year's budget).

## **EXPENSES:**

**PROJECTS/PROGRAMS:** \$4,000.00 is a decrease of \$3,500.00 of expenses budgeted last year.

**ADVOCACY:** \$200.00 is a decrease of \$1,100.00 of expenses budgeted last year. Savings reflect in-kind printing donation and no requirements to purchase legislative guides in NYS in years with no newly seated legislature.

**DEVELOPMENT:** \$1,760.00 is an increase of \$110.00 of expenses budgeted last year.

**ADMINISTRATIVE:** \$29,490.00 is a decrease of \$40,514.00 for expenses budgeted last year. The bulk of these savings (\$32,000.00) are from not having to pay Meals, Lodging, and Incidentals for state Convention due to Covid 19 restrictions.

**PAYROLL:** \$253,086.00 is an increase of \$33,733.00 in expenses budgeted last year. This increase is due to proposed raises and also some staffing changes.

**RENT:** \$6,000.00 is the unchanged annual rent paid into the EF budget.

**MEETINGS:** \$6,500.00 is an increase of \$3,000.00 in expenses budgeted last year. It is hoped that we will be able to have in-person attendance for the national convention, regional training workshops and lobby day next year.

PUBLICATIONS: \$1,000.00 is a decrease of \$200.00 in expenses last year.

PRODUCTS: \$2,000.00 budgeted for products is unchanged from last year’s budget.

LWVNYS TOTAL BUDGETED EXPENSES: \$305,753.00 (\$8,399.00 decrease over last year’s budget).

A balanced 2021-2022 LWVNYS Budget is presented.

6. The Budget Committee is in concurrence that both the EF and LWVNYS budgets reflect reasonable and well-considered analysis of the financial resources necessary for the LWVNYS achieve its educational and operational goals for the coming fiscal year. We applaud the work that State League Executive Director, Ms. Laura Bierman, and her small staff have done in preparing both budgets. We are confident that the State league will have the resources it needs to perform its mission. Nevertheless, we are concerned that the Education Fund requires the use of funds in order to balance anticipated deficits. While we are fortunate that we have income from surplus donations and carry over grants, we look forward to identifying new sources of developmental income that in the future will make the use of “reserves” unnecessary.

## **LWVNYS Proposed 2021-2022 Budget**

|  |   |            | Jul 1, 2019 -<br>June 30, 2020 | 2020-2021<br>Budget | 2020-2021<br>Yearend<br>Projections | Proposed<br>2021-2022<br>Budget |
|--|---|------------|--------------------------------|---------------------|-------------------------------------|---------------------------------|
|  | <b>Income</b>   |            |                                |                     |                                     |                                 |
|  | <b>4000 · Member Support</b>                          |            |                                |                     |                                     |                                 |
|  | <b>4000-1 · PMP Income</b>                            | 67,947.14  | 68,126.00                      | 65,126.00           |                                     | 66,632.00                       |
|  | <b>4002-1 · Member Support-MAL</b>                    | 4,085.00   | 4,880.00                       | 4,500.00            |                                     | 4,795.00                        |
|  | <b>4010-1 · Spec Gifts From Local Leagues</b>         | 7,216.30   | 2,000.00                       | 200.00              |                                     | 2,000.00                        |
|  | <b>4016-1 · Board Contributions</b>                   | 1,160.50   | 1,200.00                       | 1,780.00            |                                     | 1,500.00                        |
|  | <b>4018-1 · Member Contributions</b>                  | 16,883.88  | 12,000.00                      | 18,000.00           |                                     | 14,000.00                       |
|  | <b>4025-1 · Community/Corporate<br/>    Donations</b> | 114.60     | 0.00                           | 90.00               |                                     | 0.00                            |
|  | <b>4026 · In Kind Donations</b>                       | 900.00     | 1,000.00                       | 40.00               |                                     | 1,000.00                        |
|  | <b>4150 · Direct Mail Income</b>                      |            |                                |                     |                                     |                                 |
|  | <b>4151-1 · Direct Mail- Feb mailing</b>              | 8,254.35   | 12,000.00                      | 12,000.00           |                                     | 14,000.00                       |
|  | <b>4154-1 · AF-June mailing</b>                       | 4,824.00   | 6,000.00                       | 4,500.00            |                                     | 5,000.00                        |
|  | <b>Total 4150 · Direct Mail Income</b>                | 13,076.35  | 18,000.00                      | 16,500.00           |                                     | 19,000.00                       |
|  | <b>Total 4000 · Member Support</b>                    | 111,385.77 | 107,206.00                     | 106,236.00          |                                     | 108,927.00                      |
|  | <b>4110 · Development</b>                             |            |                                |                     |                                     |                                 |
|  | <b>4111 · Election Night Reporting</b>                | 1,150.00   | 2,500.00                       | 7,875.00            |                                     | 2,000.00                        |
|  | <b>4115 · Sustainers Plaque</b>                       |            | 0.00                           | 0.00                |                                     |                                 |
|  | <b>4119 · Misc. Fundraisers</b>                       | 2,660.98   | 0.00                           | 0.00                |                                     |                                 |
|  | <b>Total 4110 · Development</b>                       | 3,810.98   | 2,500.00                       | 7,875.00            |                                     | 2,000.00                        |
|  | <b>4120 · Projects/Programs</b>                       |            |                                |                     |                                     |                                 |
|  | <b>4125 · Program Reimbursement</b>                   | 83,820.54  | 0.00                           | 115,960.00          |                                     |                                 |
|  | <b>4126 · EF Admin. Reimbursement</b>                 | 56,576.12  | 0.00                           | 53,000.00           |                                     |                                 |
|  | <b>Total 4120 · Projects/Programs</b>                 | 140,396.66 | 167,246.00                     | 168,960.00          |                                     | 180,766.00                      |
|  | <b>4123 · Voter Services</b>                          | 50.00      | 1,500.00                       | 1,000.00            |                                     | 2,500.00                        |
|  | <b>4130 · Advocacy</b>                                |            |                                |                     |                                     |                                 |
|  | <b>4130-2 · Legislative agendas</b>                   | 1,065.96   | 1,000.00                       | 20.00               |                                     | 50.00                           |
|  | <b>Total 4130 · Advocacy</b>                          | 1,065.96   | 1,000.00                       | 20.00               |                                     | 50.00                           |
|  | <b>4300 · State Meetings</b>                          |            |                                |                     |                                     |                                 |
|  | <b>4300-1 · State Convention Income</b>               |            | 25,000.00                      | 9,400.00            |                                     | 0.00                            |
|  | <b>4310-1 · Advocacy Day</b>                          |            | 1,500.00                       |                     |                                     | 1,500.00                        |
|  | <b>Regional Meetings</b>                              |            |                                |                     |                                     | 2,000.00                        |
|  | <b>Total 4300 · State Meetings</b>                    | 4,133.51   | 26,500.00                      | 9,400.00            |                                     | 3,500.00                        |
|  | <b>4400 · Publication Sales Income</b>                |            |                                |                     |                                     |                                 |
|  | <b>4485-1 · Misc Publications Sales</b>               |            |                                | 300.00              |                                     |                                 |
|  | <b>4400 · Publication Sales Income - Other</b>        | 3,795.73   | 4,000.00                       |                     |                                     |                                 |
|  | <b>Total 4400 · Publication Sales Income</b>          | 3,795.73   | 4,000.00                       | 300.00              |                                     | 3,000.00                        |
|  | <b>4500 · Product Sales</b>                           | 8,856.72   | 4,000.00                       | 3,000.00            |                                     | 5,000.00                        |
|  | <b>4600 · Other Income</b>                            |            |                                |                     |                                     |                                 |

|  |  |                   |                   |                   |                   |
|--|--|-------------------|-------------------|-------------------|-------------------|
|  | 4600-1 · Interest Income                       | 8.17              | 0.00              | 10.00             | 10.00             |
|  | 4690-1 · Miscellaneous Income                  |                   | 0.00              | 600.00            |                   |
|  | 4691-1 · Speaker Fees                          |                   | 200.00            |                   |                   |
|  | Total 4600 · Other Income                      | 8.17              | 200.00            | 610.00            | 10.00             |
|  | <b>Total Income</b>                            | <b>273,503.50</b> | <b>314,152.00</b> | <b>297,401.00</b> | <b>305,753.00</b> |
|  | <b>Gross Profit</b>                            |                   |                   |                   |                   |
|  | <b>Expense</b>                                 |                   |                   |                   |                   |
|  | 5000-1 · PMP National                          | 1,000.00          | 1,208.00          | 1,208.00          | 1,232.00          |
|  | 5020-1 · Mail Unit Support                     | 803.50            | 437.00            | 0.00              | 485.00            |
|  | 5120 · Projects/Programs Expenses              |                   |                   |                   |                   |
|  | 5123 · Voter Services                          | 264.83            | 7,500.00          | 2,000.00          | 4,000.00          |
|  | <b>Total 5120 · Projects/Programs Expenses</b> | <b>264.83</b>     | <b>7,500.00</b>   | <b>2,000.00</b>   | <b>4,000.00</b>   |
|  | 5130 · Advocacy Expenses                       |                   |                   |                   |                   |
|  | 5132 · Legislative Agenda brochures            | 1,068.00          | 1,000.00          | 40.00             | 100.00            |
|  | Lobby Reference Guides                         |                   |                   | 130.00            | 0.00              |
|  | 5133-1 · Lobby Reports                         | 1,068.00          | 300.00            | 300.00            | 100.00            |
|  | <b>Total 5130 · Advocacy Expenses</b>          |                   | <b>1,300.00</b>   | <b>470.00</b>     | <b>200.00</b>     |
|  | 5163 · Development Expenses-                   |                   |                   |                   |                   |
|  | 5163-1 · Revenue Share-Elec. Night Rep.        | 900.00            | 1,650.00          | 6,945.00          | 1,760.00          |
|  | 5163 · Development Expenses- - Other           | 99.00             | 0.00              |                   | 0.00              |
|  | <b>Total 5163 · Development Expenses-</b>      | <b>999.00</b>     | <b>1,650.00</b>   | <b>6,945.00</b>   | <b>1,760.00</b>   |
|  | 5200-2 · Administrative Expenses               |                   |                   |                   |                   |
|  | 5220 · Professional Fees                       |                   |                   |                   |                   |
|  | 5221-1 · Audit                                 | 2,500.00          | 2,200.00          | 2,500.00          | 3,000.00          |
|  | <b>Total 5220 · Professional Fees</b>          | <b>2,500.00</b>   | <b>2,200.00</b>   | <b>2,500.00</b>   | <b>3,000.00</b>   |
|  | 5230 · Technology                              |                   |                   |                   |                   |
|  | 5230-1 · Repairs & Maintenance-Equip.          | 720.00            | 800.00            | 1,255.00          | 1,000.00          |
|  | 5230-2 · Website Hosting                       | 178.85            | 250.00            | 250.00            | 320.00            |
|  | 5230-3 · Website Maintenance                   | 4,800.00          | 7,000.00          | 5,000.00          | 6,000.00          |
|  | 5230-4 · Software                              | 21.59             | 100.00            | 0.00              | 0.00              |
|  | 5230-7 · Microsoft Outlook license             | 1,058.60          | 1,500.00          | 914.00            | 900.00            |
|  | 5230-8 · Little Green Light                    | 745.20            | 745.00            | 0.00              | 0.00              |
|  | 5230-9 · MyLO                                  |                   | 400.00            | 0.00              | 0.00              |
|  | 5240 · Zoom                                    | 168.49            | 170.00            | 450.00            | 600.00            |
|  | <b>Total 5230 · Technology</b>                 | <b>7,692.73</b>   | <b>10,965.00</b>  | <b>7,869.00</b>   | <b>8,820.00</b>   |
|  | 5240 · Supplies                                |                   |                   |                   |                   |
|  | 5240-1 · General Office                        | 1,789.18          | 3,500.00          | 1,000.00          | 2,000.00          |
|  | 5240-2 · Copying                               | 1,572.63          | 1,200.00          | 600.00            | 1,000.00          |
|  | 5240-6 · Printing                              | 1,284.35          | 3,000.00          | 1,600.00          | 2,500.00          |
|  | <b>Total 5240 · Supplies</b>                   | <b>4,646.16</b>   | <b>7,700.00</b>   | <b>3,200.00</b>   | <b>5,500.00</b>   |
|  | 5250 · Postage                                 |                   |                   |                   |                   |
|  | 5250-1 · General                               | 1,885.30          | 3,500.00          |                   |                   |

|  |  |  |            |            |            |              |
|--|--|--|------------|------------|------------|--------------|
|  |  | <b>5250 · Postage - Other</b>                  |            |            |            |              |
|  |  | <b>Total 5250 · Postage</b>                    | 1,885.30   | 3,500.00   | 2,500.00   | 2,000.00     |
|  |  | <b>5261 · Telephone</b>                        |            |            |            |              |
|  |  | <b>5261-1 · General</b>                        | 825.71     | 1,500.00   |            |              |
|  |  | <b>5294-2 · Internet</b>                       | 1,575.18   | 1,500.00   |            |              |
|  |  | <b>Total 5261 · Telephone</b>                  | 2,400.89   | 3,000.00   | 3,000.00   | 3,000.00     |
|  |  | <b>5265 · Travel</b>                           | 1,224.60   | 1,000.00   | 0.00       | 1,000.00     |
|  |  | <b>5266 · Facilities/Lodging/Meals</b>         | 3,092.47   | 35,000.00  | 0.00       | 2,000.00     |
|  |  | <b>5269 · Dues, Fee &amp; Subscriptions</b>    | 643.07     | 3,966.00   | 310.00     | 350.00       |
|  |  | <b>5270 · Insurance</b>                        |            |            |            |              |
|  |  | <b>5270-1 · Worker's Compensation</b>          | 470.97     | 450.00     | 462.00     | 462.00       |
|  |  | <b>5271-1 · Directors &amp; Officers</b>       | 212.75     | 213.00     | 308.00     | 308.00       |
|  |  | <b>5282-1 · General Liability Insurance</b>    | 3,471.48   | 1,410.00   | 2,193.00   | 2,200.00     |
|  |  | <b>Total 5270 · Insurance</b>                  | 4,155.20   | 2,073.00   | 2,963.00   | 2,970.00     |
|  |  | <b>5291-1 · Depreciation Exp</b>               | 550.40     | 0.00       |            |              |
|  |  | <b>5295-1 · Misc General Expenses</b>          | 0.00       | 0.00       |            |              |
|  |  | <b>5296-1 · Checking Account</b>               | 81.00      | 0.00       |            |              |
|  |  | <b>5296-5 · Misc Expenses</b>                  |            |            |            |              |
|  |  | <b>5296-6 · Credit Card Expenses</b>           | 474.58     | 0.00       | 850.00     | 850.00       |
|  |  | <b>5298-1 · Master Card/ VISA/PayPal</b>       | 285.99     | 600.00     |            |              |
|  |  | <b>5299-1 · Interest Expense</b>               |            |            | 95.00      |              |
|  |  | <b>Total 5200-2 · Administrative Expenses</b>  | 29,632.39  | 70,004.00  | 23,287.00  | 29,490.00    |
|  |  | <b>5200 · Payroll Related Expenses</b>         |            |            |            |              |
|  |  | <b>5200-1 · Salaries- General Admin.</b>       | 176,183.49 | 189,510.00 | 195,547.00 | \$217,490.00 |
|  |  | <b>5202-1 · Employee Benefits</b>              |            |            |            |              |
|  |  | <b>5209-1 · Employee Pension Expense</b>       | 2,576.90   | 5,685.00   | 3,252.00   | 2,797.00     |
|  |  | <b>5215-1 · Disability Insurance</b>           | 829.35     | 0.00       |            |              |
|  |  | <b>5219-1 · Workers Compensation</b>           | 111.14     | 0.00       |            |              |
|  |  | <b>5202-1 · Employee Benefits - Other</b>      | 13,021.68  | 14,497.00  | 14,960.00  | \$16,637.00  |
|  |  | <b>Total 5202-1 · Employee Benefits</b>        | 16,539.07  | 20,182.00  | 18,212.00  | 19,434.00    |
|  |  | <b>5216-1 · Health/Dental Insurance</b>        | 11,542.67  | 8,421.00   | 10,044.00  | \$14,758.00  |
|  |  | <b>5200 · Payroll Related Expenses - Other</b> | 1,178.50   | 1,240.00   | 1,346.00   | 1,404.00     |
|  |  | <b>Total 5200 · Payroll Related Expenses</b>   | 205,443.73 | 219,353.00 | 225,149.00 | 253,086.00   |
|  |  | <b>5280-1 · Rent Expense</b>                   | 6,000.00   | 6,000.00   | 6,000.00   | 6,000.00     |
|  |  | <b>5300 · Meetings</b>                         |            |            |            |              |
|  |  | <b>5301-1 · State Convention</b>               | 150.00     | 2,000.00   | 2,000.00   | 0.00         |
|  |  | <b>5302-1 · National Convention</b>            |            | 500.00     | 0.00       | 4,000.00     |
|  |  | <b>5310-1 · Lobby Day- Expenses</b>            | -75.00     | 1,000.00   | 0.00       | 1,000.00     |
|  |  | <b>Regional Meetings</b>                       |            |            |            | 1,500.00     |
|  |  | <b>Total 5300 · Meetings</b>                   | 75.00      | 3,500.00   | 2,000.00   | 6,500.00     |
|  |  | <b>5400 · Publications Expense</b>             |            | 1,200.00   | 200.00     | 1,000.00     |
|  |  | <b>5500 · Products Expense</b>                 | 4,909.15   | 2,000.00   | 10,106.00  | 2,000.00     |

|  |  |   |                   |                   |                   |  |                   |
|--|--|---|-------------------|-------------------|-------------------|--|-------------------|
|  |  | <b>66900 · Reconciliation Discrepancies</b> | -1,112.40         | 0.00              | 0.00              |  |                   |
|  |  | <b>Total Expense</b>                        | <b>249,083.20</b> | <b>314,152.00</b> | <b>277,365.00</b> |  | <b>305,753.00</b> |
|  |  | <b>Net Income</b>                           | <b>28,909.09</b>  | <b>0.00</b>       | <b>20,036.00</b>  |  | <b>0.00</b>       |

## **LEAGUE OF WOMEN VOTERS OF NEW YORK STATE DESCRIPTION OF BUDGET CATEGORIES, 2021-2022**

(see Budget Memo for explanation of dollar amounts in each category)

### **INCOME**

#### **MEMBER SUPPORT**

4000-1 Per Member Payments from local Leagues, based upon reported membership on January 31<sup>st</sup> of previous year

4002-1 Membership dues from NYS Members-at-Large, including members of MAL units

4010-1 Special gifts from local Leagues

4016-1 Gifts from Board members

4018-1 Gifts from members

4025-1 Community/Corporate Donations – gifts from community foundations or corporate foundations

4026 In Kind Donations usually for printing of documents and brochures

4151-1 Direct mail appeal, mailed in February

4154-1 Action Fund letter sent in June, asking for funds to support specifically advocacy efforts

### **DEVELOPMENT**

4111 Election Night Reporting -Payment for local League participation with election night reporting for AP; funds are received and a portion passed on to local Leagues for their participation

4119 Miscellaneous Fundraisers – events that raised money for League but vary year to year

### **PROJECTS/PROGRAMS**

4125 Program Reimbursement from EF – Reimbursement from EF for educational programs that will be operated by League

4126 Administrative Reimbursement from EF – Reimbursement from EF for administrative expenses of the EF, eg, salaries and building expenses related to maintaining the office building.

### **VOTER SERVICES**

4123 Voter Services Income – sales of Voter Guides

### **STATE MEETINGS**

4300-1 State Convention Income – no state Convention in 2021-22 so no income budgeted

4310-1 Advocacy Training Workshop – Inc received for registrations of attendees at advocacy training workshop

4320 Regional Trainings – Income received for registrations of attendees at regional training workshops

### **PUBLICATIONS/PRODUCTS**

4400 Publication Sales – income from sales of publications.

4500 Product Sales – income from sales of t-shirts, mugs, pins, etc on website or at conventions.

**EXPENSES**

**GENERAL EXPENSE**

5000-1 PMP National – PMP paid to LWVUS for NYS MAL members

5020-1 State support for MAL Units; all dues payments for MAL unit members go directly to the state and small rebate goes to MAL Units.

**PROJECTS/PROGRAMS**

5123 Voter Services – Expenses for creation, printing and postage of Voter Guides and other voter service activities.

**ADVOCACY**

5132 Legislative Agenda Brochure – Creation, printing and postage for Legislative Agenda Brochure

5133-1 Lobby Reports – fee paid to NYS for reporting on LWVNYS lobbying activities

**DEVELOPMENT EXPENSES**

5115 Sustainer Plaque – Expense to engrave sustainer plaque honoring local or state League leaders.

5163-1 Revenue Share – Election Night Reporting - Payment for local League participation with election night reporting for AP; funds are received and a portion passed on to local Leagues for their participation

**PROFESSIONAL FEES**

5221-1 Audit -Expenses associated with the outside independent yearly audit of the League's books

**TECHNOLOGY**

5230-1 Repairs & Maintenance -Equipment - computer and other equipment repairs

5230-2 Website hosting – Fee required to host website on internet.

5230-3 Website Maintenance – Expenses for webmaster to update website.

5230-4 Software – Expense for possible new software.

5230-5 General Maintenance – Costs for services on computer hardware in office.

5230-7 Email Subscription – monthly fee for web based program for communication with members.

5230-8 Little Green Light – subscription for database program

5230-9 MyLO – subscription to LWV of CA for MyLO website service

5240 Zoom – subscription for webinar-type program

**SUPPLIES**

5240 Supplies include office and building supplies, copying and printing (Accounts 5240-1, 5240-2 and 5240-6).

**POSTAGE**

5250 Postage includes general postage for League business

**TELEPHONE**

5261 Telephone expenses include local, long distance and fax line.

5294-2 Internet – charge for maintaining internet connection

**TRAVEL**

5265 Travel and transportation includes staff and board travel

**FACILITIES/MEALS/LODGING**

5266 Expenses for board meetings and hotel and food at state Convention were budgeted for this year; only board exps in next year.

**DUES, FEES AND SUBSCRIPTIONS**

5269 Dues, Fees and Subscriptions include tax return payments, professional association memberships, and subscriptions

**INSURANCE**

5270-1 Workers' Compensation

5271-1 Directors and Officers insurance indemnifies Board members and staff

5282-1 General Liability Insurance includes coverage of the League events including local Leagues.

**MISCELLANEOUS EXPENSES**

5291-1 Depreciation Expenses

5298-1 Master Card/Visa/Paypal expenses

**PAYROLL RELATED EXPENSES**

5200-1 Salaries of Executive Director, Deputy Director, Finance Administrator (PT), Internal Auditor (PT), Office and Database Assistant, and Major Gift Officer (PT Temp)

5202-1 Employee benefits includes pension, FICA expense, Medicare expense, disability insurance, federal unemployment, NYS unemployment, workers compensation, etc.

5216-1 Expenses associated with employee health insurance premiums and buyout

5200 Payroll Related Expenses – Other – expenses for payroll service

**RENT**

5280-1 Rent - LWVNYS rents office space from the EF for \$500 per month

**MEETINGS**

5301-1 State Convention Expenses – no expenses in 21-22 budget because there will not be a State Convention; current year convention costs are mostly in specific accounts for the purpose, eg, printing, postage, etc.

5302-1 National Convention/Council - Expenses associates with sending Board members and staff to National Convention

5310-1 Lobby Day – expenses for annual Advocacy Training/Lobby Day

**PUBLICATIONS/PRODUCTS**

5400 Publications Expenses – printing cost for League publications

5500 Products - Expenses associated with purchasing products such as t-shirts, mugs, banners, etc.

**League of Women Voters of NYS Education Foundation**  
**2021-2022 Budget**  
**Approved by Board of Directors, March 20, 2021**

|  |   | July 1, 2019 -<br>June 30, 2020 | 2020-2021<br>Budget | 2020-2021<br>Yearend<br>Projections | 2021-2022<br>Budget |
|--|---|---------------------------------|---------------------|-------------------------------------|---------------------|
|  | <b>Ordinary Income/Expense</b>          |                                 |                     |                                     |                     |
|  | <b>Income</b>                           |                                 |                     |                                     |                     |
|  | <b>4000 · Support Income</b>            |                                 |                     |                                     |                     |
|  | 4010-1 · LL Contributions               | 220.00                          | 300.00              | 3,500.00                            | 500.00              |
|  | 4018-1 · Member Contributions           | 101,854.76                      | 50,000.00           | 68,000.00                           | 60,000.00           |
|  | 4020-1 · Board Donations                | 48,898.65                       | 30,000.00           | 115,000.00                          | 30,000.00           |
|  | 4025-1 · Community/Corporate Donations  | 65.30                           | 20,000.00           | 1,000.00                            | 20,000.00           |
|  | <b>Total 4000 · Support Income</b>      | <b>151,038.71</b>               | <b>100,300.00</b>   | <b>187,500.00</b>                   | <b>110,500.00</b>   |
|  | <b>4100 · Grant Income</b>              | <b>35,704.06</b>                | <b>18,616.00</b>    | <b>138,940.00</b>                   | <b>30,845.00</b>    |
|  | <b>4110 · Income- Development</b>       |                                 |                     |                                     |                     |
|  | 4119-1 · UN Event                       | 15,661.40                       | 0.00                |                                     |                     |
|  | 4180-1 · Fundraiser/Event               | 58,126.15                       | 0.00                |                                     |                     |
|  | <b>Total 4110 · Income- Development</b> | <b>73,787.55</b>                | <b>0.00</b>         | <b>0.00</b>                         | <b>0.00</b>         |
|  | <b>4150 · Direct Mail Income</b>        |                                 |                     |                                     |                     |
|  | 4151-1 · Feb Direct Mail (LWV)          |                                 | 500.00              | 500.00                              | 500.00              |
|  | 4154-1 · June D/M Action Fund (LWV)     | 585.00                          | 0.00                | 0.00                                | 0.00                |
|  | 4157-1 · Fall Direct Mail (EF)          | 28,125.00                       | 28,000.00           | 54,000.00                           | 32,000.00           |
|  | <b>Total 4150 · Direct Mail Income</b>  | <b>28,710.00</b>                | <b>28,500.00</b>    | <b>54,500.00</b>                    | <b>32,500.00</b>    |
|  | <b>4200 · Other Income</b>              |                                 |                     |                                     |                     |
|  | 1010-21 · Interest BofA Savings         | 1,013.69                        | 1,000.00            | 457.00                              | 500.00              |
|  | 4280-1 · Rent from LWVNYS               | 6,000.00                        | 6,000.00            | 6,000.00                            | 6,000.00            |
|  | 4285-1 · Rent from Outside Sources      | 4,000.00                        | 10,800.00           | 0.00                                | 0.00                |
|  | 4290 · Bibby Endowment Year End Income  | 800.00                          | 8,000.00            | 8,000.00                            | 8,000.00            |
|  | 4291 · Centennial Year End Income       | 300.00                          | 1,500.00            | 1,400.00                            | 1,500.00            |
|  | 6420-1 · LWVNYS Sustainers Plaque       | 2,500.01                        | 200.00              | 0.00                                | 200.00              |
|  | 4200 · Other Income - Other             |                                 | 3,700.00            | 3,000.00                            | 3,500.00            |
|  | <b>Total 4200 · Other Income</b>        | <b>14,613.70</b>                | <b>31,200.00</b>    | <b>18,857.00</b>                    | <b>19,700.00</b>    |
|  | <b>Total Income</b>                     | <b>303,854.02</b>               | <b>178,616.00</b>   | <b>399,797.00</b>                   | <b>193,545.00</b>   |
|  | <b>Expense</b>                          |                                 |                     |                                     |                     |
|  | <b>5120 · Programs/Projects</b>         |                                 |                     |                                     |                     |
|  | 5125 · Program reimbursement to LWVNYS  | 83,820.54                       | 0.00                | 115,960.00                          | 180,766.00          |
|  | 5126 · EF Admin. Reimburse to LWV       | 56,576.12                       | 0.00                | 53,000.00                           |                     |
|  | 5190-1 · Grant- Special Projects        | 1,700.00                        |                     | 13,929.64                           | 5,000.00            |
|  | 5120 · Programs/Projects - Other        |                                 | 167,242.00          | 200.00                              |                     |
|  | <b>Total 5120 · Programs/Projects</b>   | <b>142,096.66</b>               | <b>167,242.00</b>   | <b>183,089.64</b>                   | <b>185,766.00</b>   |

|  |   |                   |                   |                   |                   |
|--|---|-------------------|-------------------|-------------------|-------------------|
|  | <b>5150 · Development/Projects</b>                  |                   |                   |                   |                   |
|  | <b>5110 · Development Expenses</b>                  | 1,784.66          | 2,828.00          | 828.00            | 2,828.00          |
|  | <b>5117 · UN Event</b>                              | 7,754.36          | 0.00              |                   |                   |
|  | <b>5180-1 · Misc Fundraiser Expenses</b>            | 20,713.16         | 0.00              |                   |                   |
|  | <b>Total 5150 · Development/Projects</b>            | 30,252.18         | 2,828.00          | 828.00            | 2,828.00          |
|  | <b>5157 · Direct Mail Expenses</b>                  |                   |                   |                   |                   |
|  | <b>5157-2 · Printing</b>                            | 3,047.65          | 3,200.00          | 2,408.60          | 2,500.00          |
|  | <b>5157-3 · Postage</b>                             | 2,292.46          | 800.00            | 802.70            | 900.00            |
|  | <b>Total 5157 · Direct Mail Expenses</b>            | 5,340.11          | 4,000.00          | 3,211.30          | 3,400.00          |
|  | <b>5200-2 · General Administrative</b>              |                   |                   |                   |                   |
|  | <b>5221-1 · Professional Fees-Legal &amp; Acctg</b> | 2,500.00          | 2,200.00          | 2,500.00          | 3,000.00          |
|  | <b>5230-1 · Equipment Repair &amp; Maintenance</b>  | 4,795.50          | 5,000.00          | 5,000.00          | 5,000.00          |
|  | <b>5235-1 · Equipment Expenses</b>                  | 21.29             | 2,000.00          | 1,875.00          | 1,600.00          |
|  | <b>5240-1 · Supplies</b>                            | 2,513.77          | 250.00            | 250.00            | 250.00            |
|  | <b>5250-1 · Postage</b>                             | 17,053.87         | 1,500.00          | 1,500.00          | 1,500.00          |
|  | <b>5260-1 · Printing and Design Expenses</b>        | 1,492.00          | 2,500.00          | 4,200.00          | 2,500.00          |
|  | <b>5265-1 · Travel/Transportation</b>               | 2,758.87          | 1,000.00          | 0.00              | 1,000.00          |
|  | <b>5266-1 · Meals/Lodging</b>                       | 212.75            | 29,000.00         | 0.00              | 29,000.00         |
|  | <b>5271-1 · Directs &amp; Officers Insurance</b>    |                   | 213.00            | 243.00            | 243.00            |
|  | <b>5281-1 · Building Maintenance</b>                |                   |                   |                   |                   |
|  | <b>5281-12 · Building Repairs and Upkeep</b>        | 21,850.00         | 500.00            | 17,091.41         | 500.00            |
|  | <b>5281-1 · Building Maintenance - Other</b>        | 2,732.48          | 2,690.00          | 2,300.00          | 2,732.00          |
|  | <b>Total 5281-1 · Building Maintenance</b>          | 24,582.48         | 3,190.00          | 19,853.41         | 3,232.00          |
|  | <b>5282-1 · Building Insurance</b>                  | 1,509.02          | 1,555.00          | 1,555.00          | 1,555.00          |
|  | <b>5284-1 · Building Utilities</b>                  | 4,045.08          | 3,930.00          | 3,930.00          | 3,930.00          |
|  | <b>5294-1 · Dues, Fees, Subscriptions</b>           | 13,621.40         | 10,463.00         | 12,745.00         | 12,462.00         |
|  | <b>5295-1 · Misc General Expenses</b>               | 0.00              | 0.00              |                   |                   |
|  | <b>Total 5200-2 · General Administrative</b>        | 75,106.03         | 62,801.00         | 53,651.41         | 65,272.00         |
|  | <b>5296 · Bank Charges</b>                          |                   |                   |                   |                   |
|  | <b>5279-1 · B. Bibby Interest- Rochester</b>        | 2,000.00          | 4,000.00          | 4,000.00          | 4,000.00          |
|  | <b>5296-1 · Checking Account</b>                    | 15.67             | 0.00              |                   |                   |
|  | <b>5298-1 · Master Card/ Visa/PayPal</b>            | 979.14            | 1,200.00          |                   |                   |
|  | <b>5641-1 · Credit Card Charges</b>                 | 897.04            | 200.00            | 1,255.00          | 1,500.00          |
|  | <b>5296 · Bank Charges - Other</b>                  | 3.00              |                   |                   |                   |
|  | <b>Total 5296 · Bank Charges</b>                    | 3,894.85          | 5,400.00          | 5,255.00          | 5,500.00          |
|  | <b>Depreciation Expense</b>                         | 16,310.00         |                   |                   |                   |
|  | <b>Total Expense</b>                                | <b>272,999.83</b> | <b>242,271.00</b> | <b>246,035.35</b> | <b>262,766.00</b> |
|  | <b>Net Ordinary Income</b>                          | <b>30,854.19</b>  | <b>-63,655.00</b> | <b>153,761.65</b> | <b>-69,221.00</b> |
|  | <b>Other Income/Expense</b>                         |                   |                   |                   |                   |
|  | <b>Other Income</b>                                 |                   |                   |                   |                   |
|  | <b>4000-1 · Local PMP GRANTS MANAGEMENT</b>         | 2,578.26          | 2,044.00          | 3,000.00          | 3,507.00          |
|  | <b>4161-0 · Use of Cash Reserves</b>                |                   | 61,311.00         | 0.00              | 65,614.00         |

|  |  |   |                  |             |                   |             |
|--|--|---|------------------|-------------|-------------------|-------------|
|  |  | <b>4300-1 · Admin Fee-GRANTS MANAGEMENT</b> | 707.66           | 300.00      | 100.00            | 100.00      |
|  |  | <b>Total Other Income</b>                   | 3,285.92         | 63,655.00   | 3,100.00          | 69,221.00   |
|  |  | <b>Net Other Income</b>                     | 3,285.92         | 63,655.00   | 3,100.00          | 69,221.00   |
|  |  | <b>Net Income</b>                           | <b>34,140.11</b> | <b>0.00</b> | <b>156,861.65</b> | <b>0.00</b> |