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Dear Parents and/or Guardians:

Registration for the 2020-2021 school year will begin later this month. The Student Services Department will be meeting with students to discuss their academic plans and provide advisement as they select their courses for the upcoming academic year. The registration process will be reviewed with students during class meetings the week of February 3rd. At this time, they will receive copies of the Course Selection Sheet and their Credit Check Form. Students will use these documents, as well as the 2020-2021 Curriculum Guide, to make their selections on the Course Selection Sheet provided to them.

- **Curriculum Guide:** The curriculum guide for 2020-2021 is an electronic document that can be found here: www.trinityhs.org/2020-21curriculumguide. This document provides course descriptions by department, as well as essential academic information relevant for long-term planning. Additionally, the guide highlights prerequisites, requirements for graduation and the IB Diploma program. Please contact us if you'd like to arrange to pick up a hard copy of the Curriculum Guide.

- **Course Selection Sheet:** The course selection worksheet identifies required courses in bolded font. This worksheet serves as a template to guide students as they make decisions about courses for next year. Students will need to use the Curriculum Guide to complete this sheet. Students should circle the name and number of each course they wish to take. Eight credits reflect a full schedule. On the backside of the sheet, students are to list four additional courses as alternates, which will be used in the event that their first choice electives cannot be scheduled. *Students must come with this form completed to their registration appointment with their counselor.*

- **Credit Check Form:** The credit check form is completed by the student's counselor which documents the credits that the student has earned, as well as tracks progress towards graduation. Students should use this form to assist them in selecting courses from the appropriate subject area to work towards meeting and/or exceeding the minimum credits required in that area.

Students will be advised to take these materials home and share them with you, as the role of parents/guardians in this process is very important. We encourage you to be actively involved by having conversations with your student and reviewing their choices on the course selection sheet. Although counselors have conversations with students about their academic plans, your input is equally valuable in helping your student make the correct academic decisions as their choices can impact future course selections.

Counselors will host one on one registration appointments with students from February 10th-28th.

If you have questions about the registration process, please contact your daughter's counselor.

Sincerely,

Rachel Behren, LCPC, NCC
Director of Student Services

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